

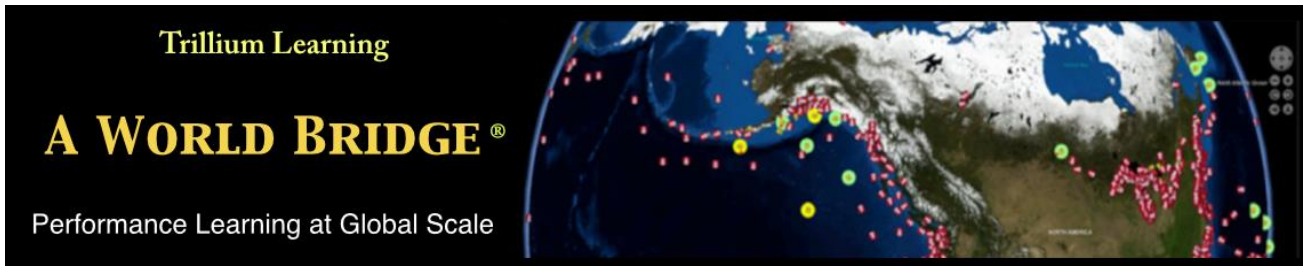
# Yupiit School District

Box 51190 • Akiachak, AK 99551 • Telephone (907) 825-3600 • FAX (877) 825-2404



Date: September 20 2018  
To: Regional School Board  
From: Tariq Malik, Interim Superintendent  
  
Re: Committee Meeting & Work-session

Implementation and Service Agreement for the A World Bridge® Coalition of Partners License Access to Curriculum and Activities in Multi-organizational, Real-Time Place-Based Learning between Trillium Learning LLC and the Yupiit School District for NASA-UN Sustainable Communities Project and Unmanned Aircraft Systems – Scientific Applications Project is presented for review and discussion.



**IMPLEMENTATION AND SERVICE AGREEMENT**

for the

**A World Bridge® Coalition of Partners  
License Access to Curriculum and Activities in  
Multi-organizational, Real-Time Place-Based Learning**

between

**Trillium Learning LLC**

and the

**Yupiiit School District**

for

**NASA-UN Sustainable Communities Project**

and

**Unmanned Aircraft Systems – Scientific Applications  
Project**

September 12, 2018

## AGREEMENT

### PARTIES

**Trillium Learning LLC** (trading as “Trillium Learning LLC”) an American company with registration:

**Trillium Learning LLC Federal Tax ID:** 26-2365032  
**NJ Business Registration Certificate** #0400242276 (Trillium Learning LLC)  
**Vendor Number:** 12298 (Trillium Learning LLC)  
**Registered Office:** 108 Lakeview Court, Pompton Lakes, NJ 07442

### AND

**Yupit School District**, the Contractor with a registered address at P.O. Box 51190, Akiachak, Alaska 99551, (“the Contractor”)

**DATE:** September 12, 2018

### BACKGROUND TRILLIUM LEARNING LLC

i. Trillium Learning LLC carries on the business of designing and implementing project/place-based learning curriculum and activities to include organization, development, implementation of content, provision of equipment and professional development activities as well as access to all relevant A World Bridge® (AWB) partners in business, industry, and government. At present, partners include:

NASA Ames Research Center (NASA World Wind and NASA Unmanned Aerial System (UAS) and UAS Traffic Management (UTM) research and development), European Space Agency (ESA), UNITAR/UNOSAT (United Nations Institute for Training and Research/United Nations Operational Satellite Applications Program), CERN (European Organization for Nuclear Research), USGS Alaska Science Center, USGS Innovation Center, Alaska Aerospace Corporation, Pacific Spaceport Complex Alaska (Kodiak Launch Complex), International Centre for Earth Simulation, United Nations Food and Agriculture Organization, Intelesense Technologies, University of Alaska System, Alaska Department of Fish & Wildlife, NOAA, UMass at Amherst, Florida International University, Florida Natural Lands Program, University of Central Florida, International Open Source Geospatial Laboratories, Trilogis SRI, among others. The in-kind from these partners exceeds \$1,900,000.

These projects are provided through a one-year licensing agreement for a package of services addressing levels of support in the number of projects selected by the customer. Although a school district may choose not to renew the license, it is highly recommended to plan for a 3-year program to achieve maximum sustainability and onsite capacity. Additionally, all curriculum materials delivered to the district, and historical record of project activities and media are permanently available to the district. Levels of support come in packages with specifications of resources to ensure success of the project(s). Services include professional development, curriculum, project management and development of partnerships with community-based organizations (CBO).

### SCOPE OF WORK

The following statements refer to the Scope of Work for this contract:

- Projects listed below will include onsite and offsite development, training, and mentoring of local project teams at three sites that will manage current projects and will be trained for the skills to

develop new projects. The train-the-trainer model for onsite liaisons insures development of local capacity and sustainability of the program.

- Planning and conducting community/stakeholder meetings in every community to determine the place-based emphasis and localization of each project.
- Connections to relevant national and international organizations that support, focus on these types of programs and projects.
- Assist the YSD with preparing funding requests to government, community and industry organizations.

The Design, Development and Implementation of A World Bridge® Projects at YSD will include the implementation of **Two Projects**. The two projects will be developed as place-based, aligned to community needs, and include:

1. NASA-UN CitySmart - Sustainable Communities – United Nations Sustainable Development Goals (UN SDG). Focus on:
  - Renewable Energy
  - Food/Agriculture, greenhouse/fresh food
  - Water Quality/Water Purification. Freshwater quality and supply
  - Shoreline Erosion, navigation issues
2. Unmanned Aircraft Systems – Scientific Applications (UAS-SA)
  - Piloting
  - Mission Planning
  - Data Acquisition through multiple sensors (HD RGB, Thermal/IR)
  - Data Analysis
  - Data Visualization

Both projects will feature students' interaction with the community to acquire knowledge and wisdom of the vast experience of community elders and experts. Additionally, **YSD/community support is required** for translation of project content with respect to local language and culture.

1. Both onsite and offsite training methods are utilized for school staff and students. A secure online portal - project management system is in place where all student and staff communications and work is maintained. This site also provides development for student portfolios and utilized for evaluation and assessment.
2. Through the project management portal, students have continuous and consistent guidance from Trillium Learning, and Yupiit School District (YSD) staff assigned to support the program. All communications and student work are archived and accessible. Teachers and students are provided foundational lesson-style activities to familiarize them with both project content, and real-world systems. All activities are aligned to multiple standards, including Next Generation Science Standards, Common Core, Alaska Content Standards and National Educational Technology Standards (NETS).
3. Evaluation rubrics for both teachers and students are provided within each activity (lesson). These are based on real-world standards of Task Performance, and Task Completion. As the students gain career level skills, their work is submitted to and evaluated by CBOs.
4. The A World Bridge® program at Yupiit School District will be partnered with the AWB student teams from Northern Academy, Middletown, NY, and the North Slope Borough School District. Joint project work and collaboration will be developed as the YSD students become familiar with the project activities.

## **Project Activity and Professional Development Train-the-Trainer Program for Building Local Capacity and Sustainability**

Proposal for One-to-Three-year Development, Training Summary and Projected Costs

Training for this level of PBL program takes some time – these are highly professional skill sets that must be developed and refined. The main goal is to build sustainable programs by training for local capacity building and establishing Research & Development environments throughout the school district. The basic train-the-trainer program is location specific, but approximates the following:

### **Year 1:**

- Introduction to real-time, real-world projects, exposure to multiple PBL models with multidisciplinary content, project organization, roles and responsibilities, activities scheduling and initial evaluation.
- Initial project design and development, student organizational roles and responsibilities established.
- Focused student and teacher training on project-related skills development, initial research & development environments established, preliminary data and media production.
- Teacher training focus is on real-time project management and facilitation.
- Localized sub-project design is underway along with Business Partner Development for interactive A World Bridge/real-time project support.

**Cost for Year 1**, two projects including 6 onsite sessions and remote support: \$150,000

### **Projected Year 2:**

- Teachers train new (Year 1) teachers based on their Year 1 experience and training.
- Year 2 teachers receive new training in more advanced project management, partner communications, evaluation systems, and student portfolio development.
- Projects continually under development with local capacity increasing – both in students' skill sets and teacher skills in AWB pedagogy.

**Projected Cost for Year 2**, two projects including 4 onsite sessions and remote support: \$125,000. Additional support may be requested by YSD depending on project status and progress, which are defined in the "Implementation Obligations" Sections 3.3-3.5 on page 7.

### **Projected Year 3:**

- Teachers train upcoming Year 2 teachers in similar fashion to previous peer training.
- Year 3 teachers will continue their Rapid Prototyping training, building connections to professional partner organizations, and spin off new projects.
- Local capacity for sustainability is now ongoing.

**Projected Cost for Year 3**, two projects including 3 onsite sessions and remote support: \$100,000. Additional support may be requested by YSD depending on project status and progress, which are defined in the "Implementation Obligations" Sections 3.3-3.5 on page 7.

**Current Proposal Cost:** \$150,000 for the FSY 2018-19 (Year 1). Trillium Learning is responsible for travel and lodging costs from and to Bethel, AK. The Yupiit School District is responsible for travel and lodging costs from Bethel to YSD locations, and between YSD site locations.

Membership is to the A World Bridge® Coalition of Partners, Resources for two curriculum projects, including six onsite training workshop visits during the school year and remote support. All consulting and travel to Bethel is included. YSD is responsible for all travel within the school district. Any specific equipment related to the chosen project is separate (since it is dependent upon the project) and is mutually decided upon with the district.

- ii. The Yupiit School District is a public school district.
- iii. The Parties have agreed to enter into this Agreement upon the Terms and Conditions as set out below

## 1. DEFINITIONS:

In this Agreement, unless the context otherwise requires:

- A** a reference to a Party includes any persons, employees or other entity or association recognized by law and vice versa;
- B** words include singular and plural numbers;
- C** words referring to one gender include every other gender;
- D** any reference to any of the Parties by their defined terms includes that Party's executors, administrators or permitted assigns or both, or being an incorporated company, its successors or permitted assigns or both;
- E** every Agreement or undertaking expressed or implied by which more Parties than one agree or undertake any obligation and derive any benefit under this Agreement binds and is for the benefit of such Party jointly and severally;
- F** clause headings are for reference purposes only;
- G** where any word or phrase is given a defined meaning in this Agreement, any other part or speech or other grammatical form in respect of such word or phrase has a corresponding meaning;
- H** a reference to an Exhibit, Addendum or Schedule is a reference to the corresponding Exhibit, Addendum or Schedule to this Agreement;
- I** a reference to a statute includes all regulations under and amendments to that statute and any statute passed in substitution for that statute or incorporating any of its provisions to the extent that they are incorporated;
- J** the calculations of all periods of time or notice exclude the day on which the period or the notice is given and the day on which the period or notice expires;

**"Agreement"** means the Terms and Conditions set out in this Agreement and the Schedules attached to it or incorporated into it by reference. For the avoidance of doubt, the Agreement also includes all Intellectual Property rights owned by each respective Party, and includes the rights specified under Clause 11.

**"Affiliate"** means a business entity effectively controlling or controlled by another or associated with others under common ownership or control.

**"Application Product"** means the final application which is produced by Trillium Learning LLC to sell or distribute free to end users via Platform Providers and which is described in the Schedule to this Agreement.

**"Business Day"** means a day other than a Saturday, Sunday or public holiday

**"Change Management"** means a process to manage change requests from the Contractor in a timely and efficient manner.

**"Chief Executive"** means an Individual charged with authority to speak on behalf of a Party and such authority may be accepted by the other Party as binding.

**"Claim"** means a claim, notice, demand, action, proceeding, litigation, government investigation, judgment, damage, loss, cost, expense or liability however arising, whether present, un-ascertained, immediate, future or contingent and whether based in contract, tort or statute (including legal expenses on an indemnity basis).

**"Commencement Date"** means the date on which this Agreement is signed.

**"Intellectual Property"** means all intellectual property rights (whether created before, on or after the date of this Agreement and whether registered or unregistered) in respect of copyright, any patents, trademarks, logos, designs, look and feel, software, domain names, business or trade names, together with marketing concepts and designs, product knowledge, training systems and materials, protection of confidential information, circuit layouts, inventions, know-how, product or business concepts, details of product development, and any other identifiable result of intellectual endeavor, whether arising under statute or otherwise relating to the Content or any similar industrial property right or any right to, or.

“**Parties**” means the Parties named in this agreement and all of their associated or controlled entities.

“**Implementation Cost**” means the total cost of Trillium Learning LLC’s services for Implementation as set out in the Schedule.

“**Implementation and License Fee**” means the one-off fee payable by the Contractor for the Implementation and Licensing of the Material as set out in the Schedule.

“**Implementation Timeline**” means the various stages set out in the Schedule.

“**Term**” means the Term of this Agreement as set out in the Schedule.

“**Upgrade**” means a new and distinct project(s) of Trillium Learning LLC’s A World Bridge®.

“**Upgrade Estimate**” means a detailed breakdown of the time and cost to implement a change request or Upgrade, provided by Trillium Learning LLC and agreed to and signed by the Contractor prior to implementation of a change request or Upgrade.

“**Verbal Request**” means verbal or oral discussions from or between the Parties and includes telephone discussions but not “texts” on/from mobile devices and any other form of electronic communication, except where expressly provided to the contrary.

“**Written Request**” means writing or written correspondence from or between the Parties and includes faxes, email and any other form of electronic communication, except where expressly provided to the contrary.

“**Working Day**” means a day that is not a Saturday, Sunday or statutory holiday in the United States of America.

**NOW, THEREFORE**, the Parties agree as follows:

## **2. AGREEMENT & TERM**

**2.1** The Parties agree that:

- 2.1.1 Trillium Learning LLC has the sole and exclusive right to use the Materials to develop, produce and exploit all rights in and authorize others to exploit all rights in the Products throughout the world; and
- 2.1.2 Trillium shall use the Contractor’s Existing Educational Delivery Systems as more fully described in clause 3.4 and in accordance with the Implementation Specification (as set out in the Schedule) and in accordance with clause 3.1; and
- 2.1.3 The Contractor shall pay Trillium Learning LLC’s Implementation Cost as set out in the Schedule; and

**2.2** Further, the Parties each:

- 2.2.1 Recognize that the necessary steps towards accomplishment of the Terms and Conditions of this Agreement may require variation and refinement from time to time; and
- 2.2.2 Any changes to the Terms and Conditions of this Agreement will be agreed in writing by both parties prior to execution of any such changes, and
- 2.2.3 Shall at all times act in good faith in relation to each other, use all best efforts to give effect to this Agreement and wherever possible avoid any instance or situation which may compromise the mutual benefits intended by this Agreement.

**2.3** This Agreement shall commence on the Commencement Date and shall continue for the Term as set out in the Schedule.

## **3. Implementation**

### **Implementation Purpose**

**3.1** Trillium Learning LLC, over time, shall work with the Contractor to implement projects as specified by the Contractor within the scope of this agreement.

### **Implementation Timeline**

- 3.2 Each Party shall at all times act in a manner so as to comply with the Implementation Timeline as set out in the Schedule and this is subject only to written agreement by both Parties to the contrary.

### **Implementation Obligations**

- 3.3 Trillium Learning LLC shall be solely responsible for Implementation Tasks outlined in this agreement, unless expressly stated in this Agreement or by written agreement of the Parties to the contrary.
- 3.4 In order to ensure project success, and subject to 3.3, the Contractor must, at its own expense, prepare and provide to Trillium Learning LLC, project activity reports. The YSD superintendent, administration and school principals are acknowledged as instructional leaders, **and are required to ensure teacher interaction and commitment to AWB training for the development and sustainability of onsite project activities.**
- 3.5 In order to ensure project success, and subject to 3.4, the Contractor must, maintain compliance with Trillium Learning LLC training and project implementation requirements and provide to Trillium Learning LLC, project activity reports. If any project activities are out of compliance, Trillium Learning will inform the YSD and identify the issues, and how to resolve the issues to bring the project activities back into compliance with Trillium Learning program requirements.

The District acknowledges Trillium Learning's A World Bridge program recommendations and expectations noted in this Agreement, and the District will collaborate to analyze and use their respective reasonable best efforts to implement specific accountability standards as they pertain to Trillium Learning's recommendations of the A World Bridge programs and the district-wide implementation of the model. The District's failure or refusal to conform to the program implementation requirements noted in this Agreement will allow Trillium Learning to terminate this Agreement unilaterally, upon fifteen (15) days' prior written notice to the District. Upon such a termination by Trillium Learning, the District shall pay all sums then due Trillium Learning under this Agreement, through the last day of the month during which the termination becomes effective.

### **Change Request and Upgrades**

#### **3.6**

- 3.6.1 The Contractor may submit change requests at any time during the Production and Post Production phases. Such Change Requests shall be deemed to be an Upgrade, with additional charges to be incurred and a revision of work provided by Trillium Learning LLC to meet the requested Upgrade of licensure.

### **Implementation and License Fee**

- 3.7 Upon execution of this Agreement, the Contractor shall pay Trillium Learning LLC the Implementation and License Fee as specified in the Schedule.

### **Contractor's Implementation Costs**

- 3.8 The Contractor shall bear all costs incurred to local project implementation that have not been addressed by the District prior to implementation to Trillium Learning LLC and any other out-of-pocket expenses incurred by the Contractor necessary to implement the A World Bridge® project.

### **Change Management**

- 3.9 Trillium Learning LLC and the Contractor may request changes and Upgrades from time to time as and when they become available, in which event, Trillium Learning LLC shall:
- 3.9.1 Provide to the Contractor a detailed and complete explanation of the change request or Upgrade, including an estimate ("Upgrade Estimate") of the time and cost involved in implementing the change request or Upgrade and which Titles will be affected by the change request or Upgrade.



- 4.0** If the Contractor does not approve the Upgrade Estimate, the Contractor shall notify Trillium Learning LLC within 14 days and Trillium Learning LLC may:
- 4.0.1 Cease to pursue the Upgrade, in which case the existing Terms and Conditions of this Agreement shall continue to apply;
  - 4.0.2 Request further details of, and/or negotiate, a revised Upgrade.
- 5.0** If the Contractor approves the Upgrade Estimate, the Contractor shall first provide to Trillium Learning LLC a signed Upgrade Estimate, which shall be deemed as the Contractor's consent and this Agreement shall then be deemed to incorporate the Upgrade(s). The cost of any Upgrade to the Application Product shall be due and payable by the Contractor not later than the 20th day of the month following the date of issue by Trillium Learning LLC of the invoice.

## **6. WARRANTIES**

- 6.1** The Contractor warrants that:
- 6.1.1 It has adequate insurance cover for all normal commercial risks, to ensure that any problems encountered shall not result in disruption to the efficient performance of this Agreement;
  - 6.1.2 It shall carry out its obligations with care, skill and diligence.
- 6.2** Trillium Learning LLC warrants that:
- 6.2.1 Trillium Learning LLC has the sole and exclusive right to use the Materials to develop, produce and exploit all rights in and authorize others to exploit all rights in the Products throughout the world.
  - 6.2.2 It shall carry out its obligations with care, skill and diligence, and shall employ techniques, methods, procedures and materials of a high quality and standard to ensure that its obligations are discharged to the best professional standards.

## **7. CONFIDENTIAL INFORMATION**

### **Access**

- 7.1** Each Party acknowledges that in the course of the performance of its obligations under this Agreement, or otherwise, it may obtain access to, or become aware of, Confidential Information which is owned by, or lawfully in the possession of the other Party.

### **Non-disclosure**

- 7.2** Each Party agrees not to disclose, communicate to or place at the disposal of any third Party, the Confidential Information in any form or by any means and to keep the Confidential Information in the strictest confidence.

### **Authorized disclosure**

- 7.3** If one Party authorizes the other Party to disclose any Confidential Information to any person that Party agrees, prior to such disclosure, to have such person sign an acknowledgement, to the effect that the information is disclosed to that person in confidence.

### **Use**

- 7.4** Other than in accordance with the terms of this Agreement each Party agrees not to use, or modify protected intellectual property.

## **8. INTELLECTUAL PROPERTY**

- 8.1** The Parties acknowledge that the Contractor is the owner and shall retain all Intellectual Property rights subsisting in any Existing Content as set out in the Schedule.
- 8.2** The Parties acknowledge that Trillium Learning LLC is the owner of the Intellectual Property rights subsisting in the Materials as set out in the Schedule.
- 8.3** The Contractor must not, nor may it permit any other person to:

8.3.1 do any act that would or might invalidate or be inconsistent with Trillium Learning LLC's (or its suppliers') Intellectual Property rights.

8.4 The Parties must, at their own expense, take all such steps necessary to maintain the validity and enforceability of each Party's Intellectual Property rights.

8.5 Each Party must immediately notify the other in writing of any actual, threatened or suspected infringement of any Intellectual Property right and of any claim by any third Party arising out of each Party fulfilling its obligations under this Agreement, as soon as that infringement or claim comes to that Party's notice. The alleged Party shall (at its own expense) do all such things as may reasonably be required to assist the other Party in pursuing or defending any proceedings in relation to any such infringement or claim.

8.6 The Contractor indemnifies Trillium Learning LLC against any losses, costs, expenses, demands or liability, whether direct, indirect, consequential or otherwise, and whether arising in contract, tort (including in each case negligence), or equity or otherwise, arising out of a claim by a third Party alleging that use by Trillium of the Existing Content or Titles is an infringement of that third Party's Intellectual Property rights, to the extent that the claim arises from the manner in which the Existing Content or Title is used by the Trillium Learning LLC for the purposes of this Agreement.

8.7 Trillium Learning LLC indemnifies the Contractor against any losses, costs, expenses, demands or liability, whether direct, indirect, consequential or otherwise, and whether arising in contract, tort (including in each case negligence), or equity or otherwise, arising out of a claim by a third Party alleging that use by Trillium of the Existing Content or Titles is an infringement of that third Party's Intellectual Property rights, to the extent that the claim arises from the manner in which the Software is developed by the Supplier and/or the resources used by the Supplier in the development of the Software.

## **9. DISPUTE RESOLUTION**

9.1 Any dispute arising as to any matter provided for in this Agreement or its implementation is to be referred in the first instance to the Chief Executives of the respective Parties who must endeavor to resolve such dispute in the spirit of achieving broad equity in respect of the Agreement, its Objective and purposes.

9.2 If such an agreed solution cannot be reached to the satisfaction of both Parties within 14 days of the reference of the dispute to the Chief Executive Officers of the Parties, either of those Officers may then refer the dispute to mediation by a mediator agreed to by the Parties. If the matter is not resolved by mediation within fourteen (14) days from there, the matter will be submitted for arbitration in accordance with the Arbitration Act 1996, by a single arbitrator to be appointed by the Parties or, failing Agreement, appointed by the Arbitrators and Mediators Institute of New Zealand at the request of either Party.

9.3 Any such mediation or arbitration shall take place as the Parties shall agree or, failing Agreement on a venue, by such means (including without limitation teleconference or videoconference) as the Parties shall agree or, failing Agreement, by such means as may be determined by the applicable mediator or arbitrator.

9.4 All costs in relation to the staging of such mediation (excluding for the avoidance of doubt any awards which may be made) shall be borne equally by the Parties unless explicitly stipulated otherwise by the arbitrator or agreed otherwise by the Parties.

## **10. LIMITATION OF LIABILITY**

10.1 Trillium Learning LLC shall not have any liability or responsibility to the Contractor for any loss, damage or injury, whether arising in contract, tort, equity or otherwise, which does not flow directly or naturally (i.e., in the ordinary course of things) from a breach of this Agreement including, in each case, consequential loss of business or profits or other loss. Trillium Learning LLC shall only be liable for losses (excluding loss of business or profits), which flow directly or naturally from a breach

of this Agreement up to a maximum of the amount paid by the Contractor to Trillium Learning LLC in accordance with 3.9 and as specified in the Schedule.

**10.2** The Contractor shall not have any liability or responsibility to Trillium Learning LLC for any loss, damage or injury, whether arising in contract, tort, equity or otherwise, which does not flow directly or naturally (i.e., in the ordinary course of things) from a breach of this Agreement including, in each case, consequential loss of business or profits or other loss.

## **11. TERMINATION**

**11.1** Both Parties agree that in the event they breach any term of this Agreement or any warranty given in this Agreement, they will indemnify and hold the other Party harmless against all direct liability, loss, damages, claims, and expenses (including related lawyer's fees) arising out of such breach.

**11.2** Either Party may terminate this Agreement immediately by notice in writing, upon:

10.2.1 the other Party committing any breach of this Agreement that is incapable of remedy;

10.2.2 the other Party failing to remedy any breach of this Agreement that is capable of remedy within 14 days of notice of that breach having been given by the non-defaulting Party to the other Party; and

10.2.3 the commencement of liquidation or the insolvency of the other Party (except for the purposes of solvent amalgamation or reconstruction) or upon the appointment of a receiver, statutory manager or trustee of the other Party's property or upon an assignment for the benefit of the other Party's creditors or upon execution being levied against the other Party or upon the other Party compounding with its creditors or being unable to pay its debts in the ordinary course of business.

**11.3** Termination of this Agreement shall be without prejudice to the accrued rights and liabilities of either Party prior to the termination of the Agreement.

### **Consequences of Termination**

**11.4.** Upon Termination of this Agreement:

10.4.1 the Parties will each return to the other copies of all Confidential Information delivered to, or obtained by the other during the Term of and relating to the performance of this Agreement; or

10.4.2 at the option of one Party, the other will destroy or erase the Confidential Information and certify through a responsible officer of the Party that such destruction or erasure has occurred and that no copies or storage of such Confidential Information remains in existence.

## **12. NOTICES**

**12.1** Any notice or other document served or delivered to a Party under this Agreement must be in writing and will be deemed to have been duly given by delivery, registered mail or delivery verifiable post, facsimile or email in accordance with the address details set out below, or such other address as a Party may from time to time designate by written notice to the other.

**12.2** A notice, or other document is taken to be received:

11.2.1 if by delivery when it is delivered;

11.2.2 if sent by registered mail or delivery verifiable post when it is delivered;

11.2.3 if a fax when a successful transmission report is generated unless a verifiable claim as to material illegibility is promptly raised; or

11.2.4 if an e-mail when a delivery receipt is received by the sending Party.

**12.3** A notice served or other document delivered on a day, which is not a business day is deemed served, or as applicable delivered, at 8:30 am on the first business day after such day.

**12.4** A notice served or other document delivered after 5:00 pm on a business day is deemed served, or as applicable delivered, at 8.30 am on the first business day after such day.

**12.5** For the purposes of clauses 13.3 and 13.4 the term “business day” shall mean any day other than a Saturday, Sunday or public holiday in Alaska.

### **13. GENERAL PROVISIONS**

#### **No Partnership, Joint Venture or Employment**

**13.1** This Agreement shall not be deemed to constitute a partnership or joint venture or contract of employment between the Parties.

#### **Force Majeure**

**13.2** Either Party may suspend its obligations to perform this Agreement if it is unable to perform as a direct result of a Force Majeure Event. Any such suspension of performance must be limited to the period during which the Force Majeure Event continues.

**13.3** Where a Party’s obligations have been suspended for a period of 14 days or more, the other Party may immediately terminate this Agreement by giving notice in writing to the other Party.

#### **Further Assurances**

**13.4** The Parties must each do all such further acts (and sign any documents), as may be necessary or desirable for effecting the transactions contemplated by this Agreement.

#### **Amendments**

**13.5** Except as specifically provided, no amendment to this Agreement will be effective unless it is in writing and signed by both Parties.

#### **Waiver**

**13.6** No exercise or failure to exercise or delay in exercising any right or remedy by a Party shall constitute a waiver by that Party of that or any other right or remedy available to it.

#### **Non-Merger**

**13.7** The Agreements, obligations and warranties contained in this Agreement shall not merge on completion of the transactions contemplated by it but shall remain in full force until satisfied.

#### **Partial Invalidity**

**13.8** If any provision of this Agreement or its application to any Party or circumstance is or becomes invalid or unenforceable to any extent, the remainder of this Agreement and its application shall not be affected and shall remain enforceable to the greatest extent permitted by law.

**EXECUTED** as an Agreement to a Curriculum Access License.

**SIGNED** on behalf of  
**Trillium Learning LLC**  
 by its duly authorized signatory:



\_\_\_\_\_  
 Signature

Ronald Fortunato \_\_\_\_\_  
 Signatory

CEO \_\_\_\_\_  
 Position held

**SIGNED** on behalf of  
**Yupiiit School District**  
 by its duly authorized signatory:

\_\_\_\_\_  
 Signature

\_\_\_\_\_  
 Signatory

\_\_\_\_\_  
 Position held

**SCHEDULE**

<b>TERM:</b>	Project curriculum is to begin implementation in the September 2018 timeframe of the school year and continue for 12 months. This agreement may be renewed beyond three years or until all projects and curriculum activities are complete (budget provided).
<b>A World Bridge® Project Package for YSD:</b>	A World Bridge® is the name of real-time, real-world STEAM curriculum and activities projects developed through Trillium Learning LLC. A World Bridge® includes process, content, equipment, appropriate project management, and professional development activities as well as access to all relevant A World Bridge® partners in business, industry, and government. This Project Package includes resources to continue implementation of the curriculum and activities for the Unmanned Aircraft Systems-Scientific Applications and NASA-UN-Sustainable Communities Projects.
<b>Implementation and License Fee:</b>	The Implementation and License Fee payable by the Contractor will be a total of \$150,000 for two identified curriculum projects in this Licensing Agreement and shall be payable as follows:  <b>1. Due upon acceptance of this agreement.</b>
<b>Implementation Timeline:</b>	Trillium Learning and the Contractor will agree on an implementation schedule and timeline upon execution of this Agreement. The timeline will be considerate of the Contractor's availability and commitments.
<b>NOTICES:</b>	<i>Contact:</i> Ron Fortunato <i>Company:</i> Trillium Learning LLC <i>Address:</i> 108 Lakeview Court, Pompton Lakes, NJ 07442 <i>Email:</i> <a href="mailto:ron@trilliumlearning.com">ron@trilliumlearning.com</a> <i>Tel:</i> 973-907-2332 <i>Mob:</i> 862-222-2233  A World Bridge® URL: <a href="http://www.aworldbridge.com">www.aworldbridge.com</a>

	<p><i>Contact:</i> Superintendent Tariq Malik <i>Company:</i> Yupiit School District <i>Address:</i> P.O. Box 51190, Akiachak, AK 99551 <i>Email:</i> <a href="mailto:tmalik@yupiit.org">tmalik@yupiit.org</a> <i>Tel:</i> 907-825-3600 <i>URL:</i> <a href="http://www.yupiit.org/">www.yupiit.org/</a></p>
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# Yupiit School District

Box 51190 • Akiachak, AK 99551 • Telephone (907) 825-3600 • FAX (877) 825-2404



Date: September 20 2018  
To: Regional School Board  
From: Tariq Malik, Interim Superintendent  
Re: Approval of Agenda

The Administration recommends the approval of the Agenda for September 20, 2018.



# Yupiiit School District

*The Mission of the Yupiiit School District is to educate all children to be successful in any environment.*



## Regional Board Members

**Akiachak**

**Akiak**

**Tuluksak**

Willie Kasayulie, Chairman  
Samuel George, Treasurer  
Robert Charles, Board Member

Ivan M. Ivan, Vice Chairman  
Moses Owen, Board Member

Peter Gregory SR, Board Secretary  
Moses Peter, Board Member

## Committee Meetings and Work-sessions

10:00 AM - Trilium/World Bridge

Agenda (beginning at 1:00 PM)

## Regional Board of Education Meeting

**LOCATION:** Akiachak, Alaska      **DATE:** September 20, 2018

- I. Call to Order
- II. Roll Call
- III. Invocation
- IV. Recognition of Guests
- V. Approval of Agenda
- VI. Approval of Minutes:
- VII. Correspondence
- VIII. Reports:
  - A. Attendance Report:
  - B. School Reports
    - 1. Akiachak
    - 2. Akiak
    - 3. Tuluksak
  - C. Tribal Education Director's Report
  - D. Curriculum, Instruction, Assessment Report
  - E. Special Ed Director's Report
  - F. Federal, State Programs Report
  - G. Business and Finance Report
  - H. Maintenance & Operations Report
  - I. Technology Director Report
  - J. Superintendent's Report
- IX. Action Items:
  - A. 2<sup>nd</sup> Reading of Proposed E 3515 Key Authorization Users
  - B. 2<sup>nd</sup> Reading of Proposed E 3510 Work Order Form
  - C. Resignations
  - D. New Hires
  - E. Proposed Updated Organizational Chart



- F. Student DATA Assessment report
- G. REVISED Job Description: Special Education Director and Assessment
- H. REVISED Job Description: Director of Curriculum, Instruction
- I. REVISED Contract/Job Description: State/Federal Programs Specialist
- J. Trillium/ World Bridge
- K. Re-schedule RSB Meeting in December.
- X. Board Travel/Info:
  - A. AASB 65<sup>th</sup> Annual Conference – November 8-11, 2018
  - B. AASB Nominations:
    - 1. Board of Directors Nomination Form
    - 2. Carl Rose Governance Award
    - 3. Outstanding School Board Award
  - C. Division of Elections: Candidates
- XI. Public Comments
- XII. Board Comments
- XIII. Executive Session: none
- XIV. Next Regular Meeting: October 18, 2018
- XV. Adjournment

# Yupiit School District

Box 51190 • Akiachak, AK 99551 • Telephone (907) 825-3600 • FAX (877) 825-2404



Date: September 20 2018  
To: Regional School Board  
From: Tariq Malik, Interim Superintendent  
  
Re: Approval of Minutes

The Administration recommends the approval of the minutes for August 13, 2018.

# Yupiit School District

Box 51190 Akiachak, AK 99551 (907) 825-3600 Fax (877) 825-2404

## Regional School Board

### Akiachak

Willie Kasayulie, Chairman  
Samuel George, Treasurer  
Robert Charles, Board Member

### Akiak

Ivan M. Ivan, Vice Chairman  
Moses Owen, Board Member

### Tuluksak

Peter Gregory SR, Secretary  
Moses Peter, Board Member

## Minutes of the Yupiit School District Regional Board of Education

Held: August 13, 2018  
Village: Akiachak, Alaska

<b>Committee Meeting &amp; Work-session</b>	<p>The Committee Meeting &amp; Work-session includes: Job Descriptions; Organizational Chart; Proposed E 3515 Key Authorization users; Proposed E3510 Work Order Form; Sample Landlord Tenant Act; Sample Pet Policy and Sample Pet Rules.</p> <p>10:00 AM - Job Descriptions</p> <p>11:00 AM - Organizational Chart</p> <p>11:30 AM - Proposed E 3515 Key Authorization Users Proposed E 3510 Work Order Form Sample Landlord Tenant Act Sample Pet Policy Sample Pet Rules</p>
<b>Call to Order</b>	<p><b>I. Call to Order:</b> Chairman Willie Kasayulie called the regular meeting of the Regional School Board to order at 2:09 PM</p>
<b>Roll Call</b>	<p><b>II. Roll Call: Present:</b></p> <p>Willie Kasayulie, Chairman Ivan Ivan, Vice Chairman – via video conference Samuel George, Treasurer Peter Gregory, Secretary – via video conference Moses Owen, Board Member – via video conference Robert Charles, Board Member Moses Peter, Board Member – via video conference</p>
<b>Invocation</b>	<p><b>III. Invocation:</b> Moses Owen rendered the invocation</p>

<p><b>Recognition of Guests</b></p>	<p><b>IV. Recognition of Guests:</b> Tariq Malik; Judy Anderson; Patricia Hutcherson; Stacey Nelson; Sophie Kasayulie; Brian Krosschell; John Stackhouse; Kaylin Charles; Cassandra Bennett – via video conference; Kathleen Gillia – via video conference; and Bonnie James.</p>
<p><b>Approval of Agenda</b></p>	<p><b>V. Approval of Agenda:</b> Administration presents the Yupiit School District Regional School Board Agenda for approval.</p> <p>Motion by Sam George, Seconded by Robert Charles to approve the agenda with additions. Motion passed.</p>
<p><b>Approval of Minutes</b></p>	<p><b>VI. Approval of Minutes:</b> The Administration presents the Yupiit School District Regional School Board Minutes for July 19, 2018 for approval.</p> <p>Motion by Sam George, Seconded by Robert Charles to approve the Special Board meeting Minutes for May 24, 2018. Motion passed.</p>
<p><b>Correspondence</b></p>	<p><b>VII. Correspondence:</b></p>
<p><b>Reports</b></p>	<p><b>VIII. Reports:</b></p> <p><b>A. Tribal Education Director’s Report:</b> Sophie Kasayulie highlighted her board report.</p> <p><b>B. Federal/State Programs Report:</b> Kaylin Charles highlighted her board report.</p> <p><b>C. Business and Finance Report:</b> John Stackhouse highlighted his board report.</p> <p><b>D. Maintenance &amp; Operation Director’s Report:</b> Judy Anderson highlighted her board report.</p> <p><b>E. Interim Superintendent’s Report:</b> Tariq Malik highlighted his board report.</p>
<p><b>Action Items</b></p>	<p><b>IX. Action Items</b></p> <p><b>A. Ratify Poll Vote: 7-27-18</b></p> <p>This was to ratify the Poll Vote that was administered on July 27, 2018 to compensate any of our Regional School Board members who attend any committee meetings or District-related meetings using the policy AR 9250 Stipend/Pay schedule. Motion was approved with 6-1 votes, Sam George abstained the motion.</p> <p>Motion by Sam George, Seconded by Peter Gregory to ratify the 7-27-18 Poll Vote. Motion passed.</p> <p><b>B. New Hires</b></p> <p>The Administration recommended the New Hire for Scott Price, Special Education Teacher (Secondary) or Akiachak School; and Brian Krosschell, Technology Director.</p> <p>Motion by Sam George, Seconded by Robert Charles to approve the New Hires for Scott Price, Special Ed Teacher, Akiachak School and</p>

<p><b>Continue – Action Items</b></p>	<p>Brian Krosschell, Technology Director. Motion passed unanimously with 7-0 votes.</p> <p style="text-align: center;"><b>C. Bilingual and Cultural Teacher Job Description</b></p> <p>The Administration recommended the approval of the Bilingual and Culture Teacher Job Description.</p> <p>Motion by Sam George, Seconded by Ivan Ivan to approve the Bilingual and Cultural Teacher Job Description as presented. Motion passed.</p> <p style="text-align: center;"><b>D. Proposed E 3515 Key Authorization Users</b></p> <p>The Administration recommended the approval of the 1<sup>st</sup> Reading of the Proposed E 3515 Key Authorization users.</p> <p>Motion by Sam George, Seconded by Moses Owen to approve the 1<sup>st</sup> Reading of the Proposed E 3515 Key Authorization Users. Motion passed.</p> <p style="text-align: center;"><b>E. Proposed E 3510 Work Order Form</b></p> <p>The Administration recommends the approval of the 1<sup>st</sup> Reading of the Proposed E 3510 Work Order Form.</p> <p>Motion by Robert Charles, Seconded by Ivan Ivan to approve the 1<sup>st</sup> Reading of the Proposed E 3510 Work Order Form. Motion passed.</p> <p style="text-align: center;"><b>F. Pet Policy</b></p> <p>Sample Landlord Tenant Act; Sample Pet Policy and Sample Pet Rules were presented to the board for information and review.</p> <p>The Administration to work on the Proposed Pet Policy and present it to the Board during the next meeting.</p>
<p><b>Board Travel/Info</b></p>	<p><b>XII. Board Travel/Info:</b></p> <p style="padding-left: 40px;"><b>A. Board Retreat – August 17-18, 2018</b></p> <p style="padding-left: 40px;"><b>B. Fall Legislative Fly-In – September 15-16, 2018</b></p> <p>The Regional School Board Retreat is scheduled on August 17-18, 2018 in Anchorage. This is for your information.</p> <p>The Association of Alaska School Board Fall Boardsmanship Academy is scheduled on September 15-16, 2018 in Fairbanks, Alaska. This is presented for your information and possible action.</p> <p>Motion by Sam George, Seconded by Robert Charles to notify Bonnie James for those Board members who wants to attend the Fall Boardsmanship Academy. Motion passed.</p>
<p><b>Public Comments</b></p>	<p><b>XIII. Public Comments</b></p>
<p><b>Board Comments</b></p>	<p><b>XIV. Board Comments</b></p>

<b>Executive Session</b>	<p><b>XV. Executive Session:</b> Motion by Sam George, Seconded by Robert Charles to go into an executive session at 4:10 PM. Motion passed.</p> <p>Motion by Robert Charles, Seconded by Moses Owen to get out of an executive session at 4:52 PM. Motion passed.</p> <p>Motion by Moses Peter, Seconded by Sam George to authorize the Superintendent to modify the contract and Job Description for the Federal/State Specialist. Motion passed with 6-1 votes, Robert Charles abstained.</p>
<b>Next Meeting Regular Meeting</b>	<p><b>XVI. Next Regular Meeting:</b> September 20, 2018</p>
<b>Adjournment</b>	<p><b>XVII. Adjournment:</b> Motion by Robert Charles, Seconded by Moses Owen to adjourn the meeting at 4:56 PM. Meeting Adjourned.</p> <p>_____ <b>Secretary</b></p> <p>_____ <b>Date</b></p>

# Yupiit School District

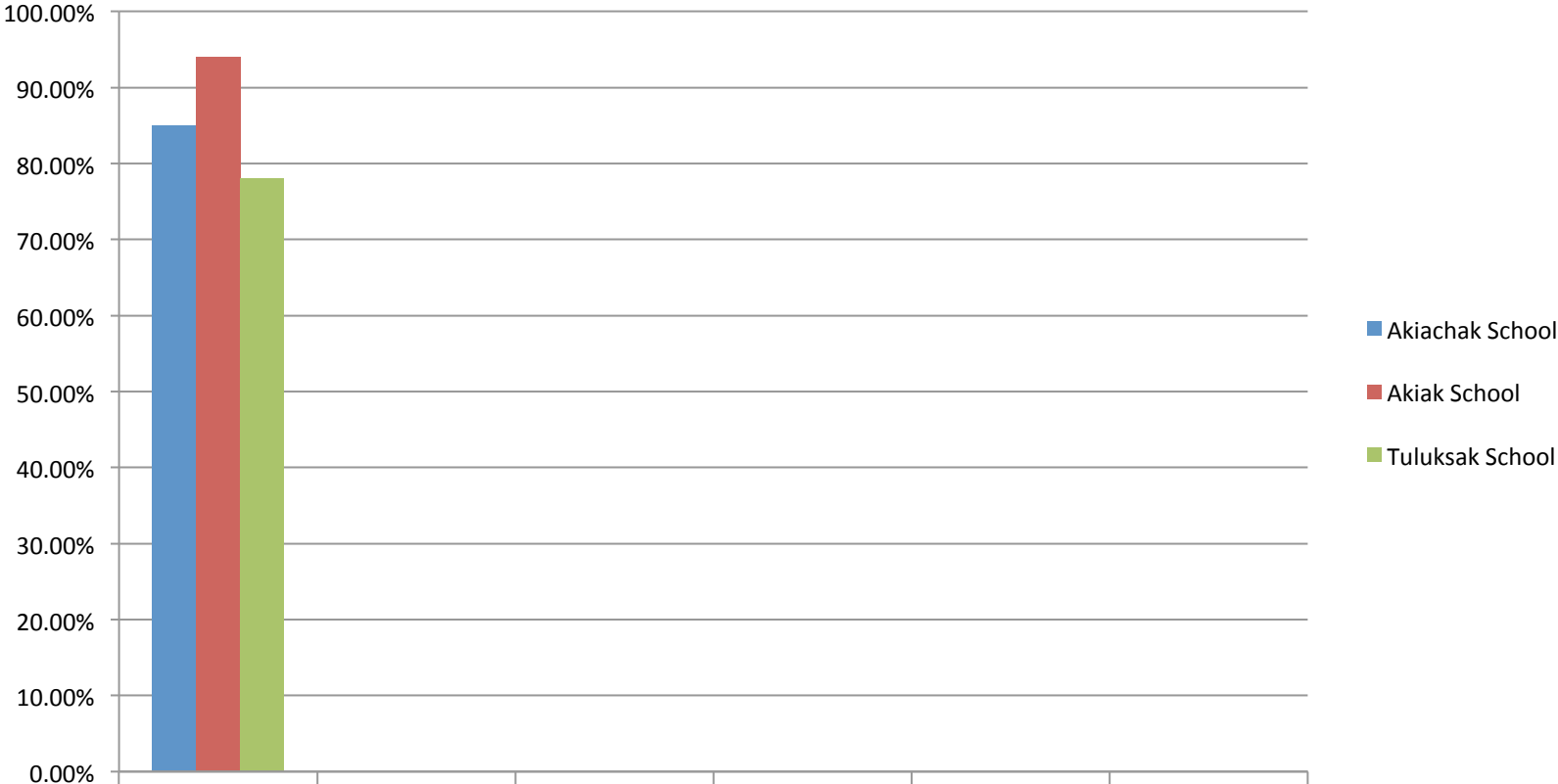
Box 51190 • Akiachak, AK 99551 • Telephone (907) 825-3600 • FAX (877) 825-2404



Date: September 20 2018  
To: Regional School Board  
From: Tariq Malik, Interim Superintendent  
  
Re: Attendance Report

The Attendance report for August 2018 is presented for your review.

## 2018-19 YUPIIT SCHOOL DISTRICT ATTENDANCE



Akiachak School	85.00%					
Akiak School	94.00%					
Tuluksak School	78.00%					



# Yupiit School District

Box 51190 • Akiachak, AK 99551 • Telephone (907) 825-3600 • FAX (877) 825-2404



Date: September 20 2018  
To: Regional School Board  
From: Tariq Malik, Interim Superintendent  
  
Re: Reports B-I

The Administration reports are presented for your information and review.

**Author of Report:** Cody Burnham

**Department:** Principal – Akiachak School

**Date of Regional School Board Meeting:** September 20, 2018

**Mission Statement**

To educate all children to be successful in any environment.

**Vision Statement**

All members of the community are proud and committed to our school system. Students have a positive learning environment, speak the Yup'ik language, know their culture, attend school regularly and graduate prepared to be successful in any environment. The majority of our teachers and school staff are Yup'ik and speak their language, and the curriculum and instruction is based in Yup'ik values and traditions. Our community members, elders, parents and students feel ownership in our schools

**Values**

Love for Children, Spirituality, Sharing, Humility, Hard Work, Respect for Others and Their Property, Cooperation, Family Roles, Knowledge of Family Tree, Hunter Success, Domestic Skills, Knowledge of Language, Avoid Conflict, Humor, Respect for Land, Respect for Nature

**Strategic Goal Areas:**

1. Students Succeed Culturally and Academically
2. Community, Parents and Elder Involvement
3. Staff Recruitment and Retention
4. Education System Change

Date(s)	Activity	Details	Connection to YSD Mission, Objectives, Strategic Goals and/or School Goals
Aug 1-2	Inservice	Welcomed the new and returning staff and led a training on our edited RTI document.	4. Education System Change Staff Recruitment & Retention
Aug/ Sep	Assembly	Started off the year with a welcome back assembly and introduced the new teachers and staff. Celebration assembly was held for students who have shown respect.	1. Students Succeed Culturally and Academically
Aug- Sept	SSR and Announcements	Implemented Silent Sustained Reading (SSR) for the first 15 minutes of the day, followed by morning announcements and discussion on our character word of the month.	4. Education System Change 1. Students Succeed Culturally and Academically
Aug 10	Break-In	There was a break in at Akiachak School on Friday, August 10 <sup>th</sup> . We need to look at updating our security system.	4. Education System Change
Aug- Sept	Cross Country Running	Akiachak Cross Country has been traveling to meets in Kalskag, Bethel, Kwethluk, and Seward.	1. Students Succeed Culturally and Academically
Aug- Sept	LASB Meeting	LASB meeting held on August 13 <sup>th</sup> . Members are supportive of attendance incentives and community presence in the school.	4. Education System change 1. Students Succeed Culturally and Academically 2. Community, Parents, and Elder Involvement
Sept 5- 14	MAP Testing	MAP testing is in progress.	1. Students Succeed Culturally and Academically

Author of Report: Cassandra Bennett

Department/Location: Akiak School

Date of Regional School Board Meeting: September 20, 2018

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**Strategic Goal Areas:**

1. Students Succeed Culturally and Academically
2. Community, Parents and Elder Involvement
3. Staff Recruitment and Retention
4. Education System Change

Date(s)	Activity	Details	Connection to YSD Mission, Objectives, Strategic Goals and/or School Goals
September 2018	Morning Meetings	As a school we meet every morning in the gym. Student Council and Senior Class direct our meetings <ul style="list-style-type: none"> <li>● Pledge of Allegiance in both English and Yupik'.</li> <li>● Announcements for the day/week by students and staff</li> <li>● Yupik word of the day</li> <li>● Quote of the day</li> <li>● Dancing with the students, staff and community members</li> <li>● Positive message to begin the day</li> </ul>	<ol style="list-style-type: none"> <li>1. Students</li> <li>2. Community, Parents and Elder Involvement</li> </ol>
September 2018	Student Council Senior Class 2018	<ul style="list-style-type: none"> <li>● Basketball Tournament Senior Class Fundraiser August 24-25</li> <li>● Student Council elections beginning for positions</li> <li>● Seniors are working with Advisor for Akiak Senior Trip</li> </ul>	<ol style="list-style-type: none"> <li>2. Community, Parents and Elder Involvement</li> </ol>
September 2018	Assessments	<ul style="list-style-type: none"> <li>● MAP assessments in progress</li> </ul>	<ol style="list-style-type: none"> <li>1. Students Succeed Culturally and Academically</li> </ol>
September 2018	PLC (School Improvement)	<ul style="list-style-type: none"> <li>● <i>Revising and updating the STEPP Plan</i></li> <li>● School Wide Discipline Plan written and recommended by LSAB</li> <li>● ISS room created and paraprofessional hired as School and Community Liaison</li> </ul>	<ol style="list-style-type: none"> <li>1. Students Succeed Culturally and Academically</li> <li>4. Education System Change</li> </ol>
September 2018	Recruitment	<ul style="list-style-type: none"> <li>● Search for a SPED teacher continues</li> </ul>	<ol style="list-style-type: none"> <li>3. Staff Recruitment and Retention.</li> </ol>
September 2018	LASB Meeting	<ul style="list-style-type: none"> <li>● August LSAB meeting held.</li> </ul>	<ol style="list-style-type: none"> <li>2. Community, Parents and Elder Involvement</li> </ol>
September 2018	Community Engagement	<ul style="list-style-type: none"> <li>● Parent Open House August 30, 2018 to meet and greet the staff and develop relationships between school and community. 123 community members in attendance</li> <li>● School-wide discipline program was shared with Parents.</li> </ul>	<ol style="list-style-type: none"> <li>2. Community, Parents and Elder Involvement</li> </ol>

Yupiit School District  
 PO Box 51190  
 Akiachak, AK 99551  
 Regional School Board Report

		<ul style="list-style-type: none"> <li>• Home visits are being made by principal and School Community Liaison.</li> <li>• Excel Alaska made presentation to the community.</li> <li>• Held a meeting with ANC on various aspects.</li> <li>• Open gym schedule created</li> </ul>	
September 2018	Paraprofessional Interviews	<ul style="list-style-type: none"> <li>• Conducted interviews and recommending 2 paraprofessionals for hire.</li> </ul>	3. Staff recruitment and retention
September 2018	Elders	<ul style="list-style-type: none"> <li>• Elders appreciated during month of September</li> </ul>	2. Community parents and elder involvement
September 2018	Building Improvements	<ul style="list-style-type: none"> <li>• Working with Maintenance Director to install a bare minimum safe playground</li> <li>• Teacher housing was renovated, painted etc. and new bedding and furniture were added.</li> </ul>	4. Education system change

Author of Report: Sharene Craft  
 Department/Location: Tuluksak School  
 Date of Regional School Board Meeting: September 20, 2018

**Mission Statement**

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**Vision Statement**

All members of the community are proud and committed to our school system. Students have a positive learning environment, speak the Yup'ik language, know their culture, attend school regularly and graduate prepared to be successful in any environment. The majority of our teachers and school staff are Yup'ik and speak their language, and the curriculum and instruction is based in Yup'ik values and traditions. Our community members, elders, parents and students feel ownership in our schools

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**Strategic Goal Areas:**

1. Students Succeed Culturally and Academically
2. Community, Parents and Elder Involvement
3. Staff Recruitment and Retention
4. Education System Change

Date(s)	Activity	Details	Connection to YSD Mission, Objectives, Strategic Goals and/or School Goals
August and Sept.	Cross Country	Tuluksak held a local race. The team has traveled to meets in Kwethluk and Kalskag.	Students succeed academically
Sept. 5	Volleyball	Mixed-Six volleyball practices began.	Students succeed academically
August and Sept. 2018	PLC Wednesday Meetings	MAP Assessment & PowerSchool Training, Certified Handbook review, creating a positive school climate, Champs	Students succeed academically
8/26/18	Excel Project	Tuluksak hosted a community meeting. Martha Peck and Carlene Liskey presented information regarding the NYCP grant.	Community, Parents and Elder Involvement
Every Friday	Yuraqing	The community and school Drum, Sing and Dance together for the last 30 minutes of the day.	Students succeed culturally and academically Community, Parents and Elder Involvement

Author of Report: Sophie Kasayulie  
 Department/Location: Yupiaq Education Director  
 Date of Regional School Board Meeting: September 20, 2018

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1. Students Succeed Culturally and Academically
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3. Staff Recruitment and Retention
4. Education System Change

Date(s)	Activity	Details	Connection to YSD Mission, Objectives, Strategic Goals and/or School Goals
August 24, 2018	Attended Tribal Education Compacting Conference	Varies visitor came to talk to Tribal Councils and Regional School Board.	Education System Change
Aug. and Sept. 2018	YOPT	Yup'ik teachers testing students for Fall and we will collect data in the Spring for results.	Students Succeed Culturally and Academically
Sept.	Attend Leadership Meetings	I have been attending leadership meeting with director which give us information on how our schools are doing and finding out what our needs are.	Students Succeed Culturally and Academically
Sept.	Education Conference	Akiak will identify dates for Education Conference and we will plan for other organizations to present at that time	Community, Parents, and Elders Involvement

Author of Report: Patricia Hutcherson  
 Department: Director of Curriculum and Instruction  
 Date of Regional School Board Meeting: September 20, 2018.

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Date(s)	Activity	Details	Connection to YSD Mission, Objectives, Strategic Goals and/or School Goals
July & August 2018	Site Visits	The Curriculum Director conducted a site visit to Akiak on 7/25/2018 and attended a birthday party for a high school student in his home with the principal and secretary; met School Counselor and discussed the use of thematic units with principal Cassandra Bennett.	Community, Parent & Elder involvement; Education System Change; Staff Recruitment & Retention
August 2018	In-Service	Planned and facilitated a successful 2 day district wide inservice (August 1-2) for all three sites with participation & assistance from administrative team. Curriculum Director presented a Powerpoint on Trauma Informed Schools; Principal of Akiachak presented Powerpoint on RTI. Another inservice was planned with Curriculum Director for teachers' Professional Development re Saxon Math (Aug 31); Teachers from Akiachak staff and a representative from Saxon Math presented Saxon Math to all sites during the morning of August 31. An open dialogue and discussion with teachers was held in the afternoon, "What's Good for Kids?" was the theme throughout day. A curriculum survey was sent out to all teachers in August. Curriculum Director met with SOSS Coach to discuss STEPP plan. Saxon Math materials were ordered for each site and some materials are in transit. Curriculum Director & Yup'iaq Cultural Director meet weekly to discuss inclusion of Yup'ik curriculum into Core subject areas (Science, Math, English, Social Studies, Reading) and Para Pro's schedules and students. Teachers at Akiachak will include Yup'ik culture into curriculum 4 times a year. A site visit was made to Tuluksak to observe classroom teachers.	Staff Recruitment & Retention; Educational System Change; Student Succeed Culturally & Academically
Sept 2018	In-Service	Based on needs of teachers, a Professional Development inservice for September 4 was	Education System change Staff Recruitment & Retention;

		planned with Director of Technology. He inserviced staff on Promethean Boards during morning inservice in Akiachak and two of Akiachak's teachers inserviced staff at Tuluksak and Akiak on CHAMPS and Power School Pro. Both trips were successful. Weather permitting more Professional Development trips will be planned throughout school year. YSD has a partnership with Excel Alaska and Curriculum Director has spent time working with the school Counselors and Excel team members to sign students up for CTE sessions offered through Excel Alaska.	Student Succeed Culturally & Academically.



Yup'it School District  
 PO Box 51190  
 Akiachak, AK 99551  
 Regional School Board Report

Author of Report: Stacey Wilson  
 Department: Special Education  
 Date of Regional School Board Meeting: September 20, 2018.

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**Strategic Goal Areas:**

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4. Education System Change

Date(s)	Activity	Details	Connection to YSD Mission, Objectives, Strategic Goals and/or School Goals
September 2018	Site Visits	<ul style="list-style-type: none"> <li>- visited Akiak and Tuluksak for staff development and department oversight. Coordinated schedules for aides.</li> <li>accompanied the Superintendent to Akiak to meet with parents and community members.</li> <li>Travelled to Akiak to service the students on the Special Education caseload for that site.</li> </ul>	Staff Recruitment and Retention Operations Community, Parents and Elder Involvement. Student's Academic and Cultural Achievement
August 2018	Compact Meetings	<ul style="list-style-type: none"> <li>- sat in the opening sessions of the Tribal Education Compacting conference at Akiachak with Rep. Kopp, YSD-RSB members, Tribal chiefs, Coalition for Educational Equity representative Sarah Sledge, Commissioner Johnson and the community members.</li> </ul>	Community, Parents, Elders Involvement Education System Change.
August /Sept 2018	In-Service	<ul style="list-style-type: none"> <li>- provided training on the use of MAP data to improve instruction to instructional staff at all 3 sites. (</li> <li>- Arranged for the Speech Language therapist to trained the Sped teachers and the aides of Akiak on Story Champ, intervention program to help students build their language expression skills.</li> </ul>	Education System change Staff Recruitment & Retention
Sept 2018	Curriculum & Instruction	<ul style="list-style-type: none"> <li>- Pursued Special education teacher hiring with the assistance of Superintendent, principals and the Curriculum Director.</li> </ul>	Education System Change. Staff Recruitment and Retention.

Author of Report: Kaylin Charles  
 Department/Location: Federal Programs  
 Date of Regional School Board Meeting: September 20, 2018

**Mission Statement**

To educate all children to be successful in any environment.

**Vision Statement**

All members of the community are proud and committed to our school system. Students have a positive learning environment, speak the Yup'ik language, know their culture, attend school regularly and graduate prepared to be successful in any environment. The majority of our teachers and school staff are Yup'ik and speak their language, and the curriculum and instruction is based in Yup'ik values and traditions. Our community members, elders, parents and students feel ownership in our schools

**Values**

Love for Children, Spirituality, Sharing, Humility, Hard Work, Respect for Others and Their Property, Cooperation, Family Roles, Knowledge of Family Tree, Hunter Success, Domestic Skills, Knowledge of Language, Avoid Conflict, Humor, Respect for Land, Respect for Nature

**Strategic Goal Areas:**

1. Students Succeed Culturally and Academically
2. Community, Parents and Elder Involvement
3. Staff Recruitment and Retention
4. Education System Change

Date(s)	Activity	Details	Connection to YSD Mission, Objectives, Strategic Goals and/or School Goals
08/17/18	Professional Development	Submitted reimbursement requests for Professional development offered by DEED	Education System Change
08/27/18	Student Report Manager User Audit	SRM user audit in regards to staffing update for current year submitted to DEED.	Education System Change
08/30/18, 08/16/18	5 year Perkins Plan	Webinar on The Perkins 5-Year Plan: Timeline, Purpose, Changes, and Approval Process, and Changes to the new Perkins 5-year plan format & assessment rubric attended.	Students Succeed Culturally and Academically Community, Parents and Elder Involvement Staff Recruitment and Retention Education System Change
09/05-07/18	Migrant Recruiter/ Records Training	Attended the Annual Migrant Education Training for Recruiting/Records Manager through DEED.	Students Succeed Culturally and Academically Community, Parents and Elder Involvement Staff Recruitment and Retention Education System Change
09/10/18	Principal's Meeting	Attended principals meeting in regards to School Improvement funds and needs of each school. In process of submitting 1003a School Improvement funds application.	Students Succeed Culturally and Academically Community, Parents and Elder Involvement Staff Recruitment and Retention Education System Change
09/10/18	Professional Development for Title 1	Attended Title I Supplement, not supplant webinar through DEED. Districts are required to have a methodology in place ensuring that Title I funds are supplementing and not supplanting, other state and local funds in current year.	Students Succeed Culturally and Academically Community, Parents and Elder Involvement Staff Recruitment and Retention Education System Change
09/12/18	Pre-Elementary Extension Grant	Submitted FY19 Pre-Elementary grant application along with program budget and budget narrative to DEED.	Students Succeed Culturally and Academically Community, Parents and Elder Involvement Staff Recruitment and Retention Education System Change

# Yupiiit School District

Box 51190 • Akiachak, AK 99551 • Telephone (907) 825-3600 • FAX (877) 825-2404



From: John C. Stackhouse  
Business Manager  
Yupiiit School District

Date: September 20, 2018

Subj: 2018 September Board Report

The 2018 September Board Report contains the following:

Income statement report from BMS for 09/18

Author of Report: John Stackhouse  
 Department/Location: Business Manager  
 Date of Regional School Board Meeting: September 20, 2018

**Mission Statement**

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**Vision Statement**

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**Strategic Goal Areas:**

1. Students Succeed Culturally and Academically
2. Community, Parents and Elder Involvement
3. Staff Recruitment and Retention
4. Education System Change

Date(s)	Activity	Details	Connection to YSD Mission, Objectives, Strategic Goals and/or School Goals
Sept	FY18 Audit	Provide documentation to BDO	Education System Change
Sept	FY18 Consolidated Budgets	Work on 4 <sup>th</sup> quarter reimbursements; FERs with Federal Program Specialist	Education System Change
Sept	FY19 1003a	Coordinate with DEED, Principals, Federal Program Specialist to complete 1003a Application	Education System Change
Sept	FY19 Moore	Work with Federal Program Specialist to compete Moore Early Lit Grant	Education System Change
Sept	FY17 Audit	Provide documentation to DEED to show actions taken to correct findings	Education System Change
Sept	Remote Requisition System	Continue one-on-one guidance to enhance implementation	Education System Change
Sept	Time Clocks	Work with TimeClock Plus trainer to install web based time clock solution	Education System Change

100 OPERATING BUDGET

Function	Object	Description	----- Current Year -----				
			Current Month	Current YTD	Current Enc	Budget	Variance
Revenue							
	40	OTHER LOCAL REVENUES				15,000.00	-15,000.00
	47	E-RATE				1,543,890.00	-1,543,890.00
	50	OTHER STATE REVENUES				6,503,456.00	-6,503,456.00
	51	FOUNDATION PROGRAM		519,969.00			519,969.00
	56	TRS ON-BEHALF				583,053.00	-583,053.00
	57	PERS ON-BEHALF				119,222.00	-119,222.00
	90	OTHER STATE REVENUE				128,114.00	-128,114.00
	100	FEDERAL REVENUE		52,633.00			52,633.00
	110	IMPACT AID				3,606,030.00	-3,606,030.00
	235	OTHER- INSURANCE		45,996.11			45,996.11
		<b>Total Revenue</b>	<b>0.00</b>	<b>618,598.11</b>		<b>12,498,765.00</b>	<b>-11,880,166.89</b>
Expenses							
100		REGULAR INSTRUCTION					
	315	TEACHER				2,175,533.00	2,175,533.00
	323	AIDES				280,325.00	280,325.00
	329	SUBSTITUTES/TEMPORARIES		1,452.38		60,000.00	58,547.62
	360	EMPLOYEE BENEFITS				986,544.00	986,544.00
	362	UNEMPLOYMENT INSURANCE		21.79			-21.79
	363	WORKER'S COMP		20.54			-20.54
	364	FICA/MEDICARE		111.11			-111.11
	367	TRS ONBEHALF				355,482.00	355,482.00
	368	PERS ONBEHALF				18,872.00	18,872.00
	410	PROFESSIONAL & TECH SVCS				3,000.00	3,000.00
	420	STAFF TRAVEL & PER DIEM		262.84	262.84	6,000.00	5,737.16
	440	OTHER PURCHASED SERVICES				1,000.00	1,000.00
	450	SUPPLIES, MATL & MEDIA		87,251.65	57,264.42	123,000.00	35,748.35
		<b>Total Function</b>		<b>89,120.31</b>	<b>57,527.26</b>	<b>4,009,756.00</b>	<b>3,920,635.69</b>
120		BILINGUAL/BICULTURAL INST					
	321	DIR/COORD/MGR (NON-CERT)		6,972.84		83,674.00	76,701.16
	322	SPECIALISTS (NON-CERT)				24,916.00	24,916.00
	360	EMPLOYEE BENEFITS				43,436.00	43,436.00
	361	HEALTH/LIFE INSURANCE		1,320.10			-1,320.10
	362	UNEMPLOYMENT INSURANCE		97.53			-97.53
	363	WORKER'S COMP		104.59			-104.59
	364	FICA/MEDICARE		533.43			-533.43
	366	PERS		1,534.02			-1,534.02
	368	PERS ONBEHALF				6,059.00	6,059.00

100 OPERATING BUDGET

Function	Object	Description	----- Current Year -----				
			Current Month	Current YTD	Current Enc	Budget	Variance
	410	PROFESSIONAL & TECH SVCS				2,500.00	2,500.00
	420	STAFF TRAVEL & PER DIEM		262.86	262.86	1,000.00	737.14
	450	SUPPLIES, MATL & MEDIA				9,000.00	9,000.00
		<b>Total Function</b>		<b>10,825.37</b>	<b>262.86</b>	<b>170,585.00</b>	<b>159,759.63</b>
160		VOCATIONAL ED INSTRUCTION					
	315	TEACHER				142,834.00	142,834.00
	360	EMPLOYEE BENEFITS				57,134.00	57,134.00
	367	TRS ONBEHALF				23,339.00	23,339.00
	450	SUPPLIES, MATL & MEDIA		623.03	623.03	9,000.00	8,376.97
		<b>Total Function</b>		<b>623.03</b>	<b>623.03</b>	<b>232,307.00</b>	<b>231,683.97</b>
200		SPECIAL ED INSTRUCTION					
	315	TEACHER				623,773.00	623,773.00
	323	AIDES				188,187.00	188,187.00
	360	EMPLOYEE BENEFITS				324,784.00	324,784.00
	367	TRS ONBEHALF				101,925.00	101,925.00
	368	PERS ONBEHALF				14,175.00	14,175.00
	420	STAFF TRAVEL & PER DIEM				3,000.00	3,000.00
	450	SUPPLIES, MATL & MEDIA		278.65		2,000.00	1,721.35
		<b>Total Function</b>		<b>278.65</b>		<b>1,257,844.00</b>	<b>1,257,565.35</b>
220		SPEC ED SUPPORT SVCS					
	314	DIR/COOR/MANAGER (CERT)		8,828.25		105,939.00	97,110.75
	324	SUPPORT STAFF				6,037.00	6,037.00
	360	EMPLOYEE BENEFITS				42,376.00	42,376.00
	362	UNEMPLOYMENT INSURANCE		121.83			-121.83
	363	WORKER'S COMP		132.42			-132.42
	364	FICA/MEDICARE		128.01			-128.01
	365	TEACHER'S RETIREMENT		1,108.82			-1,108.82
	367	TRS ONBEHALF				17,310.00	17,310.00
	368	PERS ONBEHALF				337.00	337.00
	410	PROFESSIONAL & TECH SVCS				95,000.00	95,000.00
	420	STAFF TRAVEL & PER DIEM		872.83	262.83	15,550.00	14,677.17
	425	STUDENT TRAVEL				1,000.00	1,000.00
	450	SUPPLIES, MATL & MEDIA				3,000.00	3,000.00
	490	OTHER EXPENSES				300.00	300.00
		<b>Total Function</b>		<b>11,192.16</b>	<b>262.83</b>	<b>286,849.00</b>	<b>275,656.84</b>
320		GUIDANCE SERVICES					
	318	SPECIALISTS				261,694.00	261,694.00
	360	EMPLOYEE BENEFITS				104,678.00	104,678.00
	367	TRS ONBEHALF				42,762.00	42,762.00
	390	TRAVEL ALLOWANCE				500.00	500.00
	420	STAFF TRAVEL & PER DIEM				1,000.00	1,000.00
	450	SUPPLIES, MATL & MEDIA				1,500.00	1,500.00
		<b>Total Function</b>				<b>412,134.00</b>	<b>412,134.00</b>

YUPIIT SCHOOL DISTRICT  
Income Statement  
For the Accounting Period: 9 / 18

100 OPERATING BUDGET

Function	Object	Description	----- Current Year -----				
			Current Month	Current YTD	Current Enc	Budget	Variance
350		SUPPORT SERVICES INSTRUCT					
	314	DIR/COOR/MANAGER (CERT)		9,442.50		113,310.00	103,867.50
	324	SUPPORT STAFF				23,664.00	23,664.00
	360	EMPLOYEE BENEFITS				54,782.00	54,782.00
	362	UNEMPLOYMENT INSURANCE		130.31			-130.31
	363	WORKER'S COMP		141.64			-141.64
	364	FICA/MEDICARE		136.92			-136.92
	365	TEACHER'S RETIREMENT		1,185.97			-1,185.97
	367	TRS ONBEHALF				18,515.00	18,515.00
	368	PERS ONBEHALF				1,319.00	1,319.00
	390	TRAVEL ALLOWANCE				1,000.00	1,000.00
	410	PROFESSIONAL & TECH SVCS				10,000.00	10,000.00
	420	STAFF TRAVEL & PER DIEM				5,625.00	5,625.00
	433	COMMUNICATIONS				300.00	300.00
	450	SUPPLIES, MATL & MEDIA				16,875.00	16,875.00
	491	DUES & FEES				1,500.00	1,500.00
		<b>Total Function</b>		<b>11,037.34</b>		<b>246,890.00</b>	<b>235,852.66</b>
351		TECHNOLOGY					
	314	DIR/COOR/MANAGER (CERT)				105,939.00	105,939.00
	324	SUPPORT STAFF				39,930.00	39,930.00
	360	EMPLOYEE BENEFITS				52,272.00	52,272.00
	367	TRS ONBEHALF				13,710.00	13,710.00
	368	PERS ONBEHALF				2,228.00	2,228.00
	410	PROFESSIONAL & TECH SVCS				5,500.00	5,500.00
	420	STAFF TRAVEL & PER DIEM		791.51	791.51	7,500.00	6,708.49
	433	COMMUNICATIONS		3,945.45		1,800,000.00	1,796,054.55
	440	OTHER PURCHASED SERVICES				6,000.00	6,000.00
	450	SUPPLIES, MATL & MEDIA		3,504.00		50,000.00	46,496.00
	491	DUES & FEES				1,500.00	1,500.00
		<b>Total Function</b>		<b>8,240.96</b>	<b>791.51</b>	<b>2,084,579.00</b>	<b>2,076,338.04</b>
352		LIBRARY SERVICES					
	323	AIDES				65,899.00	65,899.00
	360	EMPLOYEE BENEFITS				19,051.00	19,051.00
	368	PERS ONBEHALF				3,677.00	3,677.00
	450	SUPPLIES, MATL & MEDIA				3,500.00	3,500.00
		<b>Total Function</b>				<b>92,127.00</b>	<b>92,127.00</b>
354		IN-SERVICE TRAINING					
	410	PROFESSIONAL & TECH SVCS				7,500.00	7,500.00
	420	STAFF TRAVEL & PER DIEM		1,638.40	546.70	5,000.00	3,361.60
	440	OTHER PURCHASED SERVICES				2,500.00	2,500.00
	450	SUPPLIES, MATL & MEDIA		3,339.33	2,839.93	2,500.00	-839.33
		<b>Total Function</b>		<b>4,977.73</b>	<b>3,386.63</b>	<b>17,500.00</b>	<b>12,522.27</b>

100 OPERATING BUDGET

Function	Object	Description	----- Current Year -----				
			Current Month	Current YTD	Current Enc	Budget	Variance
400		SCHOOL ADMINISTRATION					
	313	PRINCIPAL		24,468.76		293,645.00	269,176.24
	360	EMPLOYEE BENEFITS				117,458.00	117,458.00
	361	HEALTH/LIFE INSURANCE		1,320.10			-1,320.10
	362	UNEMPLOYMENT INSURANCE		337.68			-337.68
	363	WORKER'S COMP		367.02			-367.02
	364	FICA/MEDICARE		354.79			-354.79
	365	TEACHER'S RETIREMENT		3,073.25			-3,073.25
	367	TRS ONBEHALF				47,982.00	47,982.00
	390	TRAVEL ALLOWANCE				1,350.00	1,350.00
	420	STAFF TRAVEL & PER DIEM		450.00		3,200.00	2,750.00
	450	SUPPLIES, MATL & MEDIA		9,126.04	3,425.52	900.00	-8,226.04
		<b>Total Function</b>		<b>39,497.64</b>	<b>3,425.52</b>	<b>464,535.00</b>	<b>425,037.36</b>
450		SCHOOL ADMIN SUPPORT					
	324	SUPPORT STAFF				102,564.00	102,564.00
	360	EMPLOYEE BENEFITS				41,025.00	41,025.00
	368	PERS ONBEHALF				5,724.00	5,724.00
	450	SUPPLIES, MATL & MEDIA				900.00	900.00
		<b>Total Function</b>				<b>150,213.00</b>	<b>150,213.00</b>
511		BOARD OF EDUCATION					
	322	SPECIALISTS (NON-CERT)		4,750.00		68,000.00	63,250.00
	324	SUPPORT STAFF		2,345.94		37,151.00	34,805.06
	360	EMPLOYEE BENEFITS				33,961.00	33,961.00
	361	HEALTH/LIFE INSURANCE		241.97			-241.97
	362	UNEMPLOYMENT INSURANCE		32.83			-32.83
	363	WORKER'S COMP		35.18			-35.18
	364	FICA/MEDICARE		542.87			-542.87
	366	PERS		846.09			-846.09
	368	PERS ONBEHALF				5,867.00	5,867.00
	410	PROFESSIONAL & TECH SVCS				5,000.00	5,000.00
	420	STAFF TRAVEL & PER DIEM		14,625.89	8,818.64	50,000.00	35,374.11
	450	SUPPLIES, MATL & MEDIA		427.69		5,900.00	5,472.31
	491	DUES & FEES				18,450.00	18,450.00
		<b>Total Function</b>		<b>23,848.46</b>	<b>8,818.64</b>	<b>224,329.00</b>	<b>200,480.54</b>
512		OFFICE OF SUPERINTENDENT					
	311	SUPERINTENDENT		10,416.67		125,000.00	114,583.33
	316	EXTRA DUTY PAY		3,690.89			-3,690.89
	324	SUPPORT STAFF		2,417.04		29,004.00	26,586.96
	360	EMPLOYEE BENEFITS				61,602.00	61,602.00
	361	HEALTH/LIFE INSURANCE		2,082.73			-2,082.73
	362	UNEMPLOYMENT INSURANCE		228.48			-228.48
	363	WORKER'S COMP		247.87			-247.87
	364	FICA/MEDICARE		389.46			-389.46



100 OPERATING BUDGET

		----- Current Year -----					
Function	Object	Description	Current Month	Current YTD	Current Enc	Budget	Variance
	365	TEACHER'S RETIREMENT		1,771.90			-1,771.90
	366	PERS		531.76			-531.76
	367	TRS ONBEHALF				17,775.00	17,775.00
	368	PERS ONBEHALF				1,618.00	1,618.00
	370	HOUSING SUBSIDY				23,000.00	23,000.00
	390	TRAVEL ALLOWANCE		4,600.00		10,000.00	5,400.00
	410	PROFESSIONAL & TECH SVCS				35,000.00	35,000.00
	414	LEGAL SERVICES		8,188.36			-8,188.36
	420	STAFF TRAVEL & PER DIEM		10,831.36	4,948.84	7,500.00	-3,331.36
	433	COMMUNICATIONS				1,800.00	1,800.00
	450	SUPPLIES, MATL & MEDIA				1,500.00	1,500.00
	490	OTHER EXPENSES		1,055.00	1,055.00		-1,055.00
	491	DUES & FEES		2,100.00		500.00	-1,600.00
		<b>Total Function</b>		<b>48,551.52</b>	<b>6,003.84</b>	<b>314,299.00</b>	<b>265,747.48</b>
550		DISTRICT ADMIN SUPPORT SV					
	310	CERTIFICATED SALARIES		9,750.00			-9,750.00
	321	DIR/COORD/MGR (NON-CERT)				117,000.00	117,000.00
	324	SUPPORT STAFF		3,677.35		131,981.00	128,303.65
	329	SUBSTITUTES/TEMPORARIES		693.36			-693.36
	360	EMPLOYEE BENEFITS				99,592.00	99,592.00
	361	HEALTH/LIFE INSURANCE		1,833.40			-1,833.40
	362	UNEMPLOYMENT INSURANCE		196.10			-196.10
	363	WORKER'S COMP		211.17			-211.17
	364	FICA/MEDICARE		1,080.23			-1,080.23
	366	PERS		2,878.85			-2,878.85
	368	PERS ONBEHALF				13,893.00	13,893.00
	390	TRAVEL ALLOWANCE				1,500.00	1,500.00
	410	PROFESSIONAL & TECH SVCS				60,000.00	60,000.00
	420	STAFF TRAVEL & PER DIEM		580.03		5,000.00	4,419.97
	433	COMMUNICATIONS		2,822.70		30,000.00	27,177.30
	440	OTHER PURCHASED SERVICES		15,520.00		40,000.00	24,480.00
	445	INSURANCE & BOND PREMIUMS A				18,500.00	18,500.00
	450	SUPPLIES, MATL & MEDIA		4,611.49	1,982.00	5,000.00	388.51
	491	DUES & FEES				3,000.00	3,000.00
		<b>Total Function</b>		<b>43,854.68</b>	<b>1,982.00</b>	<b>525,466.00</b>	<b>481,611.32</b>
551		RECRUITMENT					
	410	PROFESSIONAL & TECH SVCS				5,000.00	5,000.00
	420	STAFF TRAVEL & PER DIEM		414.40		11,250.00	10,835.60
	490	OTHER EXPENSES				5,500.00	5,500.00
		<b>Total Function</b>		<b>414.40</b>		<b>21,750.00</b>	<b>21,335.60</b>
552		HUMAN RESOURCES STAFF SVC					
	321	DIR/COORD/MGR (NON-CERT)				28,151.00	28,151.00
	324	SUPPORT STAFF		2,345.94			-2,345.94

100 OPERATING BUDGET

Function	Object	Description	----- Current Year -----				
			Current Month	Current YTD	Current Enc	Budget	Variance
	360	EMPLOYEE BENEFITS				11,261.00	11,261.00
	361	HEALTH/LIFE INSURANCE		242.00			-242.00
	362	UNEMPLOYMENT INSURANCE		32.81			-32.81
	363	WORKER'S COMP		35.19			-35.19
	364	FICA/MEDICARE		179.46			-179.46
	366	PERS		516.11			-516.11
	368	PERS ONBEHALF				1,571.00	1,571.00
	420	STAFF TRAVEL & PER DIEM				500.00	500.00
	450	SUPPLIES, MATL & MEDIA				250.00	250.00
	490	OTHER EXPENSES				250.00	250.00
		<b>Total Function</b>		<b>3,351.51</b>		<b>41,983.00</b>	<b>38,631.49</b>
600		OPERATION & MAINTENANCE					
	316	EXTRA DUTY PAY		2,500.00			-2,500.00
	321	DIR/COORD/MGR (NON-CERT)		4,546.75		56,851.00	52,304.25
	325	MAINTENANCE/CUSTODIAL		9,848.40		249,623.00	239,774.60
	329	SUBSTITUTES/TEMPORARIES		14,683.72			-14,683.72
	360	EMPLOYEE BENEFITS				122,590.00	122,590.00
	361	HEALTH/LIFE INSURANCE		2,322.62			-2,322.62
	362	UNEMPLOYMENT INSURANCE		462.07			-462.07
	363	WORKER'S COMP		455.73			-455.73
	364	FICA/MEDICARE		2,415.81			-2,415.81
	366	PERS		2,201.55			-2,201.55
	368	PERS ONBEHALF				35,279.00	35,279.00
	410	PROFESSIONAL & TECH SVCS				5,000.00	5,000.00
	420	STAFF TRAVEL & PER DIEM		567.00		15,000.00	14,433.00
	431	WATER & SEWAGE		62,500.00		325,000.00	262,500.00
	433	COMMUNICATIONS				300.00	300.00
	435	FUEL-HEATING		339,652.70		405,580.00	65,927.30
	436	ELECTRICITY		33,301.93		431,000.00	397,698.07
	440	OTHER PURCHASED SERVICES		25,451.00	17,451.00	28,000.00	2,549.00
	445	INSURANCE & BOND PREMIUMS A				170,000.00	170,000.00
	450	SUPPLIES, MATL & MEDIA		15,147.10	858.58		-15,147.10
	452	MAINTENANCE SUPPLIES		28,966.84	4,415.80	100,000.00	71,033.16
	453	JANITORIAL SUPPLIES		75.00	75.00	35,000.00	34,925.00
	456	VEHICLE MAINTENANCE		4,903.92	153.96	10,500.00	5,596.08
	458	GAS & OIL		70,618.64		26,654.00	-43,964.64
	490	OTHER EXPENSES				100.00	100.00
	491	DUES & FEES				450.00	450.00
		<b>Total Function</b>		<b>620,620.78</b>	<b>22,954.34</b>	<b>2,016,927.00</b>	<b>1,396,306.22</b>
700		STUDENT ACTIVITIES					
	315	TEACHER				10,000.00	10,000.00
	316	EXTRA DUTY PAY				27,000.00	27,000.00
	324	SUPPORT STAFF				5,000.00	5,000.00
	360	EMPLOYEE BENEFITS				15,100.00	15,100.00

100 OPERATING BUDGET

Function	Object	Description	----- Current Year -----				
			Current Month	Current YTD	Current Enc	Budget	Variance
	367	TRS ONBEHALF				5,831.00	5,831.00
	368	PERS ONBEHALF				279.00	279.00
	420	STAFF TRAVEL & PER DIEM				3,500.00	3,500.00
	425	STUDENT TRAVEL		10,772.92	10,772.92	105,000.00	94,227.08
	450	SUPPLIES, MATL & MEDIA		1,358.57	57.69	1,600.00	241.43
	491	DUES & FEES		3,055.00		1,610.00	-1,445.00
		<b>Total Function</b>		<b>15,186.49</b>	<b>10,830.61</b>	<b>174,920.00</b>	<b>159,733.51</b>
790		FOOD SERVICES					
	510	EQUIPMENT		552.65			-552.65
		<b>Total Function</b>		<b>552.65</b>			<b>-552.65</b>
		<b>Total Expenses</b>	<b>0.00</b>	<b>932,173.68</b>	<b>116,869.07</b>	<b>12,744,993.00</b>	<b>11,812,819.32</b>
		Net Income from Operations		-313,575.57			
		Other Expenses					
900		FUND TRANSFERS					
	552	XFER TO FOOD SERVICE				140,000.00	140,000.00
	558	XFER TO TEACHER HOUSING				440,000.00	440,000.00
		<b>Total Function</b>				<b>580,000.00</b>	
		<b>Total Other Expenses</b>	<b>0.00</b>	<b>0.00</b>		<b>580,000.00</b>	<b>580,000.00</b>
		Net Income	<b>0.00</b>	<b>-313,575.57</b>			

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205 STUDENT TRANSPORTATION

Function	Object	Description	----- Current Year -----				
			Current Month	Current YTD	Current Enc	Budget	Variance
Revenue							
	65	STUDENT TRANSPORTATION				882.00	-882.00
		<b>Total Revenue</b>	0.00	0.00		882.00	-882.00
Net Income from Operations							
		Net Income	0.00	0.00			

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250 TITLE IIA T&P R&R

Function	Object	Description	----- Current Year -----				
			Current Month	Current YTD	Current Enc	Budget	Variance
Revenue							
	100	FEDERAL REVENUE				69,637.00	-69,637.00
		<b>Total Revenue</b>	<b>0.00</b>	<b>0.00</b>		<b>69,637.00</b>	<b>-69,637.00</b>
Expenses							
100		REGULAR INSTRUCTION					
	320	NON CERTIFICATED SALARIES				38,500.00	38,500.00
	360	EMPLOYEE BENEFITS				14,560.00	14,560.00
	410	PROFESSIONAL & TECH SVCS				21,000.00	21,000.00
	420	STAFF TRAVEL & PER DIEM				3,000.00	3,000.00
	440	OTHER PURCHASED SERVICES				3,184.00	3,184.00
	450	SUPPLIES, MATL & MEDIA		1,703.44		553.00	-1,150.44
		<b>Total Function</b>		<b>1,703.44</b>		<b>80,797.00</b>	<b>79,093.56</b>
		<b>Total Expenses</b>	<b>0.00</b>	<b>1,703.44</b>		<b>80,797.00</b>	<b>79,093.56</b>
		Net Income from Operations					-1,703.44
		Net Income	0.00				-1,703.44

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255 FOOD SERVICE FUND

Function	Object	Description	----- Current Year -----				
			Current Month	Current YTD	Current Enc	Budget	Variance
Revenue							
	22	TYPE A ADULT MEAL REVENUE				13,000.00	-13,000.00
	40	OTHER LOCAL REVENUES				32,000.00	-32,000.00
	161	USDA FOOD SERVICE REIMBRS A				373,000.00	-373,000.00
	250	TRANSFER FR OTHER FUNDS				140,000.00	-140,000.00
		<b>Total Revenue</b>	<b>0.00</b>	<b>0.00</b>		<b>558,000.00</b>	<b>-558,000.00</b>
Expenses							
790		FOOD SERVICES					
	321	DIR/COORD/MGR (NON-CERT)		2,589.25		60,321.00	57,731.75
	326	FOOD SERVICE STAFF				107,318.00	107,318.00
	329	SUBSTITUTES/TEMPORARIES				6,000.00	6,000.00
	360	EMPLOYEE BENEFITS				67,955.00	67,955.00
	361	HEALTH/LIFE INSURANCE		516.29			-516.29
	362	UNEMPLOYMENT INSURANCE		35.73			-35.73
	363	WORKER'S COMP		38.84			-38.84
	364	FICA/MEDICARE		198.07			-198.07
	366	PERS		569.63			-569.63
	420	STAFF TRAVEL & PER DIEM		1,567.20		1,500.00	-67.20
	450	SUPPLIES, MATL & MEDIA		4,617.32	3,063.32	8,000.00	3,382.68
	459	FOOD		96,682.49	96,682.49	365,000.00	268,317.51
	491	DUES & FEES				1,500.00	1,500.00
	510	EQUIPMENT				2,500.00	2,500.00
		<b>Total Function</b>		<b>106,814.82</b>	<b>99,745.81</b>	<b>620,094.00</b>	<b>513,279.18</b>
		<b>Total Expenses</b>	<b>0.00</b>	<b>106,814.82</b>	<b>99,745.81</b>	<b>620,094.00</b>	<b>513,279.18</b>
		Net Income from Operations		-106,814.82			
		Net Income	<b>0.00</b>	<b>-106,814.82</b>			

256 TITLE I PART (A)

Function	Object	Description	----- Current Year -----				
			Current Month	Current YTD	Current Enc	Budget	Variance
Revenue							
	100	FEDERAL REVENUE				523,135.00	-523,135.00
		<b>Total Revenue</b>	<b>0.00</b>	<b>0.00</b>		<b>523,135.00</b>	<b>-523,135.00</b>
Expenses							
100		REGULAR INSTRUCTION					
	316	EXTRA DUTY PAY				43,000.00	43,000.00
	320	NON CERTIFICATED SALARIES				123,029.00	123,029.00
	321	DIR/COORD/MGR (NON-CERT)		2,589.25		31,071.00	28,481.75
	360	EMPLOYEE BENEFITS				94,028.00	94,028.00
	361	HEALTH/LIFE INSURANCE		516.29			-516.29
	362	UNEMPLOYMENT INSURANCE		35.73			-35.73
	363	WORKER'S COMP		38.84			-38.84
	364	FICA/MEDICARE		198.07			-198.07
	366	PERS		569.63			-569.63
	420	STAFF TRAVEL & PER DIEM				16,500.00	16,500.00
	425	STUDENT TRAVEL				25,000.00	25,000.00
	440	OTHER PURCHASED SERVICES				26,000.00	26,000.00
	450	SUPPLIES, MATL & MEDIA				28,181.00	28,181.00
	480	STUDENT STIPENDS				76,000.00	76,000.00
	490	OTHER EXPENSES				4,000.00	4,000.00
	510	EQUIPMENT		10,798.14	10,798.14	15,000.00	4,201.86
		<b>Total Function</b>		<b>14,745.95</b>	<b>10,798.14</b>	<b>481,809.00</b>	<b>467,063.05</b>
		<b>Total Expenses</b>	<b>0.00</b>	<b>14,745.95</b>	<b>10,798.14</b>	<b>481,809.00</b>	<b>467,063.05</b>
		Net Income from Operations		-14,745.95			
		Net Income	0.00	-14,745.95			

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257 TITLE I-C MIGRANT ED

Function	Object	Description	----- Current Year -----				
			Current Month	Current YTD	Current Enc	Budget	Variance
Revenue							
	100	FEDERAL REVENUE				74,502.00	-74,502.00
		<b>Total Revenue</b>	<b>0.00</b>	<b>0.00</b>		<b>74,502.00</b>	<b>-74,502.00</b>
Expenses							
100		REGULAR INSTRUCTION					
	316	EXTRA DUTY PAY				450.00	450.00
	320	NON CERTIFICATED SALARIES				17,736.00	17,736.00
	360	EMPLOYEE BENEFITS				7,400.00	7,400.00
	420	STAFF TRAVEL & PER DIEM		7,048.41	3,805.00		-7,048.41
	425	STUDENT TRAVEL				1,500.00	1,500.00
	450	SUPPLIES, MATL & MEDIA		1,402.81	1,402.81	13,429.00	12,026.19
	480	STUDENT STIPENDS				10,000.00	10,000.00
		<b>Total Function</b>		<b>8,451.22</b>	<b>5,207.81</b>	<b>50,515.00</b>	<b>42,063.78</b>
		<b>Total Expenses</b>	<b>0.00</b>	<b>8,451.22</b>	<b>5,207.81</b>	<b>50,515.00</b>	<b>42,063.78</b>
		Net Income from Operations		-8,451.22			
		Net Income	0.00	-8,451.22			



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269 PRESCHOOL DISABLED

Function	Object	Description	----- Current Year -----			Budget	Variance
			Current Month	Current YTD	Current Enc		
Revenue							
	100	FEDERAL REVENUE				1,853.00	-1,853.00
		<b>Total Revenue</b>	<b>0.00</b>	<b>0.00</b>		<b>1,853.00</b>	<b>-1,853.00</b>
Expenses							
200	410	SPECIAL ED INSTRUCTION				1,454.00	1,454.00
	450	PROFESSIONAL & TECH SVCS				399.00	399.00
		<b>Total Function</b>				<b>1,853.00</b>	<b>1,853.00</b>
		<b>Total Expenses</b>	<b>0.00</b>	<b>0.00</b>		<b>1,853.00</b>	<b>1,853.00</b>
Net Income from Operations							
		<b>Net Income</b>	<b>0.00</b>	<b>0.00</b>			

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270 TITLE III-A ENG LANG ACQ

Function	Object	Description	----- Current Year -----			Budget	Variance
			Current Month	Current YTD	Current Enc		
Revenue							
	100	FEDERAL REVENUE				30,175.00	-30,175.00
		<b>Total Revenue</b>	0.00	0.00		30,175.00	-30,175.00
Expenses							
100		REGULAR INSTRUCTION					
	410	PROFESSIONAL & TECH SVCS				4,900.00	4,900.00
	420	STAFF TRAVEL & PER DIEM				13,000.00	13,000.00
	450	SUPPLIES, MATL & MEDIA		1,620.10	915.32	12,275.00	10,654.90
		<b>Total Function</b>		1,620.10	915.32	30,175.00	28,554.90
		<b>Total Expenses</b>	0.00	1,620.10	915.32	30,175.00	28,554.90
		Net Income from Operations		-1,620.10			
		Net Income	0.00	-1,620.10			

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274 TITLE IA SCHOOL IMPROVEMENT

Function	Object	Description	----- Current Year -----				
			Current Month	Current YTD	Current Enc	Budget	Variance
Expenses							
100		REGULAR INSTRUCTION					
	420	STAFF TRAVEL & PER DIEM		1,808.32	1,808.32		-1,808.32
	450	SUPPLIES, MATL & MEDIA		4,370.00			-4,370.00
		<b>Total Function</b>		<b>6,178.32</b>	<b>1,808.32</b>		<b>-6,178.32</b>
		<b>Total Expenses</b>	<b>0.00</b>	<b>6,178.32</b>	<b>1,808.32</b>	<b>0.00</b>	<b>-6,178.32</b>
		Net Income from Operations		-6,178.32			
		Net Income	<b>0.00</b>	<b>-6,178.32</b>			

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275 TITLE IVA

Function	Object	Description	----- Current Year -----				
			Current Month	Current YTD	Current Enc	Budget	Variance
Revenue							
	100	FEDERAL REVENUE				61,245.00	-61,245.00
		<b>Total Revenue</b>	0.00	0.00		61,245.00	-61,245.00
Net Income from Operations							
		Net Income	0.00	0.00			

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297 TITLE VIB

Function	Object	Description	----- Current Year -----				
			Current Month	Current YTD	Current Enc	Budget	Variance
Revenue							
	100	FEDERAL REVENUE				150,216.00	-150,216.00
		<b>Total Revenue</b>	<b>0.00</b>	<b>0.00</b>		<b>150,216.00</b>	<b>-150,216.00</b>
Expenses							
200		SPECIAL ED INSTRUCTION					
	320	NON CERTIFICATED SALARIES				39,750.00	39,750.00
	360	EMPLOYEE BENEFITS				19,737.00	19,737.00
	410	PROFESSIONAL & TECH SVCS				65,840.00	65,840.00
	425	STUDENT TRAVEL				2,000.00	2,000.00
	450	SUPPLIES, MATL & MEDIA				8,299.00	8,299.00
		<b>Total Function</b>				<b>135,626.00</b>	<b>135,626.00</b>
220		SPEC ED SUPPORT SVCS					
	420	STAFF TRAVEL & PER DIEM				14,590.00	14,590.00
		<b>Total Function</b>				<b>14,590.00</b>	<b>14,590.00</b>
		<b>Total Expenses</b>	<b>0.00</b>	<b>0.00</b>		<b>150,216.00</b>	<b>150,216.00</b>
		Net Income from Operations					
		Net Income	0.00	0.00			

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301 CARL PERKINS

Function	Object	Description	----- Current Year -----				
			Current Month	Current YTD	Current Enc	Budget	Variance
Revenue							
	100	FEDERAL REVENUE				24,659.00	-24,659.00
		<b>Total Revenue</b>	0.00	0.00		24,659.00	-24,659.00
Expenses							
160	420	VOCATIONAL ED INSTRUCTION					
	420	STAFF TRAVEL & PER DIEM				4,500.00	4,500.00
	425	STUDENT TRAVEL				5,500.00	5,500.00
	450	SUPPLIES, MATL & MEDIA				9,709.00	9,709.00
		<b>Total Function</b>				19,709.00	19,709.00
		<b>Total Expenses</b>	0.00	0.00		19,709.00	19,709.00
Net Income from Operations							
		<b>Net Income</b>	0.00	0.00			

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370 BEST BEGINNINGS

Function	Object	Description	----- Current Year -----				
			Current Month	Current YTD	Current Enc	Budget	Variance
Expenses							
100		REGULAR INSTRUCTION					
	450	SUPPLIES, MATL & MEDIA		448.53			-448.53
		<b>Total Function</b>		<b>448.53</b>			<b>-448.53</b>
		<b>Total Expenses</b>	0.00	<b>448.53</b>		0.00	<b>-448.53</b>
		Net Income from Operations		-448.53			
		Net Income	0.00	-448.53			

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390 TEACHER HOUSING FUND

Function	Object	Description	----- Current Year -----				
			Current Month	Current YTD	Current Enc	Budget	Variance
Revenue							
	46	SCHOOL FACILITIES RENTAL		425.00		280,000.00	-279,575.00
	250	TRANSFER FR OTHER FUNDS				440,000.00	-440,000.00
<b>Total Revenue</b>			<b>0.00</b>	<b>425.00</b>		<b>720,000.00</b>	<b>-719,575.00</b>
Expenses							
600		OPERATION & MAINTENANCE					
	321	DIR/COORD/MGR (NON-CERT)		3,840.59		48,378.00	44,537.41
	325	MAINTENANCE/CUSTODIAL		6,800.44		133,378.00	126,577.56
	329	SUBSTITUTES/TEMPORARIES		757.72			-757.72
	360	EMPLOYEE BENEFITS				72,702.00	72,702.00
	361	HEALTH/LIFE INSURANCE		2,181.70			-2,181.70
	362	UNEMPLOYMENT INSURANCE		163.22			-163.22
	363	WORKER'S COMP		166.98			-166.98
	364	FICA/MEDICARE		872.00			-872.00
	366	PERS		1,496.12			-1,496.12
	420	STAFF TRAVEL & PER DIEM				2,500.00	2,500.00
	435	FUEL-HEATING		322.49			-322.49
	436	ELECTRICITY		7,434.54		185,500.00	178,065.46
	440	OTHER PURCHASED SERVICES				1,500.00	1,500.00
	441	RENTAL PAYMENTS		30,000.00		57,000.00	27,000.00
	450	SUPPLIES, MATL & MEDIA		987.20			-987.20
	452	MAINTENANCE SUPPLIES		48,130.13	1,125.38	72,500.00	24,369.87
<b>Total Function</b>				<b>103,153.13</b>	<b>1,125.38</b>	<b>573,458.00</b>	<b>470,304.87</b>
<b>Total Expenses</b>			<b>0.00</b>	<b>103,153.13</b>	<b>1,125.38</b>	<b>573,458.00</b>	<b>470,304.87</b>
Net Income from Operations					-102,728.13		
Net Income				0.00	-102,728.13		



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710 STUDENT ACTIVITY FUND

Function	Object	Description	----- Current Year -----			
			Current Month	Current YTD	Current Enc	Budget
Expenses						
700		STUDENT ACTIVITIES				
	450	SUPPLIES, MATL & MEDIA		5,836.50	5,836.50	-5,836.50
		<b>Total Function</b>		<b>5,836.50</b>	<b>5,836.50</b>	<b>-5,836.50</b>
		<b>Total Expenses</b>	<b>0.00</b>	<b>5,836.50</b>	<b>5,836.50</b>	<b>0.00</b>
		Net Income from Operations		-5,836.50		
		Net Income	0.00	-5,836.50		

Author of Report: Judy Anderson  
 Department/Location: Maintenance Director  
 Date of Regional School Board Meeting: September 2018.

**Mission Statement**

To educate all children to be successful in any environment.

**Vision Statement**

All members of the community are proud and committed to our school system. Students have a positive learning environment, speak the Yup'ik language, know their culture, attend school regularly and graduate prepared to be successful in any environment. The majority of our teachers and school staff are Yup'ik and speak their language, and the curriculum and instruction is based in Yup'ik values and traditions. Our community members, elders, parents and students feel ownership in our schools

**Values**

Love for Children, Spirituality, Sharing, Humility, Hard Work, Respect for Others and Their Property, Cooperation, Family Roles, Knowledge of Family Tree, Hunter Success, Domestic Skills, Knowledge of Language, Avoid Conflict, Humor, Respect for Land, Respect for Nature

**Strategic Goal Areas:**

1. Students Succeed Culturally and Academically
2. Community, Parents and Elder Involvement
3. Staff Recruitment and Retention
4. Education System Change

Date(s)	Activity	Details	Connection to YSD Mission, Objectives, Strategic Goals and/or School Goals
Sept 2018	Site Visits	Site Visits Akiak and twice to Tuluksak.	Operations & Education System Change
Sept 2018		<p>Akiak, Tuluksak, Akiachak Schools are mostly staffed for the fall. The summer maintenance is coming to a completion and the priority is now shifting to the schools and work orders.</p> <p>Fred Nick Sr. retired September 4<sup>th</sup> after 40 years of working for the school districts. He will be honored at graduation. The interviews for this position will be conducted the week of Sept 10-12, 2018.</p> <p>OSHA Settlement has been executed and the Notice has been posted and certificated.</p> <ul style="list-style-type: none"> <li>• <b>Akiachak</b> - Leveling and Unit # 8 renovations have been completed. The completion of the Boardwalks and Leveling of Unit 6 &amp; 7 are in progress.</li> <li>• The Board Room entrance way has been rebuilt and replaced as necessary to bring us into compliance.</li> <li>• Unloading of furniture and appliances from the barge connex and food deliveries has been completed.</li> <li>• Beginning of the school year housing inspections have been completed with the exception of one (1) unit.</li> <li>• <b>Tuluksak</b> the sprinkler system was retested by Yukon Fire for this year's fire testing, with necessary repairs made to the systems.</li> <li>• Requested bids from three (3) bidders and received one (1) bid for the electrical and generator work required in Tuluksak. Attached is the bid for your review and my recommendation is for the approval to Contract</li> </ul>	Operations & Education System Change Teacher Retention

with Current River for the Option # 1 Scopes of Work. I had contacted AER and Craig Taylor also for bids and they did not provide pricing. Current River while working on the City of Tuluksak generators reviewed our electrical and generator equipment and provide a complete bid for the scope of work. The bid is included with this report. I recommend awarding the Contract to Current River for Option # 1a.

- Tuluksak Generator # 1 has had the oil changed and is up and running. Generator 2 was overheating and new thermostats have been installed.
- The Akiachak Maintenance Team and the Tuluksak Maintenance team worked together to complete life safety issues of four (4) Units in Tuluksak.
- Units # 16 & 17 leveling has been completed. Leveling was completed to secure the housing units, which were being held up with metal tripods, which were leaning and not hold up the beams. The tripods have been replaced with wooden pads and posts.
- Unit # 13 & 14 existing deck and stairs were demolished due to code issues and rotten wood. New larger decks were constructed to ensure proper egress from the window. New stairs and rails were also constructed.
- In Unit 13 & 14 the garage floor and ramps had rotten OSB Board and it was replaced with pressure treated plywood.
- On the garage ramps of Unit 13 and 14 traction wood bars were added to assist with decreasing slipping on the wet surfaces.
- Unloading and storing food has been completed.
- Custodian Schedule has been revised for the 2018/2019 School Year.
- Beginning of the school year housing inspections have been completed.
- **Akiak** – Received numerous loads of food that have been stored in any available space.
- Cleaned out the Resource Office of extra Curriculum and moved to part of the Home Economics Room, to create a library for inventory.
- The kitchen freezer and refrigerator were not operating properly and they were serviced by Southwestern Technical.

		<ul style="list-style-type: none"> <li>The Maintenance crew moved all food from faulty freezer into empty homes freezers to ensure no damage to the school frozen food.</li> <li>Working on school and teacher housing Work Orders.</li> </ul>	
Sept 2018	OSHA Citation Review/ Compliance	<p>Requested bids from four (4) bidders and received three (3) bids, one (1) bidder did not perform the required testing for the Asbestos Testing as required for Akiachak Teacher Housing per the OSHA Settlement Agreement.</p> <p>Attached are the bids for your review and my recommendation is for approval to Contract with AK Environmental Consultants based on price, availability and scope of work.</p> <p>Finalization of required documentation for the CIP Application for FY19 Application and the 6-year plan has been submitted to SERRC.</p>	Operations & Education System change
Sept 2018	2018-2019 Preventive Maintenance planning	Updating the SERRC Work Order system for Summer Work Orders and logging in new Work Orders for tracking time, work completed and required preventative maintenance.	Education System Change Students Succeed Culturally & Academically
Sept 2018	Ordering Supplies & Materials	<p>Contacted Suppliers and ordered site specific need based materials as required to complete tasks and ensure equipment is running. Working on Winter list of critical materials/parts to have in inventory per site.</p> <p>The ice melt for all sites has been ordered and has been delivered to carriers for delivery to villages.</p> <p>Received price quote from gym floor manufacturer for the maintenance team to repaint the keys and basketball /volleyball lines, with the proper rubber paint.</p>	Operations & Education System Change

Licensed ~ Bonded ~ Insured



# Current River Electric



*A General Contractor specializing in all aspects of:  
Overhead and Underground Power Line Construction and Maintenance  
Power Generation Installation, Upgrade & New Build*

August 20, 2018

Judy Anderson  
Director of Maintenance  
Yupit School District  
Ph: 907-825-2035

RE: Power House Repair Options  
Outside Distribution Emergency Repair

Judy,

Please find attached 2 different possible Time & Materials scenarios for repairs to the generators at the school district along with 2 possible options for the repair of the outside distribution system affecting the school district.

Current River Electric is open to assisting with which ever scenario the school district deems best meets their needs and budgetary parameters.

Please do not hesitate to contact with any clarification questions which you may have.

We look forward to hearing from you.

Regards,  
Tracy Willis  
Office Manager  
Office: 907-357-4790  
Cell: 907-354-0950

**Physical Address:** 4210 S. Eider Circle ~ Wasilla, AK 99623 **Mailing Address:** 9505 Lewis Loop Wasilla, AK 99623  
**Office:** 907-357-4790 ~ **Fax:** 907-357-4795 ~ **Cell:** 907-354-0950 ~ **Email:** [currentriver@live.com](mailto:currentriver@live.com)

**Option 1a:**

Repair Emergency Standby Generator - Cummins

• Parts	5,750.00
• Labor	7,920.00
• Per Diem	400.00
• Total:	\$14,070.00

John Deere Gen #1

• Parts	7,500.00
• Labor 60 hr.	9,900.00
• Per Diem	500.00
• Total:	\$17,900.00

John Deere Gen #2

• Factory long block replace	15,080.00
• Miscellaneous parts	5,000.00
• Labor	11,880.00
• Per Diem	600.00
• Total	\$32,560.00

Necessary Parts:

• Hoses & fittings	
• Coolant, fuel, oil & air	
• Total:	\$ 2,800.00

Electrical Distribution Temporary Repairs

• Safe, legal but temporary repair for school district	\$15,000.00
--	-------------

**Cumulative Total:**

\$82,330.00

**Please note:**

- We can do any of the options in this list...i.e., 1 engine only, both engine or combination thereof to meet the school district's needs.
- Excludes freight

**Option #2a:**

Repair Emergency Standby Generator - Cummins

• Parts	5,750.00
• Labor	7,920.00
• Per Diem	400.00
• Total:	\$14,070.00

John Deere generator #1

• Factory long block replacement	15,080.00
• Parts	5,000.00
• Labor on site	11,880.00
• Per diem	600.00
• Total:	\$32,560.00

John Deere generator #2

• Factory long block replacement	\$15,080.00
• Parts	5,000.00
• Labor on site	11,880.00
• Per diem	600.00
• Total:	\$32,560.00

Necessary parts:

• Hoses & fitting	
• Coolant, fuel, oil & air	
• Total:	\$ 2,800.00

Electrical & distribution Repairs

• Total Repairs	\$32,000.00
-----------------	-------------

**Cumulative Total:**

\$113,990.00

**Please note:**

- We can do any of the options in this list...i.e., 1 engine only, both engine or combination thereof to meet the school district's needs.
- Excludes freight



# QUOTE

## AK Environmental Consultants, Inc.

Locally Owned and Operated

5700 Old Seward Highway, Suite 202 Anchorage, AK 99518  
(907) 561-2532  
travis@akenviro.com

FEE PROPOSAL # 18-028  
Date: August 29, 2018

Expiration Date: OCTOBER 29, 2018

TO Yupiit School District  
P.O. Box 551190  
Akiachak, AK 99551  
Attn: Judy Anderson (907) 825-2035

Project: Teacher Housing Survey  
5 Houses

Project Location: Akiachak, AK 99551

CLIENT PROJECT MANAGER	PROJECT	PAYMENT TERMS	DUE DATE
Judy Anderson	Teacher Housing Survey Five Houses	Net 30	TBD

ITEM	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	TOTAL
1	Asbestos / Lead Inspector	Man Hour	12	\$85.00	\$1,020.00
2	Asbestos Bulk Sample Analysis	Each	150	\$12.00	\$1,800.00
3	Lead Paint Sample Analysis	Each	30	\$15.00	\$450.00
4	Sample Shipping / Courier Fee	Each	1	\$65.00	\$65.00
5	Airfare Anchorage - Akiachak - Anchorage	Each	1	\$735.00	\$735.00
6	Travel Time	Man Hour	14	\$50.00	\$700.00
7	Consumables / Meals	Each	1	\$150.00	\$150.00
8	Standby Time	Man Hour	TBD	\$50.00	TBD
9	Project Management	Man Hour	4	\$50.00	\$200.00
10	Report Preparation	Man Hour	14	\$60.00	\$840.00
				<b>TOTAL</b>	<b>\$5,960.00</b>

TBD = To Be Determined

Quotation prepared by: Travis Hubbard

### Terms and Conditions:

1. Client is responsible for the coordination of site access.
2. Sample prices are based on a five-day turnaround time. Turnaround time begins when samples are received at subcontract laboratory.
3. AK Environmental Consultants, Inc. is not responsible for the repair of areas where samples are collected from.
4. Time on site, sample quantities, travel time and report preparation fees are estimated. If additional services and fees beyond the proposed amount are necessary approval from the client will be required.
5. If inclement weather causes travel delays AKEC will bill stand-by time at the rate of \$50.00 per hour, up to 8 hours per day, per person. Client will reimburse WEC for all lodging, meal and ground transportation charges incurred if weather related travel delays occur.
6. Client is responsible for providing safe access to materials scheduled for sampling. Client will provide a ladder for access.
7. Client to provide all ground transportation in Akiachak, AK.
8. The fee proposal is valid for 60 days, payment terms are Net 30.
9. Late fee of 5% per month will be charged for overdue payments.

To accept this quotation, sign here and return: \_\_\_\_\_

**THANK YOU FOR YOUR BUSINESS!**





**2018 Price List**

Professional Services	Hourly Rate	Overtime Rate
Asbestos Inspector	\$75.00	\$112.50
Lead Inspector / Risk Assessor	\$85.00	\$127.50
Asbestos Project Designer	\$85.00	\$127.50
Report Preparation	\$60.00	
Project Management	\$50.00	
AutoCAD (Subcontract)	\$90.00	
Travel Time	\$50.00	
Negative Exposure Assessment Report	\$225.00	
Shipping / Courier Fee	\$65.00 Each Shipment	

**Environmental Air Monitoring Technician**

Hourly: \$60.00 Per Hour (2 Hour Minimum Charge)      Overtime: \$90.00 Per Hour

8 Hour Day Rate: \$480.00      10 Hour Day Rate: \$660.00      12 Hour Day Rate: \$840.00

Day Rates Include 12 PCM Samples with a 24-hour turnaround time upon receipt at laboratory. PCM Samples in excess of 12 per shift will be billed at \$14.00 each.

**Phase Contrast Microscopy (PCM) – Asbestos Air Sample Analysis (Inhouse Analysis)**

Turnaround Time	Rush	1 Day	2 Day	3 Day	5 Day
PCM Analysis	\$21.00	\$14.00	\$12.00	\$11.00	\$9.00

**Polarized Light Microscopy (PLM) – Asbestos Bulk Sample Analysis (Subcontract Analysis)**

Turnaround Time	Rush	1 Day	2 Day	3 Day	5 Day
PLM Analysis	\$30.00	\$20.00	\$16.00	\$14.00	\$12.00

**LEAD - Air / Paint / Soil / Dust-Wipe Sample Analysis (Subcontract Analysis)**

Turnaround Time	Rush	1 Day	2 Day	3 Day	5 Day
Lead – Air / Wipe	\$55.00	\$28.00	\$22.00	\$18.00	\$15.00

**LEAD - TCLP Sample Analysis (Subcontract Analysis)**

Turnaround Time	Rush	1 Day	2 Day	3 Day	5 Day
Lead - TCLP	Not Available	\$200.00	\$165.00	\$145.00	\$110.00

**Transmission Electron Microscopy (TEM) – AHERA (Subcontract Analysis)**

Turnaround Time	Rush	1 Day	2 Day	3 Day	5 Day
AHERA	\$150.00	\$80.00	\$68.00	\$64.00	\$61.50

**Transmission Electron Microscopy (TEM) – NIOSH 7402 Modified (Subcontract Analysis)**

Turnaround Time	Rush	1 Day	2 Day	3 Day	5 Day
NIOSH 7402 (MOD)	\$150.00	\$80.00	\$68.00	\$64.00	\$61.50

\* Turnaround times begin when samples are received at subcontract laboratory. \*



# AK Environmental Consultants, Inc.

5700 Old Seward Highway Suite 202 Anchorage, AK 99518

PH: (907) 561-2532 Email: [travis@akenviro.com](mailto:travis@akenviro.com)

## 2018 Price List

Professional Services	Hourly Rate	Overtime Rate
Asbestos Inspector	\$75.00	\$112.50
Lead Inspector / Risk Assessor	\$85.00	\$127.50
Asbestos Project Designer	\$85.00	\$127.50
Report Preparation	\$60.00	
Project Management	\$50.00	
AutoCAD (Subcontract)	\$90.00	
Travel Time	\$50.00	
Negative Exposure Assessment Report	\$225.00	
Shipping / Courier Fee	\$65.00 Each Shipment	

### Environmental Air Monitoring Technician

Hourly: \$60.00 Per Hour (2 Hour Minimum Charge)      Overtime: \$90.00 Per Hour

8 Hour Day Rate: \$480.00      10 Hour Day Rate: \$660.00      12 Hour Day Rate: \$840.00

Day Rates Include 12 PCM Samples with a 24-hour turnaround time upon receipt at laboratory. PCM Samples in excess of 12 per shift will be billed at \$14.00 each.

### Phase Contrast Microscopy (PCM) – Asbestos Air Sample Analysis (Inhouse Analysis)

Turnaround Time	Rush	1 Day	2 Day	3 Day	5 Day
PCM Analysis	\$21.00	\$14.00	\$12.00	\$11.00	\$9.00

### Polarized Light Microscopy (PLM) – Asbestos Bulk Sample Analysis (Subcontract Analysis)

Turnaround Time	Rush	1 Day	2 Day	3 Day	5 Day
PLM Analysis	\$30.00	\$20.00	\$16.00	\$14.00	\$12.00

### LEAD - Air / Paint / Soil / Dust-Wipe Sample Analysis (Subcontract Analysis)

Turnaround Time	Rush	1 Day	2 Day	3 Day	5 Day
Lead – Air / Wipe	\$55.00	\$28.00	\$22.00	\$18.00	\$15.00

### LEAD - TCLP Sample Analysis (Subcontract Analysis)

Turnaround Time	Rush	1 Day	2 Day	3 Day	5 Day
Lead - TCLP	Not Available	\$200.00	\$165.00	\$145.00	\$110.00

### Transmission Electron Microscopy (TEM) – AHERA (Subcontract Analysis)

Turnaround Time	Rush	1 Day	2 Day	3 Day	5 Day
AHERA	\$150.00	\$80.00	\$68.00	\$64.00	\$61.50

### Transmission Electron Microscopy (TEM) – NIOSH 7402 Modified (Subcontract Analysis)

Turnaround Time	Rush	1 Day	2 Day	3 Day	5 Day
NIOSH 7402 (MOD)	\$150.00	\$80.00	\$68.00	\$64.00	\$61.50

\* Turnaround times begin when samples are received at subcontract laboratory. \*

August 29, 2018

Yupitt School District  
 1 Main Street  
 Akiachak, AK 99551  
 Attn: Judy Anderson

**Fee Proposal #:** 486-18

**Project:** Comprehensive Asbestos and Lead Inspection of 5 Teacher Housing Buildings

**Location:** Akiachak, Alaska

**Description:** On Site Inspection, Sample Analysis and Report

Item	Description	Unit	Qty	Unit Price	Total
1	On Site Inspector (2 person Team)	Hour	28	\$95.00	\$2,660.00
2	Asbestos Sample Analysis	Layer	225	\$16.50	\$3,712.50
3	Lead Sample Analysis	Layer	35	\$16.50	\$577.50
4	Travel Time (Two Person Team)	Each	24	\$50.00	\$1,200.00
5	Anc/Bet Ground Transportation	Each	1	\$120.00	\$120.00
6	Airfare	Each	2	\$968.20	\$1,936.40
7	Per Diem	Each	6	\$90.00	\$540.00
8	Report Generation	Each	10	\$95.00	\$950.00
9	Report QC - Senoir Review	Hour	4	\$150.00	\$600.00
10	Project Management	Hour	6	\$95.00	\$570.00
11	Administrative Support	Hour	6	\$40.00	\$240.00
				<b>TOTAL</b>	<b>\$13,106.40</b>

This fee proposal is for services described above to provide onsite inspectors, sample analysis, report generation, and project management for a comprehensive Asbestos and Lead inspection of teacher housing units 1,3,4,5 and 8 located at Akiachak, Alaska 99551.

This Fee Proposal is based on the following assumptions and conditions:

1. Onsite work will be performed during normal business hours.
2. Client will provide ladders and site access for inspection.
3. ATC is not responsible for patching and repairing areas where samples are collected.
4. Sample pricing is based on a standard 5 Day turnaround time upon receipt at laboratory. Faster turnaround times are available at an increased cost.
5. Values of time on site and analysis are estimates; quantities will not exceed the proposed amount without approval from owner's representative.

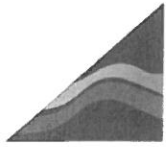
- 
6. If ATC is not able to depart the village due to inclement weather lodging and food will be billed to the client at cost plus 10%.
  7. Stand by time will be billed at a rate of \$50.00 per hour not to exceed more than an 8 hour day billed at \$400.00 per inspector per day.
  8. This fee proposal is valid for 30 days.
  9. This quotation is exclusively for the above-mentioned project only and shall be subject to all ATC general terms and conditions.
  10. Payment terms are Net 30.
  11. ATC reserves the right to lien the project if payment is not met by the Net 30.

Respectfully Submitted,



David Wolf - Project Manager  
ATC Group Services, LLC

Accepted by: \_\_\_\_\_  
Date: \_\_\_\_\_



September 6, 2018

Yupiiit School District  
Attn: Judy Anderson  
Tel: (907) 825-2035

Via Email: [janderson@yupiiit.org](mailto:janderson@yupiiit.org)

**Reference: Five Homes in Akiachak, AK**

**Subject: Hazardous Building Material Survey for Building Management Purposes – Cost Proposal**

Dear Ms. Anderson:

As requested Environmental Management, Inc. (EMI) is providing this cost proposal to conduct a Hazardous Building Material Survey (HBMS) on five homes in Akiachak, Alaska. The purpose of this survey will be to inspect building materials for asbestos containing materials (ACM), lead-based paint (LBP) and other potentially hazardous materials (mercury) for continued maintenance of the structures.

A thorough survey will be conducted in accordance with applicable EPA/HUD regulatory compliance requirements for asbestos and lead based paint. All visible materials will be inspected; however, destructive methods to access hidden materials inside walls, under the roof, inside boilers, etc. will not be used. EMI will use qualified and certified personnel to perform a thorough site inspection, collect samples of suspect materials as needed, validate sample contents either through laboratory analysis (Asbestos), field testing (XRF-Lead) or visual inspection (mercury). Samples will be analyzed (PLM) by a NVLAP accredited laboratory. Identified hazardous materials observed in the survey will be quantified, sample locations documented and specific areas with ACM identified in provided plans or field site sketches. The results of this survey will be described in a HBMS report.

**Lump sum cost to perform the proposed HBMS Survey(5 homes): \$14,169**  
Rate for additional asbestos samples (additional bldgs, etc.): **\$45/sample**  
Standby rate due to delays beyond EMI’s control (weather, access issues, etc.): **\$850/day**

The following items will be provided by the client:

1. Access into the facilities as needed, between 8:30 am and 9:00 pm.
2. Copy of the Building Plans (floor plans) if available.
3. Copies of any previous asbestos and lead survey or abatement reports if available.
4. Use of step or extension ladders during the site inspection.
5. Travel and lodging in Akiachak (bid based on one mobilization with two (2) overnight stays)

The following items are excluded from this proposal.

1. More than 30 asbestos samples per home.

2. Repair of materials damaged to collect samples. Temporary repair of materials that are suspect of being asbestos will be done by sealing the surface with tape, caulk, or roof patching material.
2. This HBMS is limited to the above ground portions of the structure.
3. Rush analysis - Bid based on standard turnaround for laboratory sample analysis.

We are prepared to perform the survey at your earliest convenience. Upon your notice to proceed, we will attempt to schedule the on-site investigations within two weeks. We appreciate the opportunity to provide you with this cost proposal. If you have any questions do not hesitate to contact me at (907) 272-9336.

Sincerely,

**ENVIRONMENTAL MANAGEMENT, INC.**



Larry Helgeson., PE  
VP Consulting Services

Endorsement (Notice to Proceed):

Please proceed with the Hazardous Building Material Survey as described above. Please have the report available no later than \_\_\_\_\_

\_\_\_\_\_  
Signature (

)

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

Author of Report: Tariq Malik

Department: Interim Superintendent

Date of Regional School Board Meeting: September 20, 2018.

**Mission Statement**

To educate all children to be successful in any environment.

**Vision Statement**

All members of the community are proud and committed to our school system. Students have a positive learning environment, speak the Yup'iaq language, know their culture, attend school regularly and graduate prepared to be successful in any environment. The majority of our teachers and school staff are Yup'ik and speak their language, and the curriculum and instruction is based in Yup'ik values and traditions. Our community members, elders, parents and students feel ownership in our schools

**Values**

Love for Children, Spirituality, Sharing, Humility, Hard Work, Respect for Others and Their Property, Cooperation, Family Roles, Knowledge of Family Tree, Hunter Success, Domestic Skills, Knowledge of Language, Avoid Conflict, Humor, Respect for Land, Respect for Nature

**Strategic Goal Areas:**

1. Students Succeed Culturally and Academically
2. Community, Parents and Elder Involvement
3. Staff Recruitment and Retention
4. Education System Change

Date(s)	Activity	Details	Connection to YSD Mission, Objectives, Strategic Goals and/or School Goals
Sept 2018	Site Visits	Visited Tuluksak and Akiak School for Inservice and other matters, met with community members, elders and staff. Accompanied the Principal to monitor Teacher Housing maintenance at Akiak. Met with Tribal Administrator Akiachak to identify and collaborate on possible partnerships to benefit the students and the community.	Staff Recruitment and Retention Operations Community, Parents and Elder Involvement.
	Principals/ Leadership Meetings	Held weekly Principals & Leadership meetings attended by SOSS coaches and other guests from the state to support and provide clarification/ trainings for STEPP.	
	Professional Development	Identified Professional Development opportunities and conferences to attend for: Maintenance Director, Curriculum & Instruction Director, Special Education Director, Business Manager, Migrant Ed support staff ( All 3), Payroll staff, 2 staff members from each site to participate and stay abreast with current practices.	
	Recovery of Funds	Communicated with Yute Air Services for recovery of funds	
August 2018	Compact Meetings	Hosted a successful Tribal Education Compacting conference at Akiachak with Rep. Kopp, YSD-RSB members, Tribal chiefs, Coalition for Educational Equity representative Sarah Sledge, Commissioner Johnson and the community members.	Community, Parents, Elders Involvement Education System Change.

August /Sept 2018	In-Service	Attended Teacher in-services at Akiachak and Akiak, met with elders, parents, community members and staff. All YSD teachers were provided training on the use of New Promethean Boards. Tuluksak staff received training with CHAMPS positive behavior intervention program. Akiak Staff received training on the use of Power School Pro.	Education System change Staff Recruitment & Retention
Sept 2018	Curriculum & Instruction	Monitored and followed up on Materials, supplies and provisions for the schools with the Curriculum Director. Received new Promethean Boards for the schools. Pursued Special education teacher hiring with the assistance of principals and the curriculum director & Special education Directors. Successfully hired a Language Arts teacher for Tuluksak. Engaged SERRC for special education service provisions to Akiak Special Education students.	Education System Change. Staff Recruitment and Retention.
Sept 2018	Summer Maintenance Programs extension	Akiak, Tuluksak, Akiachak summer maintenance projects monitored for the buildings and facilities and specified improvements work extended to the end of September due to impending need and a late start to the summer work.	Operations & Education System Change Staff Recruitment and Retention.



# Yupiit School District

Box 51190 • Akiachak, AK 99551 • Telephone (907) 825-3600 • FAX (877) 825-2404



Date: September 20 2018  
To: Regional School Board  
From: Tariq Malik, Interim Superintendent  
Re: Action Item A

The 2<sup>nd</sup> Reading of the Proposed E 3515 Key Authorization users is presented for your approval.

E3515

Proposed

## Keying Schedule - Key Authorization Users

Job Position	Key Title	What Key Authorization Opens Only
Superintendent of Schools	GSM	Access to All Schools on all sites Exterior & Interior
Maintenance Director	GMM GMH	Access to All Schools on all sites Exterior & Interior,, connex, storage units, freezer & drygood storage, kitchen, principal, counselor, student store Access to Housing Units on all sites
Head Cook	FS	Freezer Room, Drygoods, Kitchen, School Front Door Key
Principals Principals	SM HM	Specific Site School Exterior and Interior Rooms All (Exterior School Keys Principal ONLY) Specific Site Only - All Housing Units Exterior Doors
Interim Subcontractors	IC	Exterior School Door & Classroom Key or Housing Key where they are staying
Teachers	SC	School interior rooms only (Not including the Kitchen, Principal, Counselor, Maintenance Rooms & Student Store)
Teachers Housing - Unit #1	H1 H2 H3 H4 H5 H6 H7	Only Teacher in Unit # 1 Only Teacher in Unit # 2 Only Teacher in Unit # 3 Only Teacher in Unit # 4 Only Teacher in Unit # 5 Only Teacher in Unit # 6 Only Teacher in Unit # 7
Maintenance Head Maintenance Person Maintenance Staff	MA M1 M2	Site Specific All interior classrooms ( Except Principal, Counselor, Student Store) Check out/ sign in house key from Lock Box - Always two people in an occupied house Site Specific Front School Door Site Specific - Connex, Maintenance Storage Buildings, Maintenance Building
Maintenance Staff	MC	Vacant Housing Units - Change Core to MC after tenant leaves - At move in Change Core to Housing Unit # Core at move in or after the unit has past final clean and ready for occupant  Occupied Units No Entrance without Occupant or Principal or check out key from Lock Box ( Always 2 people in an occupied house
Custodian Staff	CC	Custodian Closet, Classrooms
Principal Office	PO	Separate Keying Only - Principal Only
Counselor Office	CO	Separate Keying Only - Counselor Only
Student Store	SS	Separate Keying Only - Principal Only to Sign over to Teacher in charge of Student Store
District Office	DO	Keys Only to District Office Building Employees
Secretary Office		Locked Key Box with Log for all housing unit keys - Only Maintenance Staff may check out keys

**All Key Making/Coring equipment to be sent to Akiachak DO Office. No Key will be Cut or given to Any Individual that is not specifically listed as Authorized to enter a specific location. Any exceptions need to be authorized in writing by the Maintenance Director. Monthly all site specific signed key logs will be turned into the Maintenance Director and all blank keys will be monthly inventoried and submitted to the Maintenance Director on the last working day of each Month.**

**No Key will be given to an individual until they have signed the Key Log with verification from a second individual that they have received the authorized key per their specific job title.**

**The ONLY individual who will be making keys and cores for all Yupiit School District Buildings will be Ray Nose.**

**ALL Individuals whom receive keys will sign a Yupiit School District Key Contract**

# Yupiit School District

Box 51190 • Akiachak, AK 99551 • Telephone (907) 825-3600 • FAX (877) 825-2404



Date: September 20 2018  
To: Regional School Board  
From: Tariq Malik, Interim Superintendent

Re: Action Item B

The 2<sup>nd</sup> Reading of the Proposed E 3510 Work Order Form is presented for approval.

E 3510  
Proposed

**YUPIIT SCHOOL DISTRICT  
WORK ORDER FORM**

Date:	Person Requesting :
Time:	WORK APPROVED BY:
Email to: Specific Principal and janderson@yuplit.org (Cell) 907.825.2035	Location of Work:
<input type="checkbox"/> Akiachak	
<input type="checkbox"/> Akiak	
<input type="checkbox"/> Tuluksak	

**WORK REQUESTED: ( JOB DESCRIPTION)**

<input type="checkbox"/> Custodian
<input type="checkbox"/> Maintenance Department
<input type="checkbox"/> Emergency Issue
<input type="checkbox"/> Date Needed
<input type="checkbox"/> Pet in the House (PET HAS TO BE KENNELLED FOR WORK TO BE COMPLETED)

(MAINTENANCE ONLY - TO FILL IN BELOW)

**WORK ASSIGNED TO:**

**SCOPE OF WORK COMPLETED:**

Work Completion Date	Signatures
----------------------	------------

**IF INCOMPLETE, EXPLAIN:**

# Yupiit School District

Box 51190 • Akiachak, AK 99551 • Telephone (907) 825-3600 • FAX (877) 825-2404



Date: September 20 2018  
To: Regional School Board  
From: Tariq Malik, Interim Superintendent  
  
Re: Action Item C

The resignations for Fred Nick, Lead Custodian, Akiachak School, effective September 4, 2018; and Eddie Phillip, Maintenance Mechanic for Akiachak School is presented for approval, effective September 28, 2018; and rescind Intent of Hire for Johnny Thorn, Special Ed Teacher, Tuluksak School.

# Yupiit School District

Box 51190 • Akiachak, AK 99551 • Telephone (907) 825-3600 • FAX (877) 825-2404



Date: September 20 2018  
To: Regional School Board  
From: Tariq Malik, Interim Superintendent  
  
Re: Action Item D

The Administration recommends to approval of the New Hire of Leota Withrow, Language Arts Teacher for Tuluksak School; Chelsea Kasayulie, IT Tech Intern , Akiachak School; Henry Kanulie, Special Ed Teacher Aide, Akiachak School and Patrick Charles, Lead Custodian, Akiachak School.

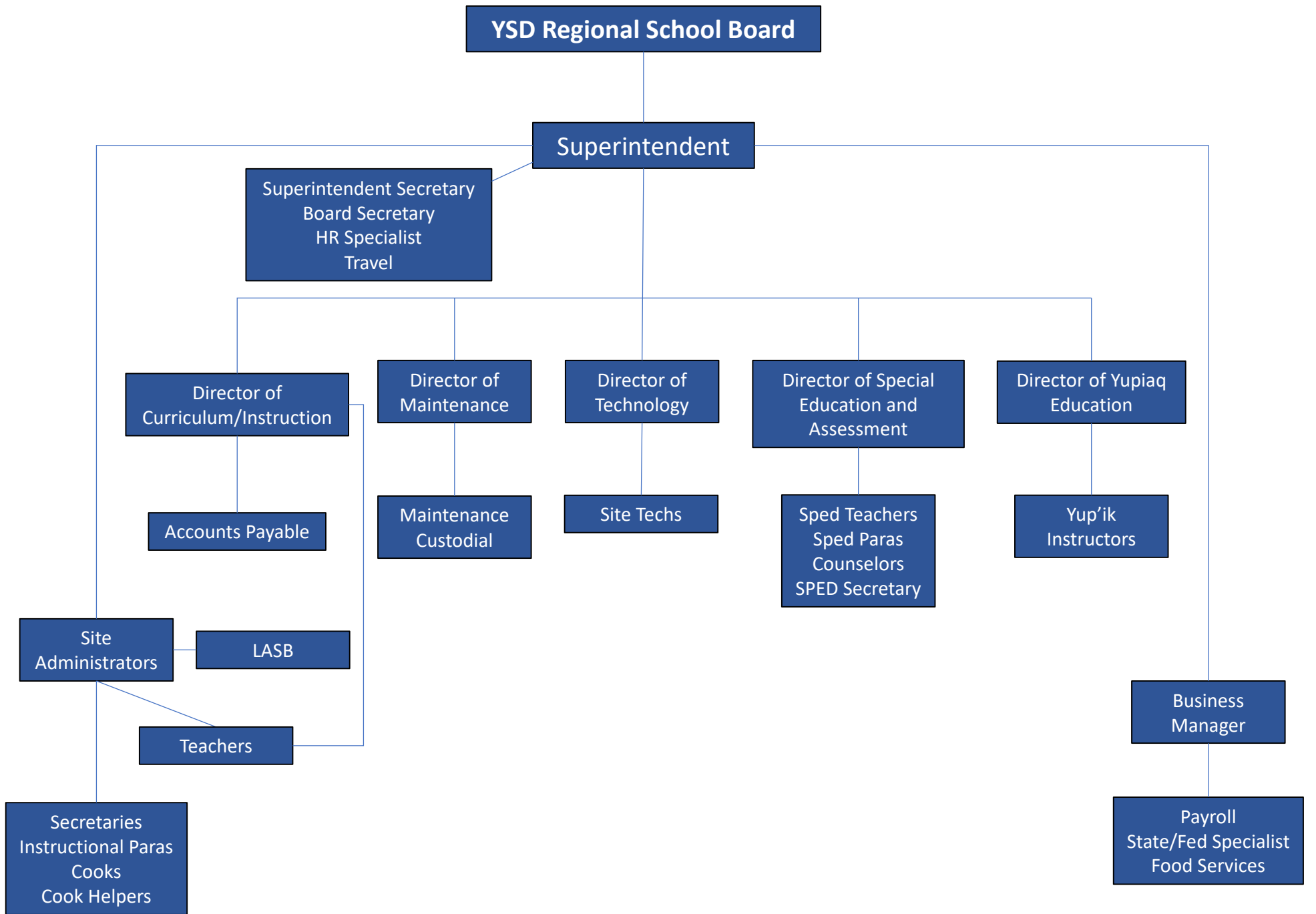
# Yupiit School District

Box 51190 • Akiachak, AK 99551 • Telephone (907) 825-3600 • FAX (877) 825-2404



Date: September 20 2018  
To: Regional School Board  
From: Tariq Malik, Interim Superintendent  
  
Re: Action Item E

The Administration recommends the approval of the Proposed Updated Organizational Chart.





# Yupiit School District

Box 51190 • Akiachak, AK 99551 • Telephone (907) 825-3600 • FAX (877) 825-2404



Date: September 20 2018  
To: Regional School Board  
From: Tariq Malik, Interim Superintendent  
  
Re: Action Item F

The Director of Special Ed and Assessment will present the Student DATA Assessment report.

# Yupiit School District

Box 51190 • Akiachak, AK 99551 • Telephone (907) 825-3600 • FAX (877) 825-2404



Date: September 20 2018  
To: Regional School Board  
From: Tariq Malik, Interim Superintendent

Re: Action Item G

The Administration recommends the approval of the REVISED Job Description for the Special Education Director and Assessment.

**Yupiit School District  
P.O. Box 51190  
Akiachak, Alaska 99551**

**JOB DESCRIPTION**

JOB TITLE:	Director of Special Education and Assessments
ADMINISTRATOR SALARY:	91,196.00 – 113,310.00 DOEE
REPORTS TO:	Superintendent
LOCATION:	Akiachak District Office
No. DAYS:	215 Days

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**QUALIFICATIONS:**

1. State of Alaska Type B Administrative Certificate, with special education endorsement and;
2. Master's Degree in Education, or;
3. Minimum 2-5 years teaching experience in special education and assessments.

**SUPERVISES:** Special Education Teachers, Special Education Instructional Aides, Speech Clinician, and other staff members designated by the Superintendent.

**JOB GOAL:** To provide sound education programs for exceptional children, K-12, and to design, implement, and plan assessments District wide.

**RESPONSIBILITY:**

1. Assists in the adoption of school policies to include special education needs.
2. Recommends policies and programs essential to the needs of exceptional children.
3. Keeps informed of all legal requirements governing special education.
4. Provides leadership in establishing new programs and developing improved understanding of existing programs.
5. Develops and initiates survey programs for continuous identification of exceptional children including child find.
6. Evaluation exiting programs as an on-going responsibility and recommends changes and additions as needed.
7. Establishes procedures for placement, evaluation, assignment and reappraisal of students into special education services.
8. Develops procedures for referral, securing medical reports, psychological examination and placement.
9. Supervises and coordinates home instruction for home-bound or hospitalized students.
10. In cooperation with the principal, evaluates, determines tenure and recommends for promotion of any personnel serving the special education area.
11. Assists in recruitment, selection and recommendation for hiring of any special education personnel.
12. Assumes responsibility for compiling, maintaining and filing all reports, record and other documents legally required of administrative useful.

13. Develops and maintains complete and cumulative individual records of all children receiving special services or enrolled in special classes.
14. Supervises preparation of attendance reports and similar data necessary to reimbursement of funds, collecting of tuition for out-of-district students and similar fiscal matters.
15. Develops system-wide programs and schedules for annual group testing.
16. Administer or supervises the administration of group tests of intelligence, aptitude and achievement.
17. Supervises the scoring of test and conducts statistical analyses of test results for all school and areas of group testing conducted.
18. Prepare informative reports and instructional materials for the guidance of counselors, teachers, School Board Members and other professionals who use group test results in performing their own duties.
19. Implements policy and all aspects of the district's psychological services and mental health programs.
20. Supervises and coordinates activities of school psychologists.
21. Supervises the administration and analysis of all state and local testing programs within the district, including the creation of an annual district-wide assessment calendar; oversees and ensures completion of assessments in accordance with the district-wide assessment calendar.
22. Conducts regular meetings with professional staff and other interested parties.
23. Represents the school district in meetings and conferences related to assessments, as directed by the Superintendent.
24. Reports periodically to the board on assessment matters, as directed by the Superintendent.
25. Manages and supervises departmental administrative clerical operations.
26. Directs and coordinates the psychological education therapy program.
27. Prepares and administers the special education administrative and clerical operation.
28. Participates in special consultations and case conferences with psychologists and other student services personnel.
29. Assists in the development of programs for teachers relating to child behavior, child development and conferences with parents.
30. Other duties as assigned by the Superintendent.

#### Required Knowledge and Skills

- Advanced computer skills
- Strong organizational skills
- Experience teaching adults
- Ability to work effectively with individuals from different cultures and different economic circumstances
- Knowledge of Marzano's Framework for Effective Instruction
- Ability to maintain a budget
- Willingness to work beyond the normal workday

**Certification and Highly Qualified Requirements:** Must have a current Alaska Type B Administrative Certificate and a current Alaska Teacher Certificate issued by the Alaska Department of Education with an endorsement in Elementary Education on/or before the first contract day. Highly qualified content area must be in Elementary Education.

**Language Skills:** Ability to read, analyze, and interpret general periodicals, professional journals, governmental regulations, Board policy, DOE directives and State law. Ability to respond to common inquiries or complaints from public. Ability to write reports, business correspondence, and procedure manuals. Ability to effectively present information to management, public groups, and the School Board.

**Mathematical and Computer Skills:** Ability to work with mathematical concepts such as probability and statistical inference. Ability to apply concepts such as fractions, percentages, ratios, and proportions to practical situations. Ability to manipulate word processing, spreadsheets and database programs. Capable of conducting research via Internet.

**Reasoning Ability:** Ability to define problems, collect data, establish facts, and draw valid conclusions. Ability to deal with abstract and concrete variables.

**Physical Demands:** The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of the job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to sit. The employee is frequently required to talk, hear and use the telephone. The employee is consistently required to drive long distances to visit school sites and must be able to fly to remote sites.

BP 4030: Nondiscrimination in Employment, All Personnel

***Note:** title li of the Genetic Information Nondiscrimination Act (GINA) of 2008, which became effective November 21, 2009, protects applicants and employees from employment discrimination based on genetic information. Employers are prohibited from discriminating in hiring, promotion, discharge, pay, fringe benefits, job training, classification, referral, and other aspects of employment. GINA also restricts employers' acquisition of genetic information and strictly limits disclosure of genetic information. Genetic information includes information about genetic tests of applicants, employees or their family members, the manifestation of diseases or disorders in family members (family medical history), and requests for or receipt of genetic services by applicants, employees, or their family members.*

The district and its employees shall not unlawfully discriminate against or harass employees or job applicants on the basis of sex, race, color, religion, national origin, ancestry, age, marital status, changes in marital status, pregnancy, parenthood, physical or mental disability, Vietnam era veteran status, genetic information, or good faith reporting to the board on a matter of public concern.

TO APPLY: Must have a complete application on file.

PLEASE CONTACT:

Yupit School District Human Resources Department  
P.O. Box 51190  
Akiachak, AK 99551  
Phone: (907) 825-3600  
Fax: 1-877-825-2404

**\*WE ARE AN EQUAL OPPORTUNITY EMPLOYER\***

# Yupiiit School District

Box 51190 • Akiachak, AK 99551 • Telephone (907) 825-3600 • FAX (877) 825-2404



Date: September 20 2018  
To: Regional School Board  
From: Tariq Malik, Interim Superintendent

Re: Action Item H.

The Administration recommends the approval of the REVISED Job Description for the Director of Curriculum, Instruction.

## JOB DESCRIPTION

Position Title:	Director of Curriculum and Instruction	Reports to:	Superintendent
Classification:	Administrative	Revision Date:	Pending board approval

### SUMMARY:

The Director of Curriculum and Instruction will provide leadership and vision in the ongoing planning, implementation, development, direction, review and evaluation of the district's curriculum and instructional services, career and technical education services, research and evaluation services.

The Director ensures that the district/school education objectives are aligned to state frameworks and to instructional practices that yield the highest standards of student achievement and instructional excellence.

The Director of Curriculum and Instruction reports to the Superintendent and participates as a member of the Superintendent's administrative team.

### ESSENTIAL FUNCTIONS:

#### Curriculum and Instruction (K-12)

- Responsible for the development and implementation of federal or state aid programs including but not limited to Title I, Title IIA and Title IID.
- Support all aspects of district instructional and curriculum integration of technology.
- Coordinate the development, implementation, and evaluation of the Comprehensive Plan (both District and building plans).
- Prepare and create the School Instructional Calendar.
- Represent the school district in meetings and conferences related to curriculum and instruction.
- Report periodically to the board on all curriculum and instruction, as directed by the Superintendent.
- Make recommendations pertaining to policy and procedure to the Superintendent.
- Coordinate and supervise the Instructional Support program for the district, including implementation of a consistent K-12 Response to Instruction and Intervention (RTII) system.

- Revise the Differentiated Supervision Plan and supervise and coordinate the implementation of the computer-based teacher evaluation system.
- Attend all Intermediate Unit Curriculum Council meetings.
- Provide leadership and direction for the development, revision and continuous improvement of district curriculum and instruction.
- Support all aspects of district instructional and curricular integration of technology.
- Assist professional staff with the software evaluation process for instructional programs.
- Chair Educational Foundation/Curriculum committee.
- Represent district at intermediate unit and countywide instructional technology meetings.

#### Personnel (K-12)

- Participate in the interview and selection process of the instructional staff as appropriate.
- Coordinate the Teacher Induction Program and district orientation programs and activities of new teachers and administrators.
- Participate in the supervision process of beginning teachers through classroom observations and conferences.
- Supervise and evaluate district staff, as outlined in the District Organizational Chart.
- Conduct formal and informal observations and supervision of staff.
- Conduct observations of any teachers placed on an improvement plan.
- Counsel with principals and teachers on matters of district-wide concerns in order to help them improve their effectiveness.
- Encourage ethical practices of teachers.
- Cooperate with administrative and supervisory personnel on the overall education program.
- Supervise and evaluate Instructional Support teachers and paraprofessionals.

#### General (K-12)

- Plan, set agenda, coordinate, manage, and execute all aspects of educational inservices for all District staff as directed by the Superintendent.
- Recommend a budget to the Superintendent to meet the objectives of this office and operate within the budget.
- Attend and actively participate in professional association meetings and conferences at the local, county, state, and national levels.
- Promote and participate in the public relations program, including the District website and web pages.
- Serve on district-wide committees as needed.



- Keep the Superintendent fully informed of significant matters pertaining to the administration of the schools and consult freely with him/her concerning such matters.
- Establish an open line of communication with the community.
- Perform any other duties assigned by the Superintendent.

QUALIFICATIONS:

- Possess those qualifications as required by the School Laws of the State of Alaska (Supervisor of Curriculum & Instruction certificate, Administrative Certificate or Letter of Eligibility).
- Those qualifications shall be considered minimum requirements.
- The board reserves the right to request that additional requirements be met.
- Any exceptions to these requirements as determined by the Superintendent.

PHYSICAL REQUIREMENTS:

Constant bending, twisting, lifting, pushing, and pulling. Constantly alternating between sitting and standing. Normally does not work at heights above ten feet. Normally does not lift any object weighing more than fifty pounds.

The undersigned applicant verifies his/her ability to perform the aforementioned necessary physical and sensory requirements.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

# Yupiit School District

Box 51190 • Akiachak, AK 99551 • Telephone (907) 825-3600 • FAX (877) 825-2404



Date: September 20 2018  
To: Regional School Board  
From: Tariq Malik, Interim Superintendent

Re: Action Item I.

The Administration recommends the approval of the REVISED Job Description for the Federal/State Programs Specialist.

Yup'it School District  
Akiachak, Alaska

Job Description

JOB TITLE:	Federal/State Projects Specialist	SALARY: Classified: Range
REPORTS TO:	Business Manager	HRS: 40 hrs/week
LOCATION:	District Office	No. DAYS: 260

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**JOB PURPOSE** The Federal/State Projects Specialist supports CTE Programs, Food Service Programs, and Emergency Action Planning

**Duties, Responsibilities and Accountabilities**

Examples of Duties:

**Qualifications:**

1. High School diploma required
2. Post secondary education credits preferred
3. Previous experience preferred
4. Bilingual in Yup'ik and English preferred

**Knowledge, Skills and Abilities**

1. Supports recruitment for district wide CTE opportunities such as the Voyage to Excellence program, specialized workshops and Introduction to the Trades classes.
2. Supports partnerships with UAF/UAA and other postsecondary partners. Support activities may include organizing career and job fairs, producing and distributing promotional materials and contacting organizations to partner and participate in CTE community activities and initiatives.
3. Assists students in making transitions from high school, into postsecondary CTE education, and into the world of work. Assists counselors, teachers, administrators and parents by promoting CTE scholarships, CTE financial aid sources, and CTE postsecondary educational and training opportunities.
4. Assists in implementing objectives of Carl Perkins and Consolidated Grants.
5. 45 FTE Food Service: Assist Business Manager in coordinating National School Lunch Program and Child Nutrition Program; Administrative Reviews; Purchasing and Distribution; and Lunch Counts
6. .10 FTE Emergency Action Planning and Monitoring
7. Supports recruitment for district wide CTE opportunities such as the Voyage to Excellence program, specialized workshops and Introduction to the Trades classes.
8. Supports partnerships with UAF/UAA and other postsecondary partners. Support activities may include organizing career and job fairs, producing and distributing promotional materials and contacting organizations to partner and participate in CTE community activities and initiatives.
9. Assists students in making transitions from high school, into postsecondary CTE education, and into the world of work. Assists counselors, teachers, administrators and parents by promoting CTE scholarships, CTE financial aid sources, and CTE postsecondary educational and training opportunities.
10. Assist business manager in developing, administering and coordinating state and federal grant programs.
11. Works collaboratively with the YSD leadership team to provide effective and on-going professional development.
12. Represent the District before the public, and maintain, through cooperative leadership, both within and without the District, such a program of public relations as may keep the public informed as to the activities, needs, and successes of the District when directed by the Superintendent.

13. Develop the YSD Consolidated plan according to Department of Education expectations.
14. Assumes a leadership role in the completion of student data reports, performance reports and other reports required by state and federal agencies.
15. Other responsibilities may be assigned

**Knowledge, Skills and Abilities**

1. Requires decision-making ability and the ability to work independently. Requires ability to plan, schedule, and prioritize work.
2. Requires interpersonal skills to courteously and effectively assist individuals on the telephone or in person and to maintain good relations. Requires personal presence and appearance to appropriately act as a representative of the Superintendent and Board of Education. Requires ability to communicate with a variety of people to gather information or to communicate information to others. Ability to resolve issues involving conflict.
3. Requires ability to speak clearly and concisely both in oral and written communication.
4. Requires willingness to perform various job-related duties as situations require, a strong sense of teamwork, and ability to work cooperatively with others.
5. Requires ability to perform duties with awareness of all district requirements, Board of Education practices, Alaska State Laws, and Department of Education and Early Development regulations and Alaska Teacher Code of Ethics.

**Language Skills:** Ability to read and interpret documents such as curricula guides and materials and testing protocols. Ability to write routine reports and correspondence. Ability to speak effectively before colleagues. Ability to speak Yupik beneficial.

**Mathematical Skills:** Ability to apply mathematical functions in routine classroom situations such as calculation of grades.

**Reasoning Ability:** Ability to apply common sense understanding to carry out instructions furnished in written, oral or diagram form. Ability to deal with problems in a professional manner.

**Computer Skills and Abilities:** Requires knowledge and ability to operate a variety of software on computers. Experience with Mac platform, Powerschool, and email systems beneficial.

**Other Skills and Abilities:** Ability to develop effective working relationships with Board of Education, superintendent, colleagues, students and community. Ability to perform duties with awareness of all district requirements and Board of Education policies. Ability to work in a cross-cultural environment.

**Physical Demands:** The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Should be able to lift 50 lbs. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing this job, the employee is regularly required to sit and talk and hear. The employee is also required to stand; walk; operate a computer; and reach with hands and arms. This position requires typing on the computer. This position requires the individual to meet deadlines with severe time constraints and to interact with the public and other workers. This position occasionally requires employee to work extended or irregular hours. Specific vision abilities required by this job include close vision and depth perception. Employee must hold current Alaska Driver's license or be willing to secure one and be able to drive.

The statements contained herein reflect general details as necessary to describe the principal functions of this job, the level of knowledge and skill typically required, and the scope of responsibility, but should not be considered an all-inclusive listing of work requirements. Individuals may perform other

duties as assigned including work in other functional areas to cover absences or relief, to equalize peak work periods, or otherwise to balance the workload.

***Note:** title Ii of the Genetic Information Nondiscrimination Act (GINA) of 2008, which became effective November 21, 2009, protects applicants and employees from employment discrimination based on genetic information. Employers are prohibited from discriminating in hiring, promotion, discharge, pay, fringe benefits, job training, classification, referral, and other aspects of employment. GINA also restricts employers' acquisition of genetic information and strictly limits disclosure of genetic information. Genetic information includes information about genetic tests of applicants, employees or their family members, the manifestation of diseases or disorders in family members (family medical history), and requests for or receipt of genetic services by applicants, employees, or their family members.*

The district and its employees shall not unlawfully discriminate against or harass employees or job applicants on the basis of sex, race, color, religion, national origin, ancestry, age, marital status, changes in marital status, pregnancy, parenthood, physical or mental disability, Vietnam era veteran status, genetic information, or good faith reporting to the board on a matter of public concern.

\_\_\_\_\_  
Employee: print name and sign

\_\_\_\_\_  
Date

\_\_\_\_\_  
Supervisor: print name and sign

\_\_\_\_\_  
Date

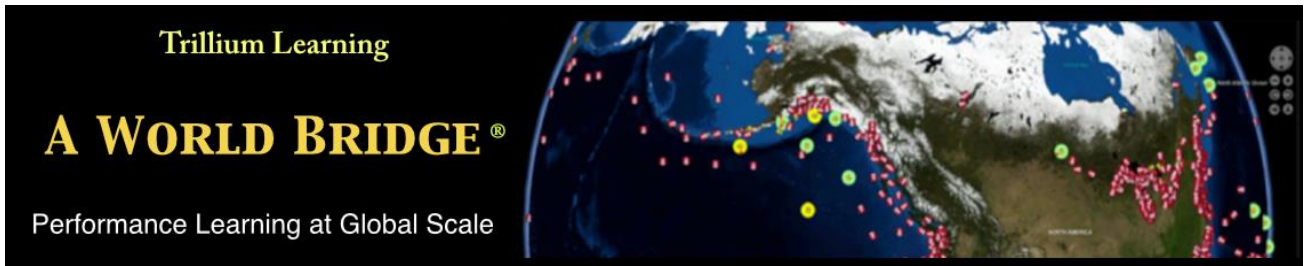
# Yupiiit School District

Box 51190 • Akiachak, AK 99551 • Telephone (907) 825-3600 • FAX (877) 825-2404



Date: September 20 2018  
To: Regional School Board  
From: Tariq Malik, Interim Superintendent  
  
Re: Action Item J.

Implementation and Service Agreement for the A World Bridge® Coalition of Partners License Access to Curriculum and Activities in Multi-organizational, Real-Time Place-Based Learning between Trillium Learning LLC and the Yupiiit School District for NASA-UN Sustainable Communities Project and Unmanned Aircraft Systems – Scientific Applications Project is presented for review and possible action.



**IMPLEMENTATION AND SERVICE AGREEMENT**

for the

**A World Bridge® Coalition of Partners  
License Access to Curriculum and Activities in  
Multi-organizational, Real-Time Place-Based Learning**

between

**Trillium Learning LLC**

and the

**Yupiiit School District**

for

**NASA-UN Sustainable Communities Project**

and

**Unmanned Aircraft Systems – Scientific Applications  
Project**

September 12, 2018

## AGREEMENT

### PARTIES

**Trillium Learning LLC** (trading as “Trillium Learning LLC”) an American company with registration:

**Trillium Learning LLC Federal Tax ID:** 26-2365032  
**NJ Business Registration Certificate** #0400242276 (Trillium Learning LLC)  
**Vendor Number:** 12298 (Trillium Learning LLC)  
**Registered Office:** 108 Lakeview Court, Pompton Lakes, NJ 07442

### AND

**Yupit School District**, the Contractor with a registered address at P.O. Box 51190, Akiachak, Alaska 99551, (“the Contractor”)

**DATE:** September 12, 2018

### BACKGROUND TRILLIUM LEARNING LLC

i. Trillium Learning LLC carries on the business of designing and implementing project/place-based learning curriculum and activities to include organization, development, implementation of content, provision of equipment and professional development activities as well as access to all relevant A World Bridge® (AWB) partners in business, industry, and government. At present, partners include:

NASA Ames Research Center (NASA World Wind and NASA Unmanned Aerial System (UAS) and UAS Traffic Management (UTM) research and development), European Space Agency (ESA), UNITAR/UNOSAT (United Nations Institute for Training and Research/United Nations Operational Satellite Applications Program), CERN (European Organization for Nuclear Research), USGS Alaska Science Center, USGS Innovation Center, Alaska Aerospace Corporation, Pacific Spaceport Complex Alaska (Kodiak Launch Complex), International Centre for Earth Simulation, United Nations Food and Agriculture Organization, Intelesense Technologies, University of Alaska System, Alaska Department of Fish & Wildlife, NOAA, UMass at Amherst, Florida International University, Florida Natural Lands Program, University of Central Florida, International Open Source Geospatial Laboratories, Trilogis SRI, among others. The in-kind from these partners exceeds \$1,900,000.

These projects are provided through a one-year licensing agreement for a package of services addressing levels of support in the number of projects selected by the customer. Although a school district may choose not to renew the license, it is highly recommended to plan for a 3-year program to achieve maximum sustainability and onsite capacity. Additionally, all curriculum materials delivered to the district, and historical record of project activities and media are permanently available to the district. Levels of support come in packages with specifications of resources to ensure success of the project(s). Services include professional development, curriculum, project management and development of partnerships with community-based organizations (CBO).

### SCOPE OF WORK

The following statements refer to the Scope of Work for this contract:

- Projects listed below will include onsite and offsite development, training, and mentoring of local project teams at three sites that will manage current projects and will be trained for the skills to



develop new projects. The train-the-trainer model for onsite liaisons insures development of local capacity and sustainability of the program.

- Planning and conducting community/stakeholder meetings in every community to determine the place-based emphasis and localization of each project.
- Connections to relevant national and international organizations that support, focus on these types of programs and projects.
- Assist the YSD with preparing funding requests to government, community and industry organizations.

The Design, Development and Implementation of A World Bridge® Projects at YSD will include the implementation of **Two Projects**. The two projects will be developed as place-based, aligned to community needs, and include:

1. NASA-UN CitySmart - Sustainable Communities – United Nations Sustainable Development Goals (UN SDG). Focus on:
  - Renewable Energy
  - Food/Agriculture, greenhouse/fresh food
  - Water Quality/Water Purification. Freshwater quality and supply
  - Shoreline Erosion, navigation issues
2. Unmanned Aircraft Systems – Scientific Applications (UAS-SA)
  - Piloting
  - Mission Planning
  - Data Acquisition through multiple sensors (HD RGB, Thermal/IR)
  - Data Analysis
  - Data Visualization

Both projects will feature students' interaction with the community to acquire knowledge and wisdom of the vast experience of community elders and experts. Additionally, **YSD/community support is required** for translation of project content with respect to local language and culture.

1. Both onsite and offsite training methods are utilized for school staff and students. A secure online portal - project management system is in place where all student and staff communications and work is maintained. This site also provides development for student portfolios and utilized for evaluation and assessment.
2. Through the project management portal, students have continuous and consistent guidance from Trillium Learning, and Yupiit School District (YSD) staff assigned to support the program. All communications and student work are archived and accessible. Teachers and students are provided foundational lesson-style activities to familiarize them with both project content, and real-world systems. All activities are aligned to multiple standards, including Next Generation Science Standards, Common Core, Alaska Content Standards and National Educational Technology Standards (NETS).
3. Evaluation rubrics for both teachers and students are provided within each activity (lesson). These are based on real-world standards of Task Performance, and Task Completion. As the students gain career level skills, their work is submitted to and evaluated by CBOs.
4. The A World Bridge® program at Yupiit School District will be partnered with the AWB student teams from Northern Academy, Middletown, NY, and the North Slope Borough School District. Joint project work and collaboration will be developed as the YSD students become familiar with the project activities.

## **Project Activity and Professional Development Train-the-Trainer Program for Building Local Capacity and Sustainability**

Proposal for One-to-Three-year Development, Training Summary and Projected Costs

Training for this level of PBL program takes some time – these are highly professional skill sets that must be developed and refined. The main goal is to build sustainable programs by training for local capacity building and establishing Research & Development environments throughout the school district. The basic train-the-trainer program is location specific, but approximates the following:

### **Year 1:**

- Introduction to real-time, real-world projects, exposure to multiple PBL models with multidisciplinary content, project organization, roles and responsibilities, activities scheduling and initial evaluation.
- Initial project design and development, student organizational roles and responsibilities established.
- Focused student and teacher training on project-related skills development, initial research & development environments established, preliminary data and media production.
- Teacher training focus is on real-time project management and facilitation.
- Localized sub-project design is underway along with Business Partner Development for interactive A World Bridge/real-time project support.

**Cost for Year 1**, two projects including 6 onsite sessions and remote support: \$150,000

### **Projected Year 2:**

- Teachers train new (Year 1) teachers based on their Year 1 experience and training.
- Year 2 teachers receive new training in more advanced project management, partner communications, evaluation systems, and student portfolio development.
- Projects continually under development with local capacity increasing – both in students' skill sets and teacher skills in AWB pedagogy.

**Projected Cost for Year 2**, two projects including 4 onsite sessions and remote support: \$125,000. Additional support may be requested by YSD depending on project status and progress, which are defined in the "Implementation Obligations" Sections 3.3-3.5 on page 7.

### **Projected Year 3:**

- Teachers train upcoming Year 2 teachers in similar fashion to previous peer training.
- Year 3 teachers will continue their Rapid Prototyping training, building connections to professional partner organizations, and spin off new projects.
- Local capacity for sustainability is now ongoing.

**Projected Cost for Year 3**, two projects including 3 onsite sessions and remote support: \$100,000. Additional support may be requested by YSD depending on project status and progress, which are defined in the "Implementation Obligations" Sections 3.3-3.5 on page 7.

**Current Proposal Cost:** \$150,000 for the FSY 2018-19 (Year 1). Trillium Learning is responsible for travel and lodging costs from and to Bethel, AK. The Yupiit School District is responsible for travel and lodging costs from Bethel to YSD locations, and between YSD site locations.

Membership is to the A World Bridge® Coalition of Partners, Resources for two curriculum projects, including six onsite training workshop visits during the school year and remote support. All consulting and travel to Bethel is included. YSD is responsible for all travel within the school district. Any specific equipment related to the chosen project is separate (since it is dependent upon the project) and is mutually decided upon with the district.

- ii. The Yupiit School District is a public school district.
- iii. The Parties have agreed to enter into this Agreement upon the Terms and Conditions as set out below

## 1. DEFINITIONS:

In this Agreement, unless the context otherwise requires:

- A** a reference to a Party includes any persons, employees or other entity or association recognized by law and vice versa;
- B** words include singular and plural numbers;
- C** words referring to one gender include every other gender;
- D** any reference to any of the Parties by their defined terms includes that Party's executors, administrators or permitted assigns or both, or being an incorporated company, its successors or permitted assigns or both;
- E** every Agreement or undertaking expressed or implied by which more Parties than one agree or undertake any obligation and derive any benefit under this Agreement binds and is for the benefit of such Party jointly and severally;
- F** clause headings are for reference purposes only;
- G** where any word or phrase is given a defined meaning in this Agreement, any other part or speech or other grammatical form in respect of such word or phrase has a corresponding meaning;
- H** a reference to an Exhibit, Addendum or Schedule is a reference to the corresponding Exhibit, Addendum or Schedule to this Agreement;
- I** a reference to a statute includes all regulations under and amendments to that statute and any statute passed in substitution for that statute or incorporating any of its provisions to the extent that they are incorporated;
- J** the calculations of all periods of time or notice exclude the day on which the period or the notice is given and the day on which the period or notice expires;

**"Agreement"** means the Terms and Conditions set out in this Agreement and the Schedules attached to it or incorporated into it by reference. For the avoidance of doubt, the Agreement also includes all Intellectual Property rights owned by each respective Party, and includes the rights specified under Clause 11.

**"Affiliate"** means a business entity effectively controlling or controlled by another or associated with others under common ownership or control.

**"Application Product"** means the final application which is produced by Trillium Learning LLC to sell or distribute free to end users via Platform Providers and which is described in the Schedule to this Agreement.

**"Business Day"** means a day other than a Saturday, Sunday or public holiday

**"Change Management"** means a process to manage change requests from the Contractor in a timely and efficient manner.

**"Chief Executive"** means an Individual charged with authority to speak on behalf of a Party and such authority may be accepted by the other Party as binding.

**"Claim"** means a claim, notice, demand, action, proceeding, litigation, government investigation, judgment, damage, loss, cost, expense or liability however arising, whether present, un-ascertained, immediate, future or contingent and whether based in contract, tort or statute (including legal expenses on an indemnity basis).

**"Commencement Date"** means the date on which this Agreement is signed.

**"Intellectual Property"** means all intellectual property rights (whether created before, on or after the date of this Agreement and whether registered or unregistered) in respect of copyright, any patents, trademarks, logos, designs, look and feel, software, domain names, business or trade names, together with marketing concepts and designs, product knowledge, training systems and materials, protection of confidential information, circuit layouts, inventions, know-how, product or business concepts, details of product development, and any other identifiable result of intellectual endeavor, whether arising under statute or otherwise relating to the Content or any similar industrial property right or any right to, or.

“**Parties**” means the Parties named in this agreement and all of their associated or controlled entities.

“**Implementation Cost**” means the total cost of Trillium Learning LLC’s services for Implementation as set out in the Schedule.

“**Implementation and License Fee**” means the one-off fee payable by the Contractor for the Implementation and Licensing of the Material as set out in the Schedule.

“**Implementation Timeline**” means the various stages set out in the Schedule.

“**Term**” means the Term of this Agreement as set out in the Schedule.

“**Upgrade**” means a new and distinct project(s) of Trillium Learning LLC’s A World Bridge®.

“**Upgrade Estimate**” means a detailed breakdown of the time and cost to implement a change request or Upgrade, provided by Trillium Learning LLC and agreed to and signed by the Contractor prior to implementation of a change request or Upgrade.

“**Verbal Request**” means verbal or oral discussions from or between the Parties and includes telephone discussions but not “texts” on/from mobile devices and any other form of electronic communication, except where expressly provided to the contrary.

“**Written Request**” means writing or written correspondence from or between the Parties and includes faxes, email and any other form of electronic communication, except where expressly provided to the contrary.

“**Working Day**” means a day that is not a Saturday, Sunday or statutory holiday in the United States of America.

**NOW, THEREFORE**, the Parties agree as follows:

## **2. AGREEMENT & TERM**

**2.1** The Parties agree that:

- 2.1.1 Trillium Learning LLC has the sole and exclusive right to use the Materials to develop, produce and exploit all rights in and authorize others to exploit all rights in the Products throughout the world; and
- 2.1.2 Trillium shall use the Contractor’s Existing Educational Delivery Systems as more fully described in clause 3.4 and in accordance with the Implementation Specification (as set out in the Schedule) and in accordance with clause 3.1; and
- 2.1.3 The Contractor shall pay Trillium Learning LLC’s Implementation Cost as set out in the Schedule; and

**2.2** Further, the Parties each:

- 2.2.1 Recognize that the necessary steps towards accomplishment of the Terms and Conditions of this Agreement may require variation and refinement from time to time; and
- 2.2.2 Any changes to the Terms and Conditions of this Agreement will be agreed in writing by both parties prior to execution of any such changes, and
- 2.2.3 Shall at all times act in good faith in relation to each other, use all best efforts to give effect to this Agreement and wherever possible avoid any instance or situation which may compromise the mutual benefits intended by this Agreement.

**2.3** This Agreement shall commence on the Commencement Date and shall continue for the Term as set out in the Schedule.

## **3. Implementation**

### **Implementation Purpose**

**3.1** Trillium Learning LLC, over time, shall work with the Contractor to implement projects as specified by the Contractor within the scope of this agreement.

### **Implementation Timeline**

- 3.2 Each Party shall at all times act in a manner so as to comply with the Implementation Timeline as set out in the Schedule and this is subject only to written agreement by both Parties to the contrary.

### **Implementation Obligations**

- 3.3 Trillium Learning LLC shall be solely responsible for Implementation Tasks outlined in this agreement, unless expressly stated in this Agreement or by written agreement of the Parties to the contrary.
- 3.4 In order to ensure project success, and subject to 3.3, the Contractor must, at its own expense, prepare and provide to Trillium Learning LLC, project activity reports. The YSD superintendent, administration and school principals are acknowledged as instructional leaders, **and are required to ensure teacher interaction and commitment to AWB training for the development and sustainability of onsite project activities.**
- 3.5 In order to ensure project success, and subject to 3.4, the Contractor must, maintain compliance with Trillium Learning LLC training and project implementation requirements and provide to Trillium Learning LLC, project activity reports. If any project activities are out of compliance, Trillium Learning will inform the YSD and identify the issues, and how to resolve the issues to bring the project activities back into compliance with Trillium Learning program requirements.

The District acknowledges Trillium Learning's A World Bridge program recommendations and expectations noted in this Agreement, and the District will collaborate to analyze and use their respective reasonable best efforts to implement specific accountability standards as they pertain to Trillium Learning's recommendations of the A World Bridge programs and the district-wide implementation of the model. The District's failure or refusal to conform to the program implementation requirements noted in this Agreement will allow Trillium Learning to terminate this Agreement unilaterally, upon fifteen (15) days' prior written notice to the District. Upon such a termination by Trillium Learning, the District shall pay all sums then due Trillium Learning under this Agreement, through the last day of the month during which the termination becomes effective.

### **Change Request and Upgrades**

#### **3.6**

- 3.6.1 The Contractor may submit change requests at any time during the Production and Post Production phases. Such Change Requests shall be deemed to be an Upgrade, with additional charges to be incurred and a revision of work provided by Trillium Learning LLC to meet the requested Upgrade of licensure.

### **Implementation and License Fee**

- 3.7 Upon execution of this Agreement, the Contractor shall pay Trillium Learning LLC the Implementation and License Fee as specified in the Schedule.

### **Contractor's Implementation Costs**

- 3.8 The Contractor shall bear all costs incurred to local project implementation that have not been addressed by the District prior to implementation to Trillium Learning LLC and any other out-of-pocket expenses incurred by the Contractor necessary to implement the A World Bridge® project.

### **Change Management**

- 3.9 Trillium Learning LLC and the Contractor may request changes and Upgrades from time to time as and when they become available, in which event, Trillium Learning LLC shall:
- 3.9.1 Provide to the Contractor a detailed and complete explanation of the change request or Upgrade, including an estimate ("Upgrade Estimate") of the time and cost involved in implementing the change request or Upgrade and which Titles will be affected by the change request or Upgrade.

- 4.0** If the Contractor does not approve the Upgrade Estimate, the Contractor shall notify Trillium Learning LLC within 14 days and Trillium Learning LLC may:
- 4.0.1 Cease to pursue the Upgrade, in which case the existing Terms and Conditions of this Agreement shall continue to apply;
  - 4.0.2 Request further details of, and/or negotiate, a revised Upgrade.
- 5.0** If the Contractor approves the Upgrade Estimate, the Contractor shall first provide to Trillium Learning LLC a signed Upgrade Estimate, which shall be deemed as the Contractor's consent and this Agreement shall then be deemed to incorporate the Upgrade(s). The cost of any Upgrade to the Application Product shall be due and payable by the Contractor not later than the 20th day of the month following the date of issue by Trillium Learning LLC of the invoice.

## **6. WARRANTIES**

- 6.1** The Contractor warrants that:
- 6.1.1 It has adequate insurance cover for all normal commercial risks, to ensure that any problems encountered shall not result in disruption to the efficient performance of this Agreement;
  - 6.1.2 It shall carry out its obligations with care, skill and diligence.
- 6.2** Trillium Learning LLC warrants that:
- 6.2.1 Trillium Learning LLC has the sole and exclusive right to use the Materials to develop, produce and exploit all rights in and authorize others to exploit all rights in the Products throughout the world.
  - 6.2.2 It shall carry out its obligations with care, skill and diligence, and shall employ techniques, methods, procedures and materials of a high quality and standard to ensure that its obligations are discharged to the best professional standards.

## **7. CONFIDENTIAL INFORMATION**

### **Access**

- 7.1** Each Party acknowledges that in the course of the performance of its obligations under this Agreement, or otherwise, it may obtain access to, or become aware of, Confidential Information which is owned by, or lawfully in the possession of the other Party.

### **Non-disclosure**

- 7.2** Each Party agrees not to disclose, communicate to or place at the disposal of any third Party, the Confidential Information in any form or by any means and to keep the Confidential Information in the strictest confidence.

### **Authorized disclosure**

- 7.3** If one Party authorizes the other Party to disclose any Confidential Information to any person that Party agrees, prior to such disclosure, to have such person sign an acknowledgement, to the effect that the information is disclosed to that person in confidence.

### **Use**

- 7.4** Other than in accordance with the terms of this Agreement each Party agrees not to use, or modify protected intellectual property.

## **8. INTELLECTUAL PROPERTY**

- 8.1** The Parties acknowledge that the Contractor is the owner and shall retain all Intellectual Property rights subsisting in any Existing Content as set out in the Schedule.
- 8.2** The Parties acknowledge that Trillium Learning LLC is the owner of the Intellectual Property rights subsisting in the Materials as set out in the Schedule.
- 8.3** The Contractor must not, nor may it permit any other person to:

8.3.1 do any act that would or might invalidate or be inconsistent with Trillium Learning LLC's (or its suppliers') Intellectual Property rights.

8.4 The Parties must, at their own expense, take all such steps necessary to maintain the validity and enforceability of each Party's Intellectual Property rights.

8.5 Each Party must immediately notify the other in writing of any actual, threatened or suspected infringement of any Intellectual Property right and of any claim by any third Party arising out of each Party fulfilling its obligations under this Agreement, as soon as that infringement or claim comes to that Party's notice. The alleged Party shall (at its own expense) do all such things as may reasonably be required to assist the other Party in pursuing or defending any proceedings in relation to any such infringement or claim.

8.6 The Contractor indemnifies Trillium Learning LLC against any losses, costs, expenses, demands or liability, whether direct, indirect, consequential or otherwise, and whether arising in contract, tort (including in each case negligence), or equity or otherwise, arising out of a claim by a third Party alleging that use by Trillium of the Existing Content or Titles is an infringement of that third Party's Intellectual Property rights, to the extent that the claim arises from the manner in which the Existing Content or Title is used by the Trillium Learning LLC for the purposes of this Agreement.

8.7 Trillium Learning LLC indemnifies the Contractor against any losses, costs, expenses, demands or liability, whether direct, indirect, consequential or otherwise, and whether arising in contract, tort (including in each case negligence), or equity or otherwise, arising out of a claim by a third Party alleging that use by Trillium of the Existing Content or Titles is an infringement of that third Party's Intellectual Property rights, to the extent that the claim arises from the manner in which the Software is developed by the Supplier and/or the resources used by the Supplier in the development of the Software.

## **9. DISPUTE RESOLUTION**

9.1 Any dispute arising as to any matter provided for in this Agreement or its implementation is to be referred in the first instance to the Chief Executives of the respective Parties who must endeavor to resolve such dispute in the spirit of achieving broad equity in respect of the Agreement, its Objective and purposes.

9.2 If such an agreed solution cannot be reached to the satisfaction of both Parties within 14 days of the reference of the dispute to the Chief Executive Officers of the Parties, either of those Officers may then refer the dispute to mediation by a mediator agreed to by the Parties. If the matter is not resolved by mediation within fourteen (14) days from there, the matter will be submitted for arbitration in accordance with the Arbitration Act 1996, by a single arbitrator to be appointed by the Parties or, failing Agreement, appointed by the Arbitrators and Mediators Institute of New Zealand at the request of either Party.

9.3 Any such mediation or arbitration shall take place as the Parties shall agree or, failing Agreement on a venue, by such means (including without limitation teleconference or videoconference) as the Parties shall agree or, failing Agreement, by such means as may be determined by the applicable mediator or arbitrator.

9.4 All costs in relation to the staging of such mediation (excluding for the avoidance of doubt any awards which may be made) shall be borne equally by the Parties unless explicitly stipulated otherwise by the arbitrator or agreed otherwise by the Parties.

## **10. LIMITATION OF LIABILITY**

10.1 Trillium Learning LLC shall not have any liability or responsibility to the Contractor for any loss, damage or injury, whether arising in contract, tort, equity or otherwise, which does not flow directly or naturally (i.e., in the ordinary course of things) from a breach of this Agreement including, in each case, consequential loss of business or profits or other loss. Trillium Learning LLC shall only be liable for losses (excluding loss of business or profits), which flow directly or naturally from a breach

of this Agreement up to a maximum of the amount paid by the Contractor to Trillium Learning LLC in accordance with 3.9 and as specified in the Schedule.

**10.2** The Contractor shall not have any liability or responsibility to Trillium Learning LLC for any loss, damage or injury, whether arising in contract, tort, equity or otherwise, which does not flow directly or naturally (i.e., in the ordinary course of things) from a breach of this Agreement including, in each case, consequential loss of business or profits or other loss.

## **11. TERMINATION**

**11.1** Both Parties agree that in the event they breach any term of this Agreement or any warranty given in this Agreement, they will indemnify and hold the other Party harmless against all direct liability, loss, damages, claims, and expenses (including related lawyer's fees) arising out of such breach.

**11.2** Either Party may terminate this Agreement immediately by notice in writing, upon:

10.2.1 the other Party committing any breach of this Agreement that is incapable of remedy;

10.2.2 the other Party failing to remedy any breach of this Agreement that is capable of remedy within 14 days of notice of that breach having been given by the non-defaulting Party to the other Party; and

10.2.3 the commencement of liquidation or the insolvency of the other Party (except for the purposes of solvent amalgamation or reconstruction) or upon the appointment of a receiver, statutory manager or trustee of the other Party's property or upon an assignment for the benefit of the other Party's creditors or upon execution being levied against the other Party or upon the other Party compounding with its creditors or being unable to pay its debts in the ordinary course of business.

**11.3** Termination of this Agreement shall be without prejudice to the accrued rights and liabilities of either Party prior to the termination of the Agreement.

### **Consequences of Termination**

**11.4.** Upon Termination of this Agreement:

10.4.1 the Parties will each return to the other copies of all Confidential Information delivered to, or obtained by the other during the Term of and relating to the performance of this Agreement; or

10.4.2 at the option of one Party, the other will destroy or erase the Confidential Information and certify through a responsible officer of the Party that such destruction or erasure has occurred and that no copies or storage of such Confidential Information remains in existence.

## **12. NOTICES**

**12.1** Any notice or other document served or delivered to a Party under this Agreement must be in writing and will be deemed to have been duly given by delivery, registered mail or delivery verifiable post, facsimile or email in accordance with the address details set out below, or such other address as a Party may from time to time designate by written notice to the other.

**12.2** A notice, or other document is taken to be received:

11.2.1 if by delivery when it is delivered;

11.2.2 if sent by registered mail or delivery verifiable post when it is delivered;

11.2.3 if a fax when a successful transmission report is generated unless a verifiable claim as to material illegibility is promptly raised; or

11.2.4 if an e-mail when a delivery receipt is received by the sending Party.

**12.3** A notice served or other document delivered on a day, which is not a business day is deemed served, or as applicable delivered, at 8:30 am on the first business day after such day.



**12.4** A notice served or other document delivered after 5:00 pm on a business day is deemed served, or as applicable delivered, at 8.30 am on the first business day after such day.

**12.5** For the purposes of clauses 13.3 and 13.4 the term “business day” shall mean any day other than a Saturday, Sunday or public holiday in Alaska.

### **13. GENERAL PROVISIONS**

#### **No Partnership, Joint Venture or Employment**

**13.1** This Agreement shall not be deemed to constitute a partnership or joint venture or contract of employment between the Parties.

#### **Force Majeure**

**13.2** Either Party may suspend its obligations to perform this Agreement if it is unable to perform as a direct result of a Force Majeure Event. Any such suspension of performance must be limited to the period during which the Force Majeure Event continues.

**13.3** Where a Party’s obligations have been suspended for a period of 14 days or more, the other Party may immediately terminate this Agreement by giving notice in writing to the other Party.

#### **Further Assurances**

**13.4** The Parties must each do all such further acts (and sign any documents), as may be necessary or desirable for effecting the transactions contemplated by this Agreement.

#### **Amendments**

**13.5** Except as specifically provided, no amendment to this Agreement will be effective unless it is in writing and signed by both Parties.

#### **Waiver**

**13.6** No exercise or failure to exercise or delay in exercising any right or remedy by a Party shall constitute a waiver by that Party of that or any other right or remedy available to it.

#### **Non-Merger**

**13.7** The Agreements, obligations and warranties contained in this Agreement shall not merge on completion of the transactions contemplated by it but shall remain in full force until satisfied.

#### **Partial Invalidity**

**13.8** If any provision of this Agreement or its application to any Party or circumstance is or becomes invalid or unenforceable to any extent, the remainder of this Agreement and its application shall not be affected and shall remain enforceable to the greatest extent permitted by law.

**EXECUTED** as an Agreement to a Curriculum Access License.

**SIGNED** on behalf of  
**Trillium Learning LLC**  
 by its duly authorized signatory:



\_\_\_\_\_  
 Signature

Ronald Fortunato \_\_\_\_\_  
 Signatory

CEO \_\_\_\_\_  
 Position held

**SIGNED** on behalf of  
**Yupiiit School District**  
 by its duly authorized signatory:

\_\_\_\_\_  
 Signature

\_\_\_\_\_  
 Signatory

\_\_\_\_\_  
 Position held

**SCHEDULE**

<b>TERM:</b>	Project curriculum is to begin implementation in the September 2018 timeframe of the school year and continue for 12 months. This agreement may be renewed beyond three years or until all projects and curriculum activities are complete (budget provided).
<b>A World Bridge® Project Package for YSD:</b>	A World Bridge® is the name of real-time, real-world STEAM curriculum and activities projects developed through Trillium Learning LLC. A World Bridge® includes process, content, equipment, appropriate project management, and professional development activities as well as access to all relevant A World Bridge® partners in business, industry, and government. This Project Package includes resources to continue implementation of the curriculum and activities for the Unmanned Aircraft Systems-Scientific Applications and NASA-UN-Sustainable Communities Projects.
<b>Implementation and License Fee:</b>	The Implementation and License Fee payable by the Contractor will be a total of \$150,000 for two identified curriculum projects in this Licensing Agreement and shall be payable as follows:  <b>1. Due upon acceptance of this agreement.</b>
<b>Implementation Timeline:</b>	Trillium Learning and the Contractor will agree on an implementation schedule and timeline upon execution of this Agreement. The timeline will be considerate of the Contractor's availability and commitments.
<b>NOTICES:</b>	<i>Contact:</i> Ron Fortunato <i>Company:</i> Trillium Learning LLC <i>Address:</i> 108 Lakeview Court, Pompton Lakes, NJ 07442 <i>Email:</i> <a href="mailto:ron@trilliumlearning.com">ron@trilliumlearning.com</a> <i>Tel:</i> 973-907-2332 <i>Mob:</i> 862-222-2233  A World Bridge® URL: <a href="http://www.aworldbridge.com">www.aworldbridge.com</a>

	<p><i>Contact:</i> Superintendent Tariq Malik <i>Company:</i> Yupiit School District <i>Address:</i> P.O. Box 51190, Akiachak, AK 99551 <i>Email:</i> <a href="mailto:tmalik@yupiit.org">tmalik@yupiit.org</a> <i>Tel:</i> 907-825-3600 <i>URL:</i> <a href="http://www.yupiit.org/">www.yupiit.org/</a></p>
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# Yupiit School District

Box 51190 • Akiachak, AK 99551 • Telephone (907) 825-3600 • FAX (877) 825-2404



Date: September 20, 2018  
To: Regional School Board  
From: Tariq Malik, Interim Superintendent  
Re: Action Item K.

The Administration recommends rescheduling the meeting date from December 20, 2018 to December 5, 2018. This is presented for approval.

**Yupiit School District  
Regional School Board of Education Meetings**

<b>3<sup>rd</sup> Thursday</b> Meeting Date	<b>2<sup>nd</sup> Monday</b> Agenda Deadline	<b>2<sup>nd</sup> Wednesday</b> Packet Information & <b>Reports due @ 8:00 AM</b>	<b>2<sup>nd</sup> Friday</b> Packets Distributed
July 19, 2018	July 9, 2018	July 11, 2018	July 13, 2018
August 15, 2018 August 17-18, 2018	August 6, 2018 BOARD RETREAT	August 8, 2018	August 20, 2018
September 20, 2018	September 10, 2018	September 12, 2018	September 13, 2018
October 18, 2018	October 8, 2018	October 10, 2018	October 12, 2018
November 15, 2018	November 5, 2018	November 7, 2018	November 9, 2018
December 20, 2018 Reschedule to December 6, 2018	December 10, 2018 November 27, 2018	December 12, 2018 November 29, 2018	December 14, 2018 December 1, 2018
January 17, 2019	January 7, 2019	January 9, 2019	January 11, 2019
February 21, 2019	February 11, 2019	February 13, 2019	February 15, 2019
March 21, 2019	March 11, 2019	March 13, 2019	March 15, 2019
April 18, 2019	April 8, 2019	April 10, 2019	April 12, 2019
May 16, 2019	May 6, 2019	May 8 2019	May 10, 2019
June 20, 2019	June 10, 2019	June 12, 2019	June 14, 2019

**BB 9320(a) Regular Meetings:** The Board shall adopt a yearly calendar specifying the date, time and place of each regular meeting. The local media shall be provided with an annual calendar of regular Board meetings and shall be notified of any changes to the calendar. The Board shall hold 1 regular meeting on the **3<sup>rd</sup> Thursday of each month**. Unless changed by the Board, regular meetings shall be held at 11:00 AM at the School Library. Notice of regular meetings shall be posted at least three days prior to the meeting. **\*\*not scheduled on 3<sup>rd</sup> Thursday**

# Yupiiit School District

Box 51190 • Akiachak, AK 99551 • Telephone (907) 825-3600 • FAX (877) 825-2404



Date: September 20 2018  
To: Regional School Board  
From: Tariq Malik, Interim Superintendent

Re: BoardTravel/Info: A

The AASB 65<sup>th</sup> Annual Conference is scheduled for November 8-11, 2018 in Anchorage. This is presented to you for information and possible action.



## AASB Annual Conference Schedule at a Glance

### THURSDAY Nov. 8, 2018

- Experienced Board Member Academy
  - The 4 Essential Roles of School Board Member
- Board Room Boot Camp; Part 1
- Resolution Committee; Please ask one member of your board to attend session

*Youth Leadership Institute Begins!*

### FRIDAY Nov. 9, 2018

8:30 a.m. Opening Session; Keynote Speaker: Nick Hansen, The Eskimo Ninja

#### Sessions 1-4 10:30-noon

1. School law
2. Hot Topics
3. Presidents Workshop
4. Board Room Boot Camp; Part 2

#### 1:30-3:00 p.m. Snapshots

#### 3:15-4:30 p.m. Sessions 5-8

5. ESSA updates from DEED
6. Cultural Safety Scan of Your Policies
7. Law Issues of Importance to Board Members
8. What Can AASB do for ME

#### 5:00-7:00 p.m. June Nelson Scholarship Reception

### SATURDAY Nov. 10, 2018

8:30 a.m. Opening Session; Keynote Speaker:

#### Sessions 9-12 10:30-11:45 a.m.

9. Keynote follow up with Keynote Speaker Bentham Ohia
10. Keynote follow up with Keynote Speaker Nick Hanson
11. 2018 Teacher of the Year
12. Highlights of Culturally Responsive Work in Districts
13. How to Engage Youth on your Boards

#### Noon-2:15 p.m. Business Luncheon and Roundtables with Youth

#### 2:30-4:30 p.m. Like Sized District Forums

#### 6:30 p.m. Banquet

### SUNDAY Nov. 11, 2018

#### 8:30-11:00 a.m. Business Meetings, Resolution

#### 11:15 a.m.-12:15 p.m. Sessions 13-16

14. How to Advocate at the Local Level
15. Digital Language Storybooks
16. Trauma Informed Schools
17. The Importance of Board Self Assessment

#### 12:30-2:00 p.m. Closing Luncheon; door prizes!



SAVE *the* DATE!

**AASB 65<sup>th</sup>**  
**ANNUAL CONFERENCE**  
& **YOUTH LEADERSHIP INSTITUTE**

**NOVEMBER 8-11, 2018**  
Anchorage, AK • Hilton Hotel



association of  
**ALASKA**  
school boards

NONPROFIT ORG.  
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AASB  
65<sup>th</sup>



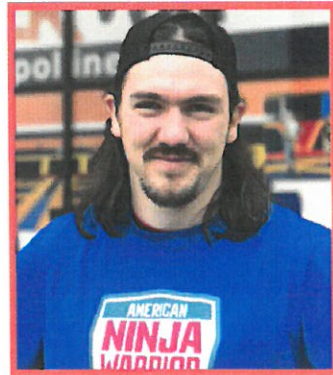
# ANNUAL CONFERENCE

NOVEMBER 8-11, 2018 • ANCHORAGE, AK • HILTON HOTEL

## Highlights

### FRIDAY KEYNOTE

**NICK HANSON**  
*Eskimo Ninja*



### SATURDAY KEYNOTE

**BENTHAM  
ATIRAU OHIA**  
*Educator*



## REGISTRATION FEES

### COST/DETAILS

- \$455 early bird registration\*
  - \$495 standard registration
  - \$200 experienced academy
  - \$100 boardroom bootcamp
- 
- \$425 chaperone / \$425-750 youth

\***MAJORITY** of board members are registered and paid by October 12, 2018

**Note:** all payments via credit card will have a service fee added

CHECK OUR WEBSITE *for more* CONFERENCE DETAILS  
MID-SEPTEMBER

# The JUNE NELSON Memorial Foundation Annual Scholarship Fundraiser

*Recognizing Alaska's Outstanding Students*



**Friday, November 9, 2018**



AASB is pleased to honor the late June Nelson, long-time school board member from Kotzebue. June contributed much to the cause of education through her long career as a school board member. She had many accomplishments during her service as an education activist. She served on the Northwest Arctic Borough School Board and was appointed by two different governors to serve on the State Board of Education. June gave unselfishly of herself. She served on numerous local and statewide committees in a demonstration of commitment to community.

We remember June for her ability to make us laugh when we were in the midst of an intense debate. She could fiercely disagree with you on an issue and yet set it aside to maintain a friendly, respectful relationship. She challenged us to be the best we could be. She filled our lives with laughter and fun times. Most important, we will remember June for her outstanding service on behalf of Alaska's children.



## About AASB

The Association of Alaska School Boards (AASB), is an organization representing local school boards throughout Alaska. AASB offers a statewide perspective on issues of educational concern, and serves as a source of assistance, information, and a liaison for school boards and the districts they represent.

## The Fundraising Event

AASB will sponsor the June Nelson Memorial Scholarship Fundraiser on Friday, November 9, 2018, at the Hilton Hotel in Anchorage. During the fundraiser, school board members and administrators from all across the state will join together to raise money for scholarships to be awarded to graduating high school seniors in Alaska. In keeping with June's great sense of humor, the fundraiser promises to be filled with laughter.

## How to Contribute

Items for auction are donated by school districts, board members, individuals and merchants from across Alaska. Contributors are acknowledged and thanked during the scholarship fundraiser.

## Thank You!

The Association of Alaska School Boards would like to take this opportunity to thank all the school board members, superintendents and Alaskan merchants who have generously donated to the June Nelson Memorial Foundation Annual Scholarship. Without your help this beneficial scholarship program would not be in existence.

For more information on donating to the June Nelson Memorial Foundation, please contact:  
Diana Miller/AASB at 907-463-1660  
or [aasb@aasb.org](mailto:aasb@aasb.org)

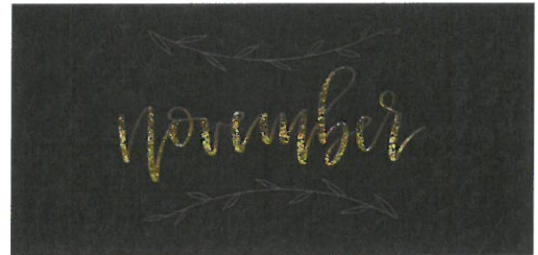
## 2018 SCHOLARSHIP RECIPIENTS

<b>Elizabeth Alowa</b> Sitka School District	<b>Eva Heinrichs</b> Fairbanks School District
<b>Kayci Andrews</b> Lower Yukon School District	<b>Chelsea Oberle-Lozano</b> Kenai School District
<b>Landon Bunting</b> Kenai School District	<b>Mayzi Potton</b> Kenai School District
<b>Anna Cramer</b> Lake & Peninsula School District	<b>Jode Sparks</b> Kenai School District
<b>Brenner Furlong</b> Kenai School District	<b>Ana Stringer</b> North Slope School District
<b>Tyler Garrity</b> Sitka School District District	<b>Marissa Yliniemi</b> Annette Island School
<b>Kathleen Hale</b> Copper River School District	<b>2nd Year:</b> Rylie Lyon Shaelene Moler

# Mark your calendar for these upcoming events

**AASB Annual Conference**  
November 8-11, 2018 Hilton Anchorage

- Sectionals
- Board Development
- Board President's Workshop
- Boardroom Boot Camp
- Resolutions
- June Nelson Scholarship Fundraiser

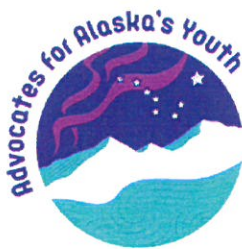


**Board of Directors Meeting**  
November 12, 2018 Hilton Anchorage

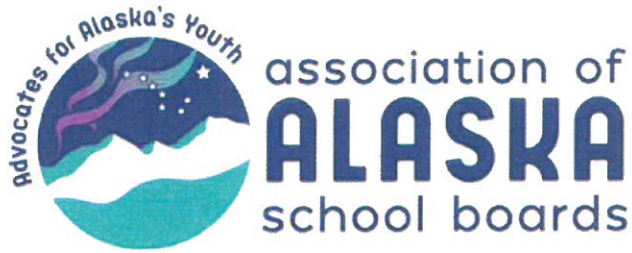
**Executive Administrative Assistant Workshop**  
December 6-7, 2018 Anchorage Captain Cook



**Equity in Education/Winter Academy**  
December 7-8, 2018 Anchorage Captain Cook



association of  
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## AASB Calendar 2019

### **JANUARY**

- 15 Legislative Session Begins
- 18 School Climate Connectedness Survey (SCCS) opens for districts
- 27-29 NSBA Advocacy Institute- Washington, D.C.

### **FEBRUARY**

- 9-12 AASB Leadership/Legislative Fly-In with Youth Advocacy Institute- Juneau, AK
- 14-16 AASA National Conference- Los Angeles, CA

### **MARCH**

- 22 June Nelson Memorial Scholarship application deadline  
SCCS closes for districts
- 30-4/1 NSBA Annual Conference- Philadelphia, PA

### **APRIL**

- 5 June Nelson Memorial Scholarship Committee- Juneau, AK
- 6 AASB Board of Directors Meeting- Baranof Hotel, Juneau, AK
- 6-9 AASB Spring Academy/Legislative Fly-In- Baranof Hotel, Juneau, AK
- 22 Legislative Session ends

### **JULY**

- TBA AASB Board of Directors Summer meeting- TBA, AK

### **AUGUST**

- 15-18 NSBA Summer Leadership Seminar- Chicago, IL

### **SEPTEMBER**

- 21-22 AASB Fall Boardmanship Academy- Anchorage, AK

### **OCTOBER**

- 16-17 AASB Maintenance Directors Workshop- Anchorage, AK (Wed/Thur)

### **NOVEMBER**

- 7-10 AASB Annual Conference with Youth Leadership Institute- Anchorage, AK
- 11 AASB Board of Directors Meeting- Anchorage, AK

### **DECEMBER**

- 5-6 AASB Executive Admin Workshop- Anchorage, AK (Thurs/Fri)
- 6-7 AASB Winter Boardmanship Academy- Anchorage, AK (Fri/Sat)

school boards  
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New School Board Member!

# Welcome

CONGRATULATIONS FROM THE

## **Association of Alaska School Boards**

Welcome to the ranks of some of the most dedicated people we've ever met. Now that you've been sworn in, we know that you're eager to get started.

As you begin your school board service, we want you to know that we are here to assist you. AASB is your source for assistance and information, offering you a statewide perspective on issues of educational concern. We share your enthusiasm about the important responsibility with which you have been entrusted to, to focus on the educational needs of students.

Please call us if you have any questions or comments. We look forward to meeting you at the AASB Annual Conference, November 8-11, 2018

Mike Swain  
President

Norm Wooten  
Executive Director

# Yupiit School District

Box 51190 • Akiachak, AK 99551 • Telephone (907) 825-3600 • FAX (877) 825-2404



Date: September 20 2018  
To: Regional School Board  
From: Tariq Malik, Interim Superintendent

Re: BoardTravel/Info: B

The AASB nominations for the Board of Directors; Carl Rose Governance Award and the Outstanding School Board Award is presented for your information.



# Board of Directors Nomination Form

Nominations must be received by October 15, 2018

Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Telephone (Home) \_\_\_\_\_  
(Work) \_\_\_\_\_  
(Cell) \_\_\_\_\_

Email \_\_\_\_\_

Ways in which nominee has demonstrated advocacy for children:

## Background Information

Education \_\_\_\_\_

Present Occupation \_\_\_\_\_

Previous Occupation(s) \_\_\_\_\_

Membership in professional or other organizations, if any.

Dates - Offices Held:

This nomination form should be accompanied by a **one page written statement** from the nominee regarding that individual's views on:

1. The appropriate role of the AASB.
2. Three major issues facing AASB in the near future.
3. How AASB could better serve school boards?
4. Ways AASB can help school boards meet Board Standards.

If nominee is selected by Nominating Committee, this statement will be made available for the General Membership at the Annual Conference.

Nominee is a current board member of the \_\_\_\_\_ School Board.

Dates of Service \_\_\_\_\_

Year Current Term Expires \_\_\_\_\_

Offices held on local school board with dates: \_\_\_\_\_

Formal action was taken by the \_\_\_\_\_

School Board on \_\_\_\_\_,

to submit the name of this nominee.

Signed \_\_\_\_\_

School Board President or designee

Other Education-related public service at the local, state or national level (Boards, commissions, task forces, committees) with dates and leadership positions held, if any:

Other Non Education-related public service or cultural activities at the local, state or national level, with dates and positions held, if any:

Nominations must be received in the AASB office by October 15, 2018. Please return to:

**AASB Nominations Chairman**  
**1111 West 9th St.,**  
**Juneau, AK 99801**

Tel: 907-463-1660 Fax: 586-2995

Nominations form should be accompanied by a copy of the Board of Directors Job Description Code of Ethics, signed by nominee.

# Board of Directors Job Description and Code of Ethics

## Job Description

### Constitutional Responsibilities

The Board of Directors establishes policies to supervise, control and direct the business of AASB within the limits of, and consistent with, the Resolutions and Beliefs, and Constitution and Bylaws approved by the Delegate Assembly. Within these limits, the Board of Directors:

- Actively promotes the purposes of the Association;
- Interprets AASB's Constitution and Bylaws;
- Adopts such policies, rules, and regulations for the conduct of its business as it shall deem advisable;
- Employs and annually evaluates the Executive Director;
- Adopts and periodically adjusts the Association's budget;
- Provides oversight for the operation of the Legal Assistance Fund and AASB Scholarship Fund;
- Proposes changes to the dues structure to the general membership;
- Sets/approves/adopts the amount AASB will charge for all meetings, services and materials.

### Corporate Responsibilities

In the exercise of its corporate responsibilities, the Board of Directors adopts and maintains a Board Policy Manual which sets forth procedures and guidelines for the Board's operations and Director's participation in AASB activities. In order to accomplish the overall mission of the Board of Directors and to achieve its corporate objectives, each member of the Board has several kinds of individual responsibilities. Members should:

- prepare well for each Board meeting, through full and careful study of the agenda and its support materials, other relevant materials and through discussion of agenda items, where appropriate, with school board association staff members, fellow school board members, and others as desired in the formulation of preliminary personal views on each topic in advance of the Board meeting. These judgments are to serve as a base point for further discussion in the meeting;
- attend the entire board meeting by arranging travel schedules in advance to permit on-time arrival and staying through the full meeting;
- participate effectively in the Board meeting by ensuring that the concerns formulated in the preparation stage are heard by the whole Board. Each Director is expected to retain an open mind until all the facts and view points on issues are before the Board. Conclusions on action items are sought that are believed to be in the best interests of AASB. And, once a decision is made, the director is expected to support such Board conclusions, even when one may have some reservations about them;

- evaluate and follow-up on the actions taken in the Board meeting, by keeping track (through published AASB reporting documents) of how the actions of the Board are being implemented in the short- and long-run, and bringing up any concerns with the President, Executive Director or Board of Directors, as appropriate;

- establish two-way communication through the Board Liaison Network and with their respective school boards to explain and discuss actions taken by the Board of Directors, and;

- provide personal liaison to the member boards through the Board Liaison Network or caucus leadership, or in such other ways as are determined by the President or Board of Directors;

- fulfill responsibilities of any collateral assignment as an AASB committee member or AASB appointed representative to other agency committees or task forces in accordance with the purpose of the committee or the nature of the representation on behalf of AASB and consistent with the precepts of preparation, attendance, participation and evaluation set forth above, and;

- participate actively in the legislative activities of AASB, in the most effective manner, to be jointly decided with the Executive Director, and;

- diligently participate in the annual evaluation of the Executive Director by completing the evaluation instrument and returning it to the designated officer in a timely manner, participating fully and constructively in the Board's evaluation discussion, and assisting in setting professional performance goals for the Executive Director, and;

- accept occasional public speaking assignments such as chairing caucuses and introducing speakers at meetings and giving reports as appropriate before the Board or general membership, and;

- acknowledge and abide by the AASB Board of Directors Job Description and Code of Ethics.

Additionally, the Board Member serves as an Ambassador of the Association. As such, each member of the Board functions as a representative of AASB to member school districts and the general public. Each Director must assume responsibility for explaining AASB's programs, the basis for governance decisions, AASB's vision for the future as described in the AASB's Long Range plan, and AASB's missions and goals, together with the action plans approved by the Board to realize that vision and attain those missions and goals.

Finally, the Board member serves as an advocate for AASB both at home and at the state level. Each member of the Board is part of the governance team selected by the AASB general membership. He or she is expected to be a vigorous, knowledgeable and articulate advocate of AASB and its programs, as approved by the Board of Directors, so that the value of

membership in AASB can be made fully and clearly known in the district from which the Director comes, as well as to all other school boards around the state. As a result of this advocacy, the attitudes, opinions and conclusions about AASB, formulated by school board members around the state, can be made with full understanding of all the facts that Directors can make available.

## Code of Ethics

As a member of the Association of Alaska School Boards Board of Directors I will strive to improve public education, and to that end I will:

- Attend all three regularly scheduled AASB board meetings and other teleconference meetings, insofar as possible, and become informed concerning the issues to be considered at those meetings;

- Recognize that I should endeavor to make policy decisions only after full discussion at publicly held board meetings;

- Render all decisions based on the available facts and my independent judgment, and refuse to surrender that judgment to individuals or special interest groups;

- Encourage the free expression of opinion by all board members, and seek systematic communications between the board and member school boards;

- Work with other AASB board members to establish effective board policies and to delegate authority for the administration of the association to the Executive Director;

- Communicate to other AASB board members, and the Executive Director, expressions of member and public reaction to AASB resolutions, policies and programs;

- Inform myself about current educational issues by individual study and through participation in programs providing needed information, such as those sponsored by my state and national school boards association;

- Support the employment of those persons best qualified to serve as association staff, and insist on a regular and impartial evaluation of all staff;

- Avoid being placed in a position of conflict of interest, and refrain from using my board position for personal or partisan gain;

- Remember always that my first and greatest concern must be the educational welfare of the students attending the public schools.

My signature below indicates that I have read and agree to abide by the AASB Board of Directors Job Description and Code of Ethics.

Name \_\_\_\_\_

Date \_\_\_\_\_





# BOARD OF DIRECTORS

## Election Procedures

*The Association of Alaska School Boards is governed by a Board of Directors comprised of 15 members elected at large from throughout the state. To qualify for a seat on the Board as a director, a nominee shall be a member of a Board of Education which is in good standing with the Association.*

*The Nominating Committee will review all nominations, interview candidates and recommend a balanced slate of candidates to the membership at the AASB Annual Conference in November.*

*Criteria considered by the Nominating Committee will include demonstrated leadership and experience, candidate's statewide perspective and vision of the future for school boards, adaptability, and time available to devote to AASB Board service. Additionally the Nominations Committee will consider how the candidate will complement the geographical representation, urban, rural and ethnic makeup of the Board.*

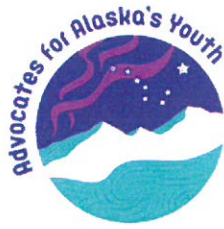
*Nominations must be made by official action of the school board on which the nominee is a member.*

## Nominating Procedures

1. All nominations must be received in the AASB office by **October 15, 2018**.
2. Prepare **background information** accurately and completely, stating:
  - a. Name and address;
  - b. Length of term for which candidate is being nominated;
  - c. Name of local school board;
  - d. Dates of service, year current term expires;
  - e. Offices held;
  - f. Other education-related awards, services, trainings or recognitions;
  - g. Other non-education related public service or cultural activities at the local, state, or national level;
  - h. Evidence of demonstrated advocacy for children;
  - i. Personal data: education, present and previous occupations, membership in professional or fraternal organizations.
3. Nominations forms should be accompanied by a **written statement** from the nominee regarding that individual's views on areas relating to AASB listed on the nominations form.
4. Nominee should submit a **signed copy** of the AASB Board of Directors Code of Ethics.
5. Record of **official action of the school board** of which the nominee is a member and signature of the school board president or designee.
6. Submit nomination to:

**Nominations Committee Chairperson  
Association of Alaska  
School Boards  
1111 West 9th Street,  
Juneau, AK 99801**

**Note:** Faxed, emailed or scanned copies must **request confirmation**. Please submit the original signed documents following a fax or e-mail submitted to meet the October 15, 2018 deadline.



association of  
**ALASKA**  
school boards

# Carl Rose Governance Award

**Nominations must be received by October 15, 2018**

The Carl Rose Governance Award (formally the Outstanding Board Member Award) is designed to reflect the nominee's involvement in Board Standards. In order to be eligible, a nominee:

- Must have served on their local board for at least four consecutive years
- Must serve on a member board in good standing of AASB

Please provide the following information on a separate sheet of paper and attach to the nomination form.

- Name and address of nominee:
- Name of School Board on which nominee has served and dates of service:
- Positions held on school board:

The following identifies specific criteria that should be considered when nominating a school board member for the Carl Rose Governance Award. If possible, work with the nominee to identify and document pertinent items so the information provided helps the Awards Committee make their selection

## 1. Level of AASB Professional Development Program Attained? 12 Points

- |  |     |
|--|-----|
| • Level 1 Basic Boardmanship Award       | BBA |
| • Level 2 Experienced Boardmanship Award | EBA |
| • Level 3 Master in Boardmanship Award   | MBA |

Other education obtained: Provide specific information

## 2. Demonstrated evidence and leadership as measured against Board Standards. 20 Points

Identify Standards that the member has been actively involved in achieving for the district. Provide a short narrative for each selected standard. Refer to the attached Board Standards document to identify indicators with which the member has provided leadership.

### **Vision: The Board Creates a Shared Vision to Enhance Student Achievement**

- 1.1 Board develops a dynamic shared vision for education that

reflects student needs and community priorities.

- 1.2 Board keeps the district and community focused on educating students.
- 1.3 Board demonstrates its strong commitment to vision by using the shared vision to guide decision-making.

### **Structure: The Board Provides a Structure that Supports the Vision**

- 2.1 Board establishes a management system that results in effective decision making processes and enables all the people to help the district achieve its vision and make the best use of resources.
- 2.2 Board ensures that long and short term plans are developed and annually revised through a process involving extensive participation, information gathering, research, and reflection
- 2.3 Board sets high instructional standards based on the best available information about the knowledge and skills students will need in the future.
- 2.4 Board acts to ensure vision and structure comply with legal requirements.
- 2.5 Board encourages and supports innovative approaches to teaching, learning, and the continuous renewal of education

### **Accountability: The Board Measures District Performance Toward Accomplishing the Vision and Reports the Results to the Public**

- 3.1 Board receives regular reports on student progress
- 3.2 Board evaluates the superintendent and board performance annually and reports the result to the public.
- 3.3 Board ensures long and short term plans are evaluated and revised with the needs of students in mind.
- 3.4 Board uses an understandable format to periodically report district performance to the public.

***Please be sure to complete both sides of this form!***

**Advocacy: The Board Champions the Vision**

- 4.1 Board leads in celebrating the achievements of students and accomplishments of others who contribute to education
- 4.2 Board advocates for children and families and establishes strong relationships with parents and other mentors to help support students.
- 4.3 Board establishes partnerships with individuals, groups, and organizations to promote educational opportunities for all students.
- 4.4 Board promotes school board service as a meaningful way to make long term contributions to the local community and society.
- 4.5 The board is proactive in identifying and addressing issues that affect the education of students.

**Conduct and Ethics: The Board and Its Individual Members Conduct District Business In a Fair, Respectful, and Responsible Manner**

- 5.1 Board and its individual members act in a manner that reflects service to the community on behalf of students.
- 5.2 Board demonstrates a commitment to continually improving teamwork, problem solving, and decision making skills through a conscious program of board development.
- 5.3 Expenditures for board activities are clearly identified in the budget, related to the district vision, and open to public scrutiny.

XX

Formal action was taken by the \_\_\_\_\_

School Board on \_\_\_\_\_, to submit the name of this nominee.

Signed: \_\_\_\_\_  
School Board President or designee

**3. Participation in Leadership Activities. 10 Points**

Please list any leadership activities with which this member has been involved and include a brief explanation of each. (ie... committee or organization name, capacity of work, time frame of involvement.)

\_\_\_\_\_, Dates of Service

\_\_\_\_\_, Dates of Service

\_\_\_\_\_, Dates of Service

\_\_\_\_\_, Dates of Service

\_\_\_\_\_, Dates of Service

\_\_\_\_\_, Dates of Service

\_\_\_\_\_, Dates of Service

**4. Participation in National School Boards Association Activities and Meetings**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**\*\*The submitting district is responsible for confirming receipt by the AASB office of all applications and supporting materials.\*\***

**Nominations must be received by October 15, 2018**



Please return to:  
AASB Awards Committee Chairman  
c/o Kelly Hultengren  
1111 W 9th Street, Juneau, AK 99801  
Tel: (907) 463-1660 Fax: (907) 586-2995



# Outstanding School Board Award

*Nominations must be received by Oct 15, 2018*

The Outstanding School Board Award is designed to reflect the board's involvement in Board Standards. In order to be eligible, a school board must be a member board in good standing of AASB and have formally adopted Board Standards. The school board should self-nominate for this award.

- Please provide the following information on a separate sheet of paper and attach to the nomination form.

Name of School Board \_\_\_\_\_

The following identifies specific criteria that should be considered when self-nominating your school board for the Outstanding School Board Award. Identify and document pertinent items so the information provided helps the Awards Committee make their selection. The award criteria references the board in office prior to the current election.

### 1. Community Engagement 10 Points

- Describe actions the board has taken that have resulted in positive change in the community. Examples could include partnerships with other organizations, school sponsored community events, forums, or Assets training.

### 2. Level of AASB Professional Development Program 5 Points

- A majority of members have qualified for the Basic Boardmanship Award BBA. One additional point will be given to each member having obtained an Excellence Boardmanship Award.

### 3. Demonstrated evidence of leadership as measured against AASB School Board Standards. The school board must have formally adopted Board Standards to qualify for the award.

- Identify Standards that the Board has been actively involved in addressing for the district. Provide a short narrative for each area. Refer to the Board Standards document when compiling the narrative.

**Vision** The Board Creates a Shared Vision to Enhance Student Achievement **5 points**

**Structure** Board Provides a Structure that Supports the Vision **5 points**

**Accountability** The Board Measures District Performance Toward Accomplishing the Vision and Reports the Results to the Public **5 points**

**Advocacy** The Board Champions the Vision **5 points**

**Conduct and Ethics** Board and Its Individual Members Conduct District Business In a Fair, Respectful, and Responsible Manner **5 points**

### 3. Participation in State and National Activities 10 Points

- Identify activities with which the board or individual members have been involved. Provide the name of the committee, task force or meeting and dates. For ex-ample: AASB Committees, AASB Board of Directors, State Task Force or Committee, participation in other education related activities, participation in National School Boards Association Activities and Meetings.

### 4. Evidence of growth in student achievement 15 Points

- Provide supporting information that shows the board has identified student achievement as a priority in its goals or through its strategic plan. Include copies of the District Report Card or other measurements documenting growth in student achievement.

Formal action was taken by the \_\_\_\_\_

School Board on \_\_\_\_\_,

to submit the name of this nominee.

Signed: \_\_\_\_\_

*School Board President or designee*

Please return to:

AASB Awards Committee Chairman 1111  
West 9th St., Juneau, Alaska 99801  
Tel: (907) 463-1660 Fax:(907) 586-2995

\*\*The submitting district is responsible for confirming receipt by the AASB office of all applications and supporting materials.\*\*

# Yupiit School District

Box 51190 • Akiachak, AK 99551 • Telephone (907) 825-3600 • FAX (877) 825-2404



Date: September 20 2018  
To: Regional School Board  
From: Tariq Malik, Interim Superintendent

Re: BoardTravel/Info: C

The Division of Elections REAA Candidate list is presented for your information.

REAA 23 - Yupiit School District

SECTION I, SEAT B - 3 Year Term

- **ALEXIE, LILLIAN M. "AYAK"**  
PO BOX 73  
AKIACHAK, AK 99551  
9078254671
- **CHARLES, ROBERT M. SR. - INCUMBENT**  
PO BOX 51083  
AKIACHAK, AK 99551

SECTION II, SEAT D - 2 Year Term

- **GREGORY, PETER A.**  
PO BOX 4  
TULUKSAK, AK 99679  
9075457540

SECTION II, SEAT E - 3 Year Term

- **PETER, MOSES K. - INCUMBENT**  
  
PO BOX 57  
TULUKSAK, AK 99679  
9076956986

SECTION II, SEAT F - 3 Year Term

- **GILILA, DAVID W. SR.**  
PO BOX 53  
AKIAK, AK 99552  
9077652080
- **IVAN, IVAN M. - INCUMBENT**  
PO BOX 52047  
AKIAK, AK 99552  
9077652071
- **WILLIAMS, MIKE SR.**  
PO BOX 27  
AKIAK, AK 99552  
9077652061

## Yupiit School District Regional School Board of Education Meetings

<b>3<sup>rd</sup> Thursday</b> Meeting Date	<b>2<sup>nd</sup> Monday</b> Agenda Deadline	<b>2<sup>nd</sup> Wednesday</b> Packet Information & <b>Reports due @ 8:00 AM</b>	<b>2<sup>nd</sup> Friday</b> Packets Distributed
July 19, 2018	July 9, 2018	July 11, 2018	July 13, 2018
August 15, 2018 August 17-18, 2018	August 6, 2018 BOARD RETREAT	August 8, 2018	August 20, 2018
September 20, 2018	September 10, 2018	September 12, 2018	September 13, 2018
October 18, 2018	October 8, 2018	October 10, 2018	October 12, 2018
November 15, 2018	November 5, 2018	November 7, 2018	November 9, 2018
December 20, 2018	December 10, 2018	December 12, 2018	December 14, 2018
January 17, 2019	January 7, 2019	January 9, 2019	January 11, 2019
February 21, 2019	February 11, 2019	February 13, 2019	February 15, 2019
March 21, 2019	March 11, 2019	March 13, 2019	March 15, 2019
April 18, 2019	April 8, 2019	April 10, 2019	April 12, 2019
May 16, 2019	May 6, 2019	May 8 2019	May 10, 2019
June 20, 2019	June 10, 2019	June 12, 2019	June 14, 2019

**BB 9320(a) Regular Meetings:** The Board shall adopt a yearly calendar specifying the date, time and place of each regular meeting. The local media shall be provided with an annual calendar of regular Board meetings and shall be notified of any changes to the calendar. The Board shall hold 1 regular meeting on the **3<sup>rd</sup> Thursday of each month**. Unless changed by the Board, regular meetings shall be held at 11:00 AM at the School Library. Notice of regular meetings shall be posted at least three days prior to the meeting. **\*\*not scheduled on 3<sup>rd</sup> Thursday**